



BOARD OF DIRECTORS' MEETING

No. BOD-05-16 – Friday, May 27, 2016

120 Bayview Parkway, Newmarket, ON

**MINUTES**

***LSRCA Board Members Present:***

Mayor G. Dawe, Chair  
Councillor R. Simpson, Vice Chair  
Councillor A. Eek  
Councillor K. Ferdinands  
Mayor V. Hackson  
Councillor S. Harrison-McIntyre  
Councillor D. Kerwin  
Deputy Mayor J. O'Donnell  
Mayor M. Quirk  
Councillor S. Strangway  
Deputy Mayor/Regional Councillor D. Wheeler

***Regrets:***

D. Bath  
J. Dolan  
Regional Councillor B. Drew  
Councillor P. Ferragine  
Deputy Mayor P. Molloy  
Councillor S. Macpherson  
Councillor P. Silveira

***LSRCA Staff Present:***

M. Walters, Chief Administrative Officer  
R. Jarrett, GM, Communications & Education  
B. Kemp, GM, Conservation Lands  
J. Lee, GM, Corporate & Financial Services  
B. Longstaff, GM, Integrated Watershed Management  
T. Barnett, Coordinator, BOD/CAO  
S. Auger, Stormwater Management Specialist  
K. Christensen, Manager, Human Resources  
P. Davies, Manager, Forestry and Stewardship  
T. Hogenbirk, Manager, Engineering  
N. Knight, Communications Specialist  
D. Lembcke, Manager, Environmental Science & Monitoring  
C. Taylor, LSCF Executive Director

**I. DECLARATION OF PECUNIARY INTEREST**

None noted for this meeting.

**II. APPROVAL OF THE AGENDA**

Moved by: S. Strangway

Seconded by: J. O'Donnell

BOD-060-16

**RESOLVED THAT the content of the Agenda for the May 27, 2016 meeting of the LSRCA Board of Directors be approved as presented. CARRIED**

**III. ADOPTION OF THE MINUTES**

a) Board of Directors Meeting – April 29, 2016

Moved by: V. Hackson

Seconded by: A. Eek

BOD-061-16            **RESOLVED THAT the minutes of Board of Directors' Meeting No. BOD-04-16 held on Friday, April 29, 2016 be approved as circulated. CARRIED**

b) Conservation Ontario Council

Moved by:    V. Hackson

Seconded by:    A. Eek

BOD-062-16            **RESOLVED THAT the minutes of Conservation Ontario Council Meeting #1/16 held on Monday, April 11, 2016 be received for information. CARRIED**

#### IV. ANNOUNCEMENTS

a) LSRCA Stewardship Events

Communications Specialist, Nancie Knight, updated Board members regarding upcoming Stewardship events around the watershed, noting one remaining event in May, a Rain Garden Workshop in partnership with Windfall Ecology Centre, taking place in Newmarket on Saturday, May 28<sup>th</sup>; and two events in June, a Farm Tour, in partnership with Couchiching Conservancy, taking place in Carden and Ramara on Wednesday, June 15<sup>th</sup>, and the 2<sup>nd</sup> Annual Scanlon Creek BioBlitz taking place at Scanlon Creek Conservation Area in Bradford on Saturday, June 18<sup>th</sup>. For more information on these events or to find an event near you, please click the following link: [www.LSRCA.on.ca](http://www.LSRCA.on.ca) or contact Nancie Knight at [n.knight@lsrca.on.ca](mailto:n.knight@lsrca.on.ca) or 905-895-1281 ext 144.

b) Celebrating Lake Simcoe Dinner – Thursday, September 22<sup>nd</sup>

Lake Simcoe Conservation Foundation (LSCF) Executive Director, Cheryl Taylor, advised Board members that LSCF Board members Steve Chenier and Councillor Peter Silveira are organizing a fundraising dinner in celebration of Lake Simcoe. The dinner is to take place at the Southshore Community Centre, 205 Lakeshore Drive, Barrie, ON, on Thursday, September 22<sup>nd</sup>. For more information or to order tickets, please contact Lee Hanson at [l.hanson@lsrca.on.ca](mailto:l.hanson@lsrca.on.ca) or 905-895-1281 ext 251.

c) Lake Simcoe Coordinating Committee – New Member

CAO Mike Walters was pleased to announce that LSRCA Board member Councillor Avia Eek has recently been appointed to the Lake Simcoe Coordinating Committee. Board members expressed congratulations to Councillor Eek on this exciting appointment, noting that this is great news for the Committee.

d) LSRCA Website Launch

General Manager, Communications & Education, René Jarrett, announced that after months of hard work and planning, LSRCA's new website will be launched on Wednesday, June 1<sup>st</sup>. Please have a look @ [www.LSRCA.on.ca](http://www.LSRCA.on.ca) and let us know what you think.

e) Conservation Ontario Handouts

Board members received copies of Conservation Ontario 2015 Annual Report, as well as Conservation Ontario's 2016-2020 Strategic Plan. To obtain copies of these reports, please contact Jane Dunning at Conservation Ontario: [jdunning@conservationontario.ca](mailto:jdunning@conservationontario.ca)

#### V. DEPUTATIONS

There were no deputations at this meeting.

## VI. HEARINGS

There were no hearings at this meeting.

## VII. PRESENTATIONS

### a) LSRCA Stewardship Activities

Manager, Forestry and Stewardship, Philip Davies, provided the Board with a presentation of LSRCA Stewardship and Forestry activities, overviewing their many program areas, including: tree and shrub planting, forest management, urban forest studies, and watershed restoration through the Landowner Environmental Assistance Program (LEAP). He explained that since 1989, LEAP has assisted in the completion of over 2,000 restoration projects, ranging from decommissioning of unused water wells and the installation of rain gardens, to upgrading manure storages and reconnecting over 8km of watercourse by removing the dam on Scanlon Creek. This program provides both financial and technical assistance to landowners and also benefits watershed communities by raising environmental awareness and engaging residents.

Mr. Davies also informed Board members about other programs, such as the urban forest study, which is a partnership with York Region, the Town of Newmarket and Toronto and Region Conservation Authority to undertake a study of the urban forest in Newmarket with an objective to complete an analysis of the entire urban forest for purposes of making recommendations on how to protect and expand it.

Board members praised staff for their efforts, especially with regards to tree planting events and the Landowner Environmental Assistance Program, which are proving to engage residents and promote awareness.

Moved by: R. Simpson

Seconded by: D. Wheeler

BOD-063-16

**RESOLVED THAT the presentation by Manager, Forestry and Stewardship, Philip Davies, regarding LSRCA's Stewardship activities be received for information.  
CARRIED**

### b) LSRCA's Flood Forecasting and Warning Emergency Management System

Manager, Engineering, Tom Hogenbirk, updated the Board with a presentation on LSRCA's Flood Forecasting and Warning Emergency Management System project. Acting on one of the priority actions of LSRCA's 2016-2020 Strategic Plan to expand the flood warning and forecasting Emergency Management System throughout the watershed, Mr. Hogenbirk explained that the Emergency Management System (EMS) consists of a database and mapping for York and Durham Regions that identifies all structures which would be flooded by a specific storm event. He noted the main tasks of the project are to consult with municipal emergency response people in the watershed and area conservation authorities to develop an EMS that is user friendly, web based and accessible using smart phones and tablets.

Moved by: M. Quirk

Seconded by: V. Hackson

BOD-064-16            **RESOLVED THAT the presentation by Manager, Engineering, Tom Hogenbirk, regarding LSRCA's Flood Forecasting and Warning Emergency Management System project be received for information. CARRIED**

c) LSRCA Administrative Office Parking Lot Expansion and LID Retrofit Project

Stormwater Management Specialist, Steve Auger, provided the Board with an update on LSRCA's Administrative Office Parking Lot Expansion and Low Impact Development (LID) Retrofit Project. As he explained, the project will not only provide much needed additional parking spaces, but it will also include six different LID features for stormwater management. He went on to note that amongst other things, there will be four stormwater features in a row that will be intensely monitored, which will inform and enhance the future.

Moved by:    S. Strangway

Seconded by:    S. Harrison-McIntyre

BOD-065-16            **RESOLVED THAT the presentation by Stormwater Management Specialist, Steve Auger, regarding LSRCA's Administrative Office Parking Lot Expansion and Low Impact Development Retrofit Project be received for information. CARRIED**

**VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

There were no items identified as items not requiring separate discussion.

**IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION**

**X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**1. Correspondence**

Included in the agenda was a copy of the Township of Oro-Medonte's letter to Prime Minister Trudeau requesting renewal funding for the Lake Simcoe/South-eastern Georgian Bay Clean-Up Fund. Mayor Hackson encouraged other member municipalities to submit a similar letter. CAO Mike Walters pointed to Item 3 of the agenda and noted that staff's recommendation under this item includes drafting a letter requesting the continuation of funding.

Moved by:    S. Harrison-McIntyre

Seconded by:    A. Eek

BOD-066-16            **RESOLVED THAT correspondence listed in the agenda as Item 1a) be received for information. CARRIED**

**2. Budget Status Report**

Deputy Mayor O'Donnell asked staff how the surplus of approximately \$202,000 will factor into the next budget. General Manager, Corporate and Financial Services, Jocelyn Lee, advised that approximately \$68,000 of the surplus represents the forgivable loan with York Region, leaving an operational surplus of approximately \$134,000. She went on to note that with LSRCA's major summer work ramping up at this time, she does not expect to see this surplus at year-end.

