

Lake Simcoe Region Conservation Authority

Board of Directors' Meeting

Board of Directors' Meeting No. BOD-04-22

Friday, April 22, 2022

Held virtually via Zoom

Meeting Minutes

Board Members Present

Regional Chairman W. Emmerson (Chair), Councillor P. Ferragine (Vice Chair), Councillor K. Aylwin, Mayor D. Barton, Mayor B. Drew, Councillor A. Eek, Councillor K. Ferdinands, Councillor W. Gaertner, Councillor R. Greenlaw, Councillor S. Harrison-McIntyre, Councillor C. Pettingill, Mayor M. Quirk, Councillor C. Riepma, Regional Councillor T. Vegh, Councillor A. Waters

Board Members Absent

Deputy Mayor J. Gough, Mayor V. Hackson, Councillor E. Yeo

Staff Present

R. Baldwin, T. Barnett, M. Bessey, A. Brown, K. Cheney, K. Christensen, M. Critch, P. Davies, C. Hawson, B. Kemp, D. Lembcke, G. MacMillan, S. McKinnon, N. O'Dell, G. Peat, M. Rosato, C. Sharp, C. Taylor, K. Toffan, A. Yates, K. Yemm

Guests Present

C. Best, A. Delle Cese

I. Land Acknowledgement

II. Declarations of Pecuniary Interest or Conflict of Interest

None noted for the meeting.

III. Approval of Agenda

Moved by: K. Aylwin

Seconded by: B. Drew

BOD-048-22 **Resolved That** the content of the Agenda for the April 22, 2022 meeting of the Board of Directors be approved as circulated. **Carried**

IV. Adoption of Minutes

a) **Board of Directors' Meeting**

Moved by: W. Gaertner

Seconded by: C. Pettingill

BOD-049-22 **Resolved That** the minutes of the Board of Directors' Meeting, No. BOD-03-22, held on Friday, March 25, 2022 be approved as circulated. **Carried**

V. Announcements

- a) Chair Emmerson offered condolences to City of Kawartha Lakes Board member Councillor Emmett Yeo and his family on the loss of his father.
- b) CAO Rob Baldwin updated the Board that staff returned to the physical offices two days per week on April 19th, and he reminded the Board that the Newmarket Administrative offices will now be open to the public each week from Tuesday to Thursday.
- c) CAO Rob Baldwin advised that earlier in the week the Provincial government announced \$24M in capital funding towards the Holland Marsh Treatment Facility, which along with the Federal government's commitment of \$16M back in 2020, brings total funds towards this project to \$40M for the Municipal Streamline Class Environmental Assessment, design and capital construction. CAO Baldwin was pleased to attend the announcement with Minister Piccini, Minister Mulroney, and MPP Khanjin, as well as local representatives. More details will be brought to the Board as available.
- d) CAO Rob Baldwin was pleased to announce that he has been appointed to the Lake Simcoe Coordinating Committee.
- e) CAO Rob Baldwin announced that at Conservation Ontario's recently held Annual General Meeting Alan Revill of Catarqui Conservation was appointed as Chair, and Alan Dale of Upper Thames Conservation Authority was appointed Vice Chair. He also noted that along with himself, Linda Laliberte of Ganaraska and Samantha Lawson of Grand River were appointed as Board members.
- f) CAO Rob Baldwin reminded Board members of a webinar being hosted by MECP on May 2nd regarding Programs and Services of the Conservation Authorities Act changes.
- g) CAO Rob Baldwin noted that the Phase 2 Regulations of the Conservation Authorities Act were posted on the Environmental Registry of Ontario, and the Conservation Authorities Working Group is now taking a break until after the Provincial election.
- h) General Manager, Planning, Development and Restoration, Glenn MacMillan, reported that a very successful meeting was recently held with the BILD. The result of which will

be a series of webinars, the first one being held on June 8th regarding hydrogeologic submissions.

- i) Foundation Executive Director, Cheryl Taylor, was pleased to update that the Foundation's Annual Dinner is sold out with 366 guests expected. She also noted that the 4th Annual Golf Tournament is being held on August 22nd at the Nest at Friday Harbour. More information on these events can be found at [Lake Simcoe Conservation Foundation](#)
- j) Manager, Forestry and Greenspace Services, Phil Davies, provided an update on the public webinar held on April 20th on the spongy moth. The webinar was well attended and covered the life cycle and management options. The recorded webinar has been posted on the Conservation Authorities' website: [Spongy Moth webinar](#)

VI. Presentations

a) 2021 Draft Audited Financial Statements

BDO Canada LLP Auditor Adam Delle Cese provided a high-level overview of the Conservation Authority's 2021 audit process and results, noting that the audit is substantially complete aside from a couple of items; those being approval of the audited financial statements by the Board of Directors, and receipt of the signed representation letter, both expected to be completed after the meeting with no changes expected. He noted a risk base audit approach is taken and significant risk areas are identified; namely, management override of controls and revenue recognition as it relates to grants and special levy. He also noted these two areas are significant to all organizations and was pleased to note there were no issues noted during these tests. Internal control tests found no control deficiencies and no adjusted or unadjusted differences. Accordingly, he advised there are no communications needing the Board's attention. He reviewed the audit process and noted that some changes are coming for the 2022 audit around testing. In closing, he advised that BDO Canada LLP is independent of the Conservation Authority as required, and BDO did conduct an audit of the financial statements of the Conservation Authority. It is their opinion that the financial statements present fairly and are in accordance with Public Sector Accounting Standards.

Moved by: C. Riepma

Seconded by: T. Vegh

BOD-050-22 **Resolved That** the presentation by Adam Delle Cese of BDO Canada LLP regarding the Conservation Authority's 2021 audit process and findings be received for information. **Carried**

Staff Report No. 14-22-BOD regarding the Conservation Authority's 2021 Draft Audited Financial Statements was included in the agenda.

Moved by: C. Riepma

Seconded by: T. Vegh

BOD-051-22 **Resolved That** the Staff Report No. 14-22-BOD regarding the Authority's 2021 Draft Audited Financial Statements be received; and

Further that the 2021 Draft Audited Financial Statements be approved; and

Further that the Appropriations to and from Reserves as outlined in Schedule 8 – Statement of Continuity of Reserves of the 2021 Draft Audited Financial Statements be approved; and

Further that the pending 2021 Audited Financial Statements be distributed to the Minister of the Environment, Conservation and Parks and the Authority's banker, and be made available on the Authority's website. **Carried**

b) Land Securement Initiative Update, Town of Georgina

General Manager, Conservation Lands, Brian Kemp, provided an overview of the recent land securement in the Town of Georgina, noting that the Conservation Authority is very pleased to have this property transferred to its ownership and care. The property is approximately 890 acres consisting of wetlands, woodlands, York Region Greenland and agricultural lands. The lands are situated adjacent to the Arnold C. Matthews Nature Reserve, which are lands protected through a conservation easement held by the Conservation Authority, bringing the total protected lands in this area to over 1,110 acres. He advised the lands are subject to a Minister's Zoning Order that removes the registered plan of subdivision and replaces it with Environmental Protection Area zoning. GM Kemp shared some photos taken by staff who have walked the property. Next steps include closing off the property to trespassers so that staff may conduct site visits and gain a better understanding of the property's natural features. Staff are compiling data for submission to the Conservation Land Tax Incentive Program and will begin discussions with Regional and local municipalities for potential tax relief and exemption. Staff are seeking funding through the Conservation Authority's Ecological Offsetting Program and the Canada Nature Fund as identified in the accompanying staff report. Staff will be reviewing restoration opportunities for the development of a short-term management plan, as well as a long-term Master Plan, which will include the development of a community stakeholders' committee.

To view this presentation, please click this link: [Newly Acquired Lands, Town of Georgina](#)

Moved by: P. Ferragine

Seconded by: M. Quirk

BOD-052-22 **Resolved That** the presentation by General Manager, Conservation Lands, Brian Kemp, regarding the Conservation Authority's land securement initiative in the Town of Georgina be received for information. **Carried**

Included in the agenda was Staff Report No. 15-22-BOD regarding the Conservation Authority's land securement initiative in the Town of Georgina.

Moved by: P. Ferragine

Seconded by: M. Quirk

BOD-053-22 **Resolved That** Staff Report No. No. 15-22-BOD regarding an update on a recent land securement initiative be received; and

Further That the use of funds from the Authority's Ecological Offsetting Reserve (Land Acquisition Fund) to a maximum of \$150,000 be approved; and

Further That staff be directed to post signage and close the property off to the public for an interim period while the planned next steps described within this report are undertaken. **Carried**

VII. Hearings

There were no Hearings at this meeting.

VIII. Deputations

There were no Deputations at this meeting.

IX. Determination of Items Requiring Separate Discussion

Items 1 and 3 were identified under items requiring separate discussion.

X. Adoption of Items not Requiring Separate Discussion

Items No. 2 and 4 were identified under items not requiring separate discussion.

Moved by: K. Aylwin

Seconded by: R. Greenlaw

BOD-54-22 **Resolved That** the following recommendations respecting the matters listed as "Items Not Requiring Separate Discussion" be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. **Carried**

2. Technical Guidelines for Stormwater Management Solutions

BOD-055-22 **Resolved That** Staff Report No. 16-22-BOD regarding updates to the Lake Simcoe Region Conservation Authority's Technical Guidelines for Stormwater Management Submissions be received; and

Further that the revised Technical Guidelines for Stormwater Management Submissions be approved, effective immediately. **Carried**

4. 2022 Conservation Awards Program and Ceremony

BOD-056-22 **Resolved That** Staff Report No. 18-22-BOD regarding the 2022 Conservation Awards be received for information. **Carried**

XI. Consideration of Items Requiring Separate Discussion

1. Correspondence

Mayor Quirk commented on the Federal funding recently announced for lakes and asked if the Conservation Authority would be putting together a request for some of this funding. CAO Baldwin noted that a very detailed package of potential projects was submitted in 2021, and staff will be ready once any notification is received. He also noted his contact at Environment and Climate Change Canada has moved on, so he has not yet met the new area Director to discuss how or when the \$19.5M will be shared. CAO Baldwin will provide an update as soon as information is known.

Moved by: M. Quirk

Seconded by: S. Harrison-McIntyre

BOD-057-22 **Resolved That** Correspondence Item a) be received for information. **Carried**

3. 2022 Provincial Funding Agreements Summary – Lake Simcoe Protection Plan

Councillor Eek asked for clarification on which pumping station will be monitored in the Holland Marsh Pump Station Monitoring project, as there are four pumping stations in the Holland Marsh.

CAO Baldwin first advised that early discussions have been held on renaming the facility with Phosphorus Recovery Facility as an example or something broader than the Holland Marsh Treatment Facility.

Acting General Manager, Integrated Watershed Management, David Lembcke, advised that the intent of this project is to install an autosampler at the Art Janse Pumping House. The current challenge with the pump house is that it does not response well to storm events like natural systems do, so pumping can take days and make it difficult to get a highly accurate estimation

of that pumping. This project will allow the taking of multiple samples over a longer duration, providing much more accuracy on what the phosphorus concentrations are at that point as there is an amount of water coming out of the pump house that staff want to gain a better understanding of.

Councillor Eek also noted that she hopes the Drainage Superintendent will be involved in any future discussions as he is very experienced and has a great understanding of how these systems work. Acting GM Lembcke confirmed that staff have been in contact with the Drainage Superintendent regarding this project.

Moved by: A. Eek

Seconded by: P. Ferragine

BOD-058-22 **Resolved That** Staff Report No. 17-22-BOD regarding recently secured Provincial funding in support of the Lake Simcoe Protection Plan be received for information. **Carried**

XII. Closed Session

The Board moved to Closed Session to deal with confidential legal and land matters.

Moved by: R. Greenlaw

Seconded by: D. Barton

BOD-059-22 **Resolved That** the Board move to Closed Session to deal with a confidential human resources matter; and

Further that the Chief Administrative Officer, members of the Executive Leadership Team, and the Chief of Staff remain in the meeting for the discussion. **Carried**

The Board rose from Closed Session to report findings.

Moved by: C. Pettingill

Seconded by: R. Greenlaw

BOD-060-22 **Resolved That** the Board rise from Closed Session and report findings. **Carried**

a) Confidential Human Resources Matter

Moved by: T. Vegh

Seconded by: P. Ferragine

BOD-061-22 **Resolved That** Confidential Staff Report No. 19-22-BOD regarding a confidential human resources matter be received for information. **Carried**

XIII. Other Business

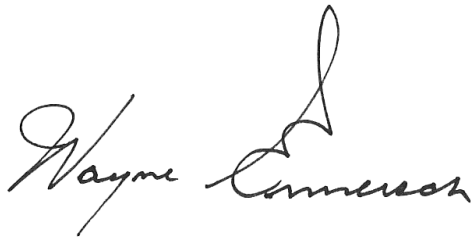
- a) Chair Emmerson noted the next Board of Directors' meeting is scheduled for Friday, May 27, 2022. This meeting will be held virtually.

XIV. Adjournment

Moved by: B. Drew

Seconded by: D. Barton

BOD-062-22 **Resolved That** the meeting be adjourned at 11:15 a.m. **Carried**



Regional Chairman Wayne Emmerson
Chair



Rob Baldwin
Chief Administrative Officer