



**BOARD OF DIRECTORS' MEETING**  
No. BOD-10-15 – Friday, October 23, 2015  
120 Bayview Parkway, Newmarket, ON

**MINUTES**

***LSRCA Board Members Present:***

Mayor G. Dawe, Chair  
Regional Councillor B. Drew, Vice Chair  
D. Bath  
J. Dolan  
Councillor A. Eek  
Councillor K. Ferdinands  
Councillor P. Ferragine  
Mayor V. Hackson  
Councillor S. Harrison-McIntyre  
Councillor D. Kerwin  
Councillor S. Macpherson  
Councillor P. Molloy  
Deputy Mayor J. O'Donnell  
Mayor M. Quirk  
Councillor P. Silveira  
Councillor R. Simpson  
Councillor S. Strangway  
Deputy Mayor/Regional Councillor D. Wheeler

***LSRCA Staff Present:***

M. Walters, Chief Administrative Officer  
R. Baldwin, GM, Planning & Development  
R. Jarrett, GM, Communications & Education  
B. Kemp, GM, Conservation Lands  
J. Lee, GM, