



**Lake Simcoe Region**  
conservation authority

## **69<sup>th</sup> Annual General Meeting**

**BOARD OF DIRECTORS' MEETING NO. BOD-01-20**

**Friday, January 24, 2020**

**10:00 a.m.**

## **AGENDA**

### **LOCATION:**

**Newmarket Old Town Hall  
460 Botsford Street  
Newmarket, ON  
(905) 895-5193 (Town of Newmarket)  
(905) 895-1281 (LSRCA)**

**Minutes and agendas are available on our website:**

**[www.lsrca.on.ca](http://www.lsrca.on.ca)**

**AGENDA**  
69<sup>th</sup> Annual General Meeting  
Friday, January 24, 2020

**Representing**

City of Barrie  
City of Barrie  
City of Kawartha Lakes  
Durham Region: Township of Brock  
Durham Region: Township of Scugog  
Durham Region: Township of Uxbridge  
Town of Bradford West Gwillimbury  
Town of Innisfil  
Town of New Tecumseth  
Township of Oro-Medonte  
Township of Ramara  
York Region: At Large  
York Region: Town of Aurora  
York Region: Town of East Gwillimbury  
York Region: Town of Georgina  
York Region: Township of King  
York Region: Town of Newmarket  
York Region: Town of Whitchurch-Stouffville

**2019/2020 Board of Directors**

Councillor N. Harris/Councillor K. Aylwin  
Councillor C. Riepma  
Councillor E. Yeo  
Mayor D. Bath-Hadden  
Mayor B. Drew  
Mayor D. Barton  
Councillor P. Ferragine  
Councillor A. Waters  
Councillor S. Harrison-McIntyre  
Councillor S. Macpherson/Councillor R. Greenlaw  
No representative appointed  
Regional Chairman and CEO W. Emmerson  
Councillor W. Gaertner  
Mayor V. Hackson  
Mayor M. Quirk  
Councillor A. Eek  
Regional Councillor T. Vegh  
Councillor K. Ferdinands

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**I. CHAIR’S WELCOME AND INTRODUCTIONS**

**Roll Call – 2019 Board Members**

The 2019 Board Members will introduce themselves and state which municipality they represent.

**II. DECLARATIONS OF PECUNIARY INTEREST**

**III. APPROVAL OF AGENDA**

**Pages 1-6**

RECOMMENDED: **THAT the content of the Agenda for the Lake Simcoe Region Conservation Authority’s 69<sup>th</sup> Annual General Meeting held on Friday, January 24, 2020 be approved as presented.**

**IV. ADOPTION OF MINUTES**

a) **Board of Directors**

**Pages 7-13**

Included in the agenda are the draft minutes of the Board of Directors’ Meeting No. BOD-10-19 held on Friday, December 13, 2019.

RECOMMENDED: **THAT the minutes of the Board of Directors’ Meeting No. BOD-10-19 held on Friday, December 13, 2019 be approved as circulated.**

**V. GREETINGS**

Chair Emmerson will call upon guests to bring greetings on behalf of their respective organizations.

**VI. PRESENTATIONS**

a) The State of the Lake Simcoe Watershed

LSRCA Manager, Environmental Science and Monitoring, David Lembcke, will provide a presentation on the State of the Lake Simcoe Watershed. This presentation will be provided at the meeting.

b) The Health of Lake Simcoe

LSRCA Limnologist, Dr. Brian Ginn, will provide a presentation on the Health of Lake Simcoe. This presentation will be provided at the meeting.

c) LSRCA 2019 Year in Review and Looking Forward into 2020

LSRCA Chief Administrative Officer, Mike Walters, will provide a presentation on LSRCA's 2019 year in review and looking forward into 2020. This presentation will be provided at the meeting. LSRCA's 2019 Annual Report will be available at the meeting.

**RECOMMENDED: THAT the three presentations provided by LSRCA's Manager, Environmental Science and Monitoring, David Lembcke, Limnologist, Dr. Brian Ginn, and Chief Administrative Officer, Mike Walters be received for information.**

**VII. 2019 BUSINESS IS CONCLUDED - CHAIR VACATES POSITION OF CHAIR**

Chair Emmerson will conclude the Year 2019 business, and the Chair will be deemed vacant.

**RECOMMENDED: THAT the Board of Directors conclude the business of 2019; and  
FURTHER THAT the Chair be declared vacant.**

**At this time, there will be a short break.**

**VIII. 2020 BUSINESS**

The 2020 Business portion of the meeting will be called to order by LSRCA's Chief Administrative Officer, Mike Walters.

**Roll Call – 2020 Board Members**

The 2020 Board Members will introduce themselves and state which municipality they represent.

## **IX. ELECTION OF OFFICERS**

The election of officers for 2020 will be conducted by Michael Walters, Chief Administrative Officer. The general rules for the election are as follows:

- a) Only current Directors of the Authority may vote.
- b) Nominations will be called three (3) times and will only require a mover.
- c) The closing of nominations will require both a mover and a seconder.
- d) Each Director nominated will be required to accept the nomination.
- e) In the event of an election, each nominee will be permitted not more than three (3) minutes to speak for the office, in the order of the alphabetical listing of their surnames.
- f) Upon the acceptance by nominees for the position of office, ballots will be distributed to the Directors for the purpose of election. A Director's choice for a nominee will be written on the ballot and the appointed scrutineers for the counting of the ballots will collect the ballots.

Positions are required for Chair and Vice Chair of the LSRCA for 2020 and must be appointed members of the Board of Directors.

### **A. APPOINTMENT OF SCRUTINEERS**

In the event that there is more than one nominee for either position of Chair or Vice Chair and a vote is held, scrutineers are appointed for the counting of ballots.

**RECOMMENDED: THAT in the event of a vote by ballot, Mr. John Olah of Beard Winter LLP and Ms. Lucy Falco of Scotiabank will act as scrutineers; and**

**FURTHER THAT all ballots be destroyed after the election.**

### **B. ELECTION OF OFFICERS – 2020**

- i. Chair of the Authority
- ii. Vice Chair of the Authority

### **C. APPOINTMENT OF THE REGULATIONS SUB-COMMITTEE FOR 2020**

In the event of a Hearing by the Board of Directors, a Regulations Sub-Committee is formed in order to review the circumstances of the Hearing and report to the Board. This sub-committee normally consists of the Chair, the Vice Chair, and the Member representing the local municipality in which the application under Ontario Regulation 179/06 is received.

**RECOMMENDED: THAT the Chair and Vice Chair of LSRCA, along with the Member representing the local municipality in which the application under Ontario Regulation 179/06 is received, shall be members of the sub-committee to review applications and report to the Board of Directors.**

#### **D. APPOINTMENT TO CONSERVATION ONTARIO FOR 2020**

Conservation Ontario represents the 36 Conservation Authorities in Ontario. It is the practice of LSRCA to request the Chair, or his/her designate, and the Chief Administrative Officer to represent LSRCA on Conservation Ontario's Committees and Council. The 2020 meeting dates for Conservation Ontario's Council are scheduled to take place from 9:00 a.m. to 4:00 p.m. April 6<sup>th</sup> (AGM), June 15<sup>th</sup>, September 28<sup>th</sup> and December 14<sup>th</sup>.

**RECOMMENDED: THAT the 2020 Chair of LSRCA, or his/her designate, be appointed as the Authority's voting delegate to Conservation Ontario; and**

**FURTHER THAT the Chief Administrative Officer be the alternate delegate.**

#### **E. APPOINTMENT TO THE LAKE SIMCOE CONSERVATION FOUNDATION FOR 2020**

It is the practice of LSRCA to appoint the Chair and Vice Chair, or two designates, to serve on the Lake Simcoe Conservation Foundation (LSCF) Board of Directors. The 2020 Board meetings for LSCF are scheduled to take place from 8:30 a.m. to 11:30 a.m. at LSRCA's offices on January 29<sup>th</sup>, March 25<sup>th</sup>, May 27<sup>th</sup> (AGM), July 22<sup>nd</sup>, September 23<sup>rd</sup> and November 25<sup>th</sup>.

**RECOMMENDED: THAT the Chair, \_\_\_\_\_, and the Vice Chair, \_\_\_\_\_ be appointed to the Lake Simcoe Conservation Foundation for 2020.**

#### **F. APPOINTMENT OF SOLICITORS FOR 2020**

LSRCA utilizes the services of five (5) legal firms:

- Stiver Vale Barristers & Solicitors for general administrative advice and land management;
- Hicks Morley for employment and labour related matters;
- Hill Hunter Losell Law Firm LLP for regulation advice and litigation;
- Barriston LLP for general administrative, regulation and planning advice, and litigation; and
- Beard Winter LLP for general administrative, regulation and planning advice, and litigation.

**RECOMMENDED: THAT Stiver Vale, Hicks Morley, Hill Hunter Losell, Barriston, and Beard Winter be appointed as Lake Simcoe Region Conservation Authority's legal firms for 2020.**

#### **X. SIGNING OFFICERS – 2020**

**RECOMMENDED: THAT an account in the name of Lake Simcoe Region Conservation Authority (hereinafter called the "Organization") be kept at the Bank of Nova Scotia (hereinafter called the "Bank"); and**

**FURTHER THAT the Authority's Chair \_\_\_\_\_, Vice Chair \_\_\_\_\_, the Chief Administrative Officer/Secretary-Treasurer Michael Walters, and the General Manager, Corporate and Financial Services/CFO, Mark Critch, or any two of them are hereby authorized to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said account; and**

**FURTHER THAT any one of the above-mentioned officers is hereby authorized for and in the name of the Organization to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for the credit of the Organization only) cheques, promissory notes, bills of exchange, orders for the payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts for vouchers.**

**XI. BORROWING RESOLUTION – 2020**

Each year at the Annual General Meeting, LSRCA's Board of Directors pass a borrowing resolution which authorizes a maximum amount that is available for borrowing, if required, to cover administrative and/or capital expenditures during the year. The amount of the borrowing resolution for 2020 is recommended to be set at the traditional level of \$500,000. LSRCA has rarely drawn on this operating loan, with the last time being 2010, when it was required to bridge the payment receipts from municipal funding partners and the federal government Lake Simcoe Clean-Up Fund payments, where payments followed project work completion.

**RECOMMENDED: THAT signing officers for the Lake Simcoe Region Conservation Authority be empowered to borrow up to \$500,000 on an Operating Loan Agreement, as required, for administration and/or capital expenditures.**

**XII. MEETING SCHEDULE – 2020**

**Pages 14-15**

Attached is Staff Report No. 01-20-BOD, which seeks the Board of Director's approval on the 2020 Board of Directors' meeting schedule.

**RECOMMENDED: THAT Staff Report No. 01-20-BOD regarding the 2020 Board of Directors' meeting schedule be approved.**

**XIII. CLOSING REMARKS**

**XIV. ADJOURN**



## BOARD OF DIRECTORS' MEETING

No. BOD-10-19 – Friday, December 13, 2019

120 Bayview Parkway, Newmarket, ON

### MINUTES

#### **LSRCA Board Members Present:**

Regional Chairman W. Emmerson, Chair  
Councillor K. Aylwin  
Mayor D. Barton  
Mayor B. Drew  
Councillor A. Eek  
Councillor K. Ferdinands  
Councillor P. Ferragine  
Councillor W. Gaertner  
Councillor R. Greenlaw  
Mayor V. Hackson  
Councillor S. Harrison-McIntyre  
Mayor M. Quirk  
Councillor C. Riepma  
Regional Councillor T. Vegh  
Councillor A. Waters  
Councillor E. Yeo

#### **Regrets:**

Mayor D. Bath-Hadden  
Township of Ramara

#### **LSRCA Staff Present:**

M. Walters, Chief Administrative Officer  
R. Baldwin, GM, Planning and Development  
M. Critch, GM, Corporate and Financial Services/CFO  
P. Davies, Acting GM, Conservation Lands  
D. Lembcke, Acting GM, Integrated Watershed Management  
K. Christensen, Director, Human Resources  
K. Yemm, Director, Corporate Communications & Engagement  
C. Taylor, Executive Director, LSCF  
T. Barnett, Coordinator, BOD/CAO  
M. Bessey, Acting Director, Planning  
K. Biddie, Outdoor Educator  
A. Brown, Acting Director, Regulations  
C. Byron, Forestry Program Coordinator  
C. Connell, Outreach Educator  
P. Davies, Manager, Forestry and Greenspace Services  
D. Eldon, Coordinator, Outreach  
N. Hamley, Manager, Education  
S. Jagminas, Senior Communications Advisor  
S. McKinnon, Manager, Budget and Business Analysis  
T. Stanford, Senior Outdoor Educator  
B. Thompson, Manager, Watershed Plans and Strategies

#### **Guests:**

E. McDonnell, Greenbelt Foundation  
S. Petrie, Greenbelt Foundation

#### **I. DECLARATION OF PECUNIARY INTEREST**

None noted for this meeting.

#### **II. APPROVAL OF THE AGENDA**

Moved by: C. Riepma

Seconded by: W. Gaertner

**BOD-141-19 RESOLVED THAT the content of the Agenda for the December 13, 2019 meeting of the LSRCA Board of Directors be approved as presented. CARRIED**

### III. ADOPTION OF THE MINUTES

a) Board of Directors' Meeting – November 8, 2019

Moved by: P. Ferragine

Seconded by: V. Hackson

BOD-142-19 **RESOLVED THAT the minutes of the Board of Directors' Meeting No. BOD-09-19 held on Friday, November 8, 2019 be approved as circulated. CARRIED**

b) Conservation Ontario Council

Moved by: P. Ferragine

Seconded by: V. Hackson

BOD-143-19 **RESOLVED THAT the minutes of Conservation Ontario Council Meeting #3/19 held on Monday, September 30, 2019 be received for information. CARRIED**

### IV. ANNOUNCEMENTS

- a) Chair Emmerson welcomed Township of Oro-Medonte Councillor Randy Greenlaw, who has been appointed to the LSRCA Board of Directors until such time the Oro-Medonte Council vacancies have been filled. Board members and staff introduced themselves and welcomed Councillor Greenlaw.
- b) CAO Walters was pleased to advise that LSRCA hosted a National Green Infrastructure Certification Program training session on how to design, construct and maintain Low Impact Development. Upon successful completion of the program and exam, participants receive certification. LSRCA will be hosting another session in February 2020 and will be notifying other conservation authorities and municipalities. To learn about the NGIC program, please visit their website at <https://ngicp.org/>.
- c) Chair Emmerson noted that on December 12<sup>th</sup>, York Region Council received an excellent presentation by CAO Mike Walters on LSRCA's 2020 Budget, noting it is set for approval at the next Council meeting.
- d) Chair Emmerson advised that York Region's Emergency Preparedness Guide is available on their website: [York Region - Your Emergency Preparedness Guide](#) and it's a great resource for all.
- e) CAO Walters advised Board members that a 2020 Calendar is available for purchase, through a staff fundraising initiative. The photos and printing were both kindly donated, and 100% of the proceeds will go towards the New Nature Centre at Scanlon Creek Conservation Area.

### V. PRESENTATIONS

a) LSRCA Education Team – 2019 Accomplishments

Manager, Education, Nicole Hamley, provided the Board with an overview of the many accomplishments of LSRCA's Education Team in 2019. Programming, she noted, is delivered in three areas: i) School Programming delivered to 10,800 students; ii) Training & Development provided to 375 teachers, and iii) Community Programming delivered to 1,925 individuals, for a total of 13,100 participants in 2019.



School programming includes innovative new programs in response to the Ministry of Education priorities, school board demand, and alignment with LSRCA strategic plan priority actions to engage youth, widen demographic and geographic range. She outline many of programs from Math Trails and Feathered Friends for the early learners and kindergarten, to a bioblitz conducted by high school students with the use of ipads purchased through funding from Alectra.

Training and development programming provided through teacher professional development workshops such as: Climate Change from a Local Perspective, a great collaboration with several LSRCA departments; and Well-being and Outdoor Learning at Scanlon Creek Conservation Area, in collaboration with York Region Public Health on how to use outdoors for learning and as a tool for self-regulation.

Community Programming continues to expand and develop new partnerships and includes Therapy in the Woods, a program for children with special needs, named a leading practice by Accreditation Canada and showcased in the Royal Victoria Hospital's Annual Report. LSRCA is also partnering with local libraries: Aurora has a newcomer women's group; East Gwillimbury hosts a TD summer reading club; and in Bradford a story walk at Scanlon Creek.

Education Programming was not without its challenges in 2019, between the aging facility at Scanlon Creek and job action, but the team is looking ahead to 2020 and continued engagement with partners.

For more information on LSRCA's Education Programs, please visit our website: [LSRCA Education](#) or contact Nicole Hamley @ 905-895-1281 ext 243 or [n.hamley@lsrca.on.ca](mailto:n.hamley@lsrca.on.ca)

To view this presentation, please click this link: [LSRCA Education 2019 - A Year in Review](#)

Moved by: A. Eek

Seconded by: A. Waters

**BOD-144-19 RESOLVED THAT the presentation by Manager, Education, Nicole Hamley regarding LSRCA Education Team's 2019 accomplishments be received for information. CARRIED**

**b) Positively Green, the Greenbelt Restoration Initiative**

Mr. Edward McDonnell and Ms. Shelly Petrie of the Greenbelt Foundation provided the Board with a presentation on Positively Green, a collaborative green infrastructure program between the Greenbelt Foundation and thirteen conservation authorities including LSRCA that has been in development since 2016. What began as a moraine report card has brought to light a number of other issues around restoration, biodiversity, habitat improvement and water quality. Over 100 priority project have been identified focusing on natural infrastructure. Measureable outcomes they are trying to achieve include: watershed health; ecosystem services; climate resiliency; biodiversity; and carbon sequestration.

The projects LSRCA is involved in include activities such as: installing low impact development techniques to infiltrate and/or harvest precipitation runoff and manage stormwater; addressing perched culverts and removing online ponds; installing vegetative buffers; removing gabion baskets; adding significant wetlands; and establishing forest corridors along river valleys and ecopassages for small wildlife. LSRCA projects identify municipal funds for outcomes such as: improving water quality, improving aquatic habitat, increasing community participation in stormwater management/stewardship projects, repairing

streambanks and restoring stream health, conserving provincially significant wetlands and reducing stormwater runoff, and increasing forest cover and connectivity.

With a goal to create more opportunity, they have conducted outreach to potential partners and funders and are looking for endorsement from conservation authority Boards of Directors.

To view this presentation, please click this link: [Positively Green](#)

Moved by: M. Quirk

Seconded by: C. Riepma

BOD-145-19 **RESOLVED THAT the presentation by Edward McDonnell, CEO, Greenbelt Foundation, regarding Positively Green be received; and**

**FURTHER THAT the Board of Directors endorse the Positively Green program and direct staff to continue with project development. CARRIED**

**c) LSRCA 2020 Budget Update**

General Manager, Corporate and Financial Services, Mark Critch, provided the Board with an update on LSRCA's 2020 Budget preparation and progress, noting that in the Spring of 2019 the Board of Directors approved 1.75% COLA, 2% inflation as needed, and 1% investment in strategy initiatives. These approvals resulted in a 2.83% General Levy increase, a 2.83% Special Operating increase, and a 2.34% Special Capital increase. Consultations then took place with funding partners to look for ways to lower the budget. Finance staff hosted a finance day with municipal staff counterparts to provide updates on progress, discuss Bill 108, and look for ways to work better together. Staff continue to monitor challenges such as the reduced MNRF funding of 64K (49%) and provincial grant funding uncertainties.

To summarize, GM Critch noted that the budget is being developed within the new targets; programs will be changed as necessary to accommodate MNRF reduced transfer payment; staff have found efficiencies and new partnerships and continue to look for funding opportunities; an internal programs and services review is underway and an asset management financial strategy will form part of the 2021 budget.

To view this presentation, please click this link: [2020 Budget Update](#)

Moved by: D. Barton

Seconded by: R. Greenlaw

BOD-146-19 **RESOLVED THAT the presentation by General Manager, Corporate and Financial Services/CFO, Mark Critch, regarding LSRCA's 2020 Budget Update be received for information. CARRIED**

Staff Report No. 50-19-BOD regarding LSRCA's 2020 Budget Update was included in the agenda.

Moved by: D. Barton

Seconded by: R. Greenlaw

BOD-147-19 **RESOLVED THAT Staff Report No. 50-19-BOD regarding an update on LSRCA's 2020 Budget be received for information. CARRIED**

**VI. HEARINGS**

There were no hearings at this meeting.

**VII. DEPUTATIONS**

There were no depositions at this meeting.

**VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

No items were identified under items requiring separate discussion.

**IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION**

Items No. 2, 3, and 4 were identified as items not requiring separate discussion.

Moved by: A. Eek

Seconded by: K. Ferdinands

BOD-148-19 **RESOLVED THAT the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. CARRIED**

**2. Budget Committee Discontinuation**

BOD-149-19 **RESOLVED THAT Staff Report No. 51-19-BOD regarding the discontinuation of LSRCA’s Budget Committee be approved; and**

**FURTHER THAT all budget discussions, including the development of budget assumptions, return to the purview of the full Board of Directors. CARRIED**

**3. Scanlon Creek Conservation Area Renovation Project Update**

BOD-150-19 **RESOLVED THAT Staff Report No. 52-19-BOD regarding an update on the Scanlon Creek Operations Centre Renovation Project and the status of consulting services be received; and**

**FURTHER THAT the cumulative price adjustments for consultant support required to complete the project be endorsed. CARRIED**

**4. Durham Regional Forest Standing Timber Sales (DRF-2019-002)**

BOD-151-19 **RESOLVED THAT Staff Report No. 53-19-BOD regarding the record of tenders for the Durham Regional Forest Tender DRF-2019-002 be received; and**

**FURTHER THAT staff’s recommendation to award Tender No. DRF-2019-002 Moggie Valley Timber Inc. be approved. CARRIED**

## X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items No. 1 and 5 were identified under items requiring separate discussion.

### 1. Correspondence

Councillor Ferragine asked for update on the Township of Ramara and their request to the Minister of Environment, Conservation and Parks for a conservation authority exit clause in the Conservation Authorities Act (CAA). CAO Walters noted he is not surprised by their request and noted that there is already an exit clause process outlined in the CAA; however, the Township of Ramara has yet to follow the process. He went on to note that the Township continues to be in arrears for its 2018 and 2019 levy apportionment. While the Mayor of Ramara continues to claim that conservation authorities are financially unaccountable and their services are duplicative, CAO Walters did present to their Council in December 2016, showing clearly a great return for their investment.

CAO Walters asked Board member for input on a path forward with this partner. A discussion ensued and a number of options were presented. Board members felt that another deputation to Council or a meeting with the Mayor and Council would be appropriate, and a request will be sent in early 2020.

CAO Walters also noted that LSRCA's relationship with the new CAO of Ramara has been quite positive, and that he remains hopeful that the new CAO will be able to his Council the value of LSRCA.

Moved by: P. Ferragine

Seconded by: D. Barton

BOD-152-19 **RESOLVED THAT correspondence listed in the agenda as Items 1a) and 1b) be received for information. CARRIED**

### 5. LSRCA's 2020 Annual Operating Priorities

Councillor Gaertner asked when the updated emergency floodplain mapping would be available. General Manager, Planning & Development, Rob Baldwin advised that it is updated each year on April 1<sup>st</sup> and distributed to partners and the Province at that time.

Councillor Gaertner asked when the Climate Change Adaptation and Mitigation Strategy will be released. CAO Walters advised that the report will be released in the first quarter of 2020, noting that it was completed in collaboration with our municipal partners.

Moved by: W. Gaertner

Seconded by: K. Aylwin

BOD-153-19 **RESOLVED THAT Staff Report No. 54-19-BOD regarding the annual operating priorities for 2020 be received for information. CARRIED**

## XI. CLOSED SESSION

There were no closed session items for this meeting.

**XII. OTHER BUSINESS**

The next scheduled meeting of the Board of Directors is the Annual General Meeting on Friday, January 24, 2020 – to be held at Newmarket Old Town Hall, 460 Botsford Street, Newmarket.

**XIII. ADJOURNMENT**

Moved by: R. Greenlaw

Seconded by: D. Barton

BOD-154-19 **RESOLVED THAT the meeting be adjourned @ 11:50 a.m. CARRIED**

*Original to be signed by:*

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Regional Chairman Wayne Emmerson  
Chair

*Original to be signed by:*

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Michael Walters  
Chief Administrative Officer



**TO:** Board of Directors

**FROM:** Michael Walters  
 Chief Administrative Officer

**DATE:** January 17, 2020

**SUBJECT:** LSRCA Board of Directors’ Meeting Schedule 2020

**RECOMMENDATION:** THAT Staff Report No. 01-20-BOD regarding LSRCA’s 2020 Schedule of Board of Directors’ meetings be approved.

**Purpose of this Staff Report:**

The purpose of this Staff Report No. 01-20-BOD is to seek the Board of Directors’ approval of the 2020 schedule of meetings for the Board of Directors.

**Background:**

a) Lake Simcoe Region Conservation Authority Board of Directors’ Meetings

It is the practice of the Lake Simcoe Region Conservation Authority’s Board of Directors to meet monthly to consider the business of the Authority. In general, the Board meets on the fourth Friday of each month from 9:00 a.m. to 12:00 p.m.

Meetings are held at LSRCA’s offices located at 120 Bayview Parkway in Newmarket unless otherwise advised. In accordance with LSRCA’s Administrative By-Laws, the Chair may call a Special Meeting of the Board on three days’ written notice. The proposed Board meeting schedule for 2020 is as follows:

- |  |  |
|--|--|
| Friday, January 24 <sup>th</sup> (AGM) | Friday, July 24 <sup>th</sup>                              |
| Friday, February 28 <sup>th</sup>      | No August meeting  |
| Friday, March 27 <sup>th</sup>         | Friday, September 25 <sup>th</sup>                         |
| Friday, April 24 <sup>th</sup>         | Friday, October 23 <sup>rd</sup>                           |
| Friday, May 22 <sup>nd</sup>           | Friday, November 27 <sup>th</sup>                          |
| Friday, June 26 <sup>th</sup>          | Friday, December 18 <sup>th</sup> (3 <sup>rd</sup> Friday) |

The above meeting dates may be changed to accommodate Authority requirements.

b) Lakes Simcoe and Couchiching/Black River Source Protection Authority Meetings

LSRCA Board members also met as part of the Lakes Simcoe and Couchiching/Black River Source Protection Authority (LSCBR SPA). In years past, these meeting were held quarterly and were typically were held from 9:00 a.m. to 10:00 a.m. on regular Board of Director meeting dates, with the LSRCA Board of Directors' meeting following @ 10:00 a.m. Since the approval of the Source Protection Plan, meetings have been held less frequently. It is anticipated that there will be two meetings held in 2020, one in the spring and one in the fall, with the actual dates to be confirmed.

**Summary and Recommendation**

It is therefore RECOMMENDED THAT Staff Report No. 01-20-BOD regarding LSRCA's 2020 Schedule of Board of Directors' meetings be approved.

**Pre Submission Review**

This Staff Report has been reviewed by the Chief Administrative Officer.

*Prepared by: Trish Barnett, Coordinator, Board/CAO, Projects and Services*

*Signed by:*

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Michael Walters  
Chief Administrative Officer