



72nd Annual General Meeting

Board of Directors' Meeting No. BOD-01-23

Friday, January 27, 2023

9:30 a.m.

Agenda

Meeting Location:

Old Town Hall, 460 Botsford Street, Newmarket, ON

Minutes and agendas are available at www.LSRCA.on.ca

Upcoming Events

2023 Board of Directors' meeting schedule pending approval

A full listing of events can be found at www.LSRCA.on.ca

Board Member Listing

Representing

City of Barrie
City of Barrie
City of Kawartha Lakes
Durham Region: Township of Brock
Durham Region: Township of Scugog
Durham Region: Township of Uxbridge
Town of Bradford West Gwillimbury
Town of Innisfil
Town of New Tecumseth
Township of Oro-Medonte
Township of Ramara
York Region: At Large
York Region: Town of Aurora
York Region: Town of East Gwillimbury
York Region: Town of Georgina
York Region: Township of King
York Region: Town of Newmarket
York Region: Town of Whitchurch-Stouffville

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York Region: Township of King
York Region: Town of Newmarket
York Region: Town of Whitchurch-Stouffville

2022 Board of Directors

Councillor K. Aylwin
Councillor C. Riepma
Councillor E. Yeo
Councillor C. Pettingill
Mayor B. Drew
Mayor D. Barton
Councillor P. Ferragine
Councillor A. Waters
Councillor S. Harrison-McIntyre
Councillor R. Greenlaw
Deputy Mayor J. Gough
Regional Chairman and CEO W. Emmerson
Councillor W. Gaertner
Mayor V. Hackson
Mayor M. Quirk
Councillor A. Eek
Deputy Mayor and Regional Councillor T. Vegh
Councillor K. Ferdinands

2023 Board of Directors

Councillor B. Hamilton
Councillor C. Riepma
Councillor E. Yeo
Councillor C. Pettingill
Councillor D. Le Roy
Regional Councillor B. Garrod
Councillor P. Ferragine
Councillor F. Drodge
Councillor S. Harrison-McIntyre
Mayor R. Greenlaw
Councillor S. Bell
Regional Chairman and CEO W. Emmerson
Councillor M. Thompson
Mayor V. Hackson
Mayor M. Quirk
Councillor A. Eek
Deputy Mayor and Regional Councillor T. Vegh
Mayor I. Lovatt

I. Chair Emmerson's Welcome and Introductions

Roll Call – 2022 Board Members

The 2022 Board Members will introduce themselves and state which municipality they represent.

II. Declarations of Pecuniary Interest and Conflict of Interest

III. Approval of Agenda

Pages 1 - 7

Recommended: That the content of the Agenda for the Lake Simcoe Region Conservation Authority's 72nd Annual General Meeting held on Friday, January 27, 2023 be approved as presented.

IV. Adoption of Minutes

a) Board of Directors

Pages 8-13

Included in the agenda is a copy of the minutes of the Board of Directors' Meeting No. BOD-10-22 held on Friday, December 16, 2022.

Recommended: That the minutes of the Board of Directors Meeting No. BOD-10-22 held on Friday, December 16, 2022 be approved as circulated.

V. Greetings

Chair Emmerson will call upon guests to bring greetings on behalf of their respective organizations.

VI. Presentations

a) Transition through Continued Collaboration with the Building Industry and Land Development (BILD)

Mr. Jason Sheldon, Executive Vice President, Land at The Remington Group and Chair of the Building Industry and Land Development Board of Directors will share his presentation entitled: Transition through Continued Collaboration with the Building Industry and Land Development.

b) 2022 Year in Review

Chief Administrative Officer, Rob Baldwin, will share a presentation on the Conservation Authority's 2022 highlights and accomplishments.

VII. Special Presentation to Outgoing Board Members

Chair Emmerson and CAO Baldwin will make a presentation to outgoing Board members.

VIII. 2022 Business is Concluded

Chair Emmerson will conclude the Year 2022 business, and the Chair will be deemed vacant.

At this time, there will be a short break in the meeting.

IX. 2023 Business

The 2023 Business portion of the meeting will be called to order by the Conservation Authority's Chief Administrative Officer, Rob Baldwin.

Roll Call – 2023 Board Members

The 2023 Board Members will introduce themselves and state which municipality they represent.

X. Election of Officers

The election of officers for 2023 will be conducted by Rob Baldwin, Chief Administrative Officer, acting as Chair Pro Temps. Positions are required for Chair and Vice Chair of the Conservation Authority for 2023 and must be appointed members of the Board of Directors.

The general rules for the election are as follows:

- a) Only current Directors of the Conservation Authority may vote.
- b) Nominations will be called three (3) times and will only require a mover.
- c) The closing of nominations will require both a mover and a seconder.
- d) Each Director nominated will be required to accept the nomination.
- e) In the event of an election, each nominee will be permitted not more than three (3) minutes to speak for the office, in the order of the alphabetical listing of their surnames.
- f) Upon the acceptance by nominees for the position of office, ballots will be distributed to the Directors for the purpose of election. A Director's choice for a nominee will be written on the ballot and the appointed scrutineers for the counting of the ballots will collect the ballots.