Moved by: J. O'Donnell

Seconded by: S. Strangway

BOD-067-16            **RESOLVED THAT Staff Report No. 18-16-BOD regarding LSRCA's Budget Status for the four month period ending April 30, 2016 be received for information. CARRIED**

### **3. LSCUF/LSGBCUF Accomplishments**

Board members asked for the status of most recent submissions to the Lake Simcoe/South-eastern Georgian Bay Clean-up Fund. CAO Walters advised that he has been advised that proposals are awaiting signatures of the new Minister, and that there may be some concern on whether projects will be able to be completed based on when approvals are received.

Mayor Hackson noted the importance of all Lake Simcoe watershed municipalities getting behind the request for continuation of LSGBCUF beyond 2017 and requested that the CAO draft a letter for use by member municipalities. The Board approved an amended resolution.

Moved by: A. Eek

Seconded by: J. O'Donnell

BOD-068-16            **RESOLVED THAT Staff Report No. 19-16-BOD regarding LSRCA's accomplishments under Environment Canada's Lake Simcoe Clean-up Fund and Lake Simcoe/South-eastern Georgian Bay Clean-Up Fund programs be received; and**

**FURTHER THAT the Chief Administrative Officer be directed to prepare a letter to the Federal Minister of Environment and Climate Change, along with a sample letter for use by member municipalities, requesting the continuation of funding for Lake Simcoe. CARRIED**

### **4. Service Level Agreement with Metrolinx / GO**

On a question from Vice Chair Simpson regarding flood management around the twinning of the GO rail line, CAO Walters noted Metrolinx and GO have been working with LSRCA on technical support and an appropriate area has been identified for the twinning.

Chair Dawe commended Metrolinx for working with LSRCA in the initial planning stages and asked the CAO to send Metrolinx a letter of thanks.

Moved by: R. Simpson

Seconded by: S. Harrison-McIntyre

BOD-069-16            **RESOLVED THAT Staff Report No. 20-16-BOD regarding a Service Level Agreement with Metrolinx / GO be received for information; and**

**FURTHER THAT the CAO send a letter of thanks to Metrolinx. CARRIED**

### **5. LSRCA Administrative Office Parking Lot Project Results of Tender Request CL-2016-AO-LID**

Deputy Mayor O'Donnell noted that the cost of this project seems excessive for additional parking spaces. General Manager, Conservation Lands, Brian Kemp, noted that grants have been applied for to

assist with the cost and that the project is much more than gaining parking spaces. He explained that this project not only addresses emergency access challenges identified by Central York Fire Services, but it will also provide a huge opportunity for LSRCA to “walk-the-talk” on low impact development. CAO Walters noted that he is pleased with the excellent job staff have done on this project and that he is satisfied with the cost.

Moved by: J. O’Donnell

Seconded by: S. Strangway

BOD-070-16            **RESOLVED THAT Staff Report No. 21-16-BOD regarding the record of tenders for LSRCA’s Administrative Office - Parking Lot Expansion and Low Impact Development Retrofit Project – CL-2016-AO-LID be received; and**

**FURTHER THAT staff be authorized to retain Gallo Bros. Paving Ltd. to undertake the Parking Lot Expansion and Low Impact Development Retrofit Project as reflected in Table 2 of this report. CARRIED**

**XI. CLOSED SESSION**

There were no Closed Session items for this meeting.

**XII. OTHER BUSINESS**

a) Fort McMurray Disaster Relief

Chair Dawe asked Board members to support a donation from the Lake Simcoe Region Conservation Authority to the Fort McMurray Disaster Relief Fund. The Board agreed on an amount of \$1,000.

Moved by: V. Hackson

Seconded by: R. Simpson

BOD-071-16            **RESOLVED THAT the Chief Administrative Officer of Lake Simcoe Region Conservation Authority be directed to make a \$1,000 donation to the Canadian Red Cross in support of the Fort McMurray Disaster Relief campaign. CARRIED**

b) Next Meeting

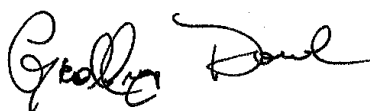
Chair Dawe advised that the next meeting of the Board of Directors will be held on Friday, June 24, 2016.

**XIII. ADJOURNMENT**

Moved by: S. Strangway

Seconded by: A. Eek

BOD-072-16            **RESOLVED THAT the meeting be adjourned @ 10:55 a.m. CARRIED**



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Mayor Geoffrey Dawe  
Chair

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Michael Walters  
Chief Administrative Officer