A. Appointment of Scrutineers

In the event that there is more than one nominee for either position of Chair or Vice Chair and a vote is held, scrutineers are appointed for the counting of ballots.

Recommended: That in the event of a vote by ballot, Ms. Joanne Barnett of the Kerbel Group and Ms. Sarah Kurtz of SCS Consulting will act as scrutineers; and

Further that all ballots be destroyed after the election.

B. Election of Officers – 2023

- i. Chair of the Authority
- ii. Vice Chair of the Authority

C. Appointment of the Regulations Sub-committee for 2023

In the event of a Hearing by the Board of Directors, a Regulations Sub-Committee is formed to review the circumstances of the Hearing and report to the Board. This sub-committee normally consists of the Chair, the Vice Chair, and the Member representing the local municipality in which the application under Ontario Regulation 179/06 is received.

Recommended: That the Chair and Vice Chair, along with the Member representing the local municipality in which the application under Ontario Regulation 179/06 is received, shall be members of the sub-committee to review applications and report to the Board of Directors.

D. Appointment to Conservation Ontario for 2023

Conservation Ontario represents the 36 Conservation Authorities in Ontario. It is the practice of the Conservation Authority to request the Chair, or his/her designate, and the Chief Administrative Officer to represent the Authority on Conservation Ontario's Committees and Council. Conservation Ontario's Council meets four times per year, and the 2023 meetings are scheduled to take place from 9:00 a.m. to 3:00 p.m. April 3rd (Annual General Meeting), June 26th, September 25th and December 11th.

Recommended: That the 2023 Chair, or his/her designate, be appointed as the Conservation Authority's voting delegate to Conservation Ontario; and

Further that the Chief Administrative Officer be the alternate delegate.

E. Appointment to the Lake Simcoe Conservation Foundation Board of Directors for 2023

It is the practice of the Conservation Authority to appoint the Chair and Vice Chair, or two designates, to serve on the Lake Simcoe Conservation Foundation Board of Directors. The Foundation Board meets every other month, and the 2023 meetings are scheduled to take place from 8:30 a.m. to 11:30 a.m. on January 25th, March 29th, May 31st, July 26th, September 27th and November 29th.

Recommended: That the Chair, _____ and Vice Chair, - _____ be appointed to the Lake Simcoe Conservation Foundation Board of Directors for 2023.

F. Appointment to Solicitors for 2023

The Authority utilizes the services of five (5) legal firms:

1. Stiver Vale Barristers & Solicitors for general administrative advice, land holdings and real estate;
2. Hicks Morley for employment and labour related matters;
3. HHL Law Firm LLP (formerly Hill Hunter Losell Law Firm LLP) for regulation advice and litigation;
4. Barriston Law for general administrative, regulation and planning advice, and litigation; and
5. Beard Winter LLP for general administrative, regulation and planning advice, real estate and litigation.

Recommended: That Stiver Vale, Hicks Morley, HHL Law Firm, Barriston Law and Beard Winter be appointed as Lake Simcoe Region Conservation Authority's legal firms for 2023.

XI. Signing Officers for 2023

The Authority wishes to continue banking with the Bank of Nova Scotia.

Recommended: That an account in the name of Lake Simcoe Region Conservation Authority (hereinafter called the "Organization") be kept at the Bank of Nova Scotia (hereinafter called the "Bank"); and

Further that the Authority's Chair, Vice Chair, the Chief Administrative Officer/Secretary-Treasurer, and the General Manager, Corporate and Financial Services/CFO, or any two of them are hereby authorized to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of exchange, orders

for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said account; and

Further that any one of the above-mentioned officers is hereby authorized for and in the name of the Organization to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for the credit of the Organization only) cheques, promissory notes, bills of exchange, orders for the payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts for vouchers.

XII. Borrowing Resolution

Each year at the Annual General Meeting, the Board of Directors pass a borrowing resolution which authorizes a maximum amount that is available for borrowing, if required, to cover administrative and/or capital expenditures during the year. The amount of the borrowing resolution for 2023 is recommended to be set at the traditional level of \$500,000. The Conservation Authority has rarely drawn on this operating loan, with the last time being 2010, when it was required to bridge the payment receipts from municipal funding partners and the federal government Lake Simcoe Clean-Up Fund payments, where payments followed project work completion.

Recommended: That signing officers for the Lake Simcoe Region Conservation Authority be empowered to borrow up to \$500,000 on an Operating Loan Agreement, as required, for administration and/or capital expenditures.

XIII. Meeting Schedule

Pages 14-15

Attached is Staff Report No. 01-23-BOD, which seeks the Board of Director's approval on the 2023 Board of Directors' meeting schedule.

Recommended: That Staff Report No. 01-23-BOD regarding the Board of Directors' Meeting Schedule for 2023 be received; and

Further that the proposed schedule be approved.

XIV. Closing Remarks

XV. Adjournment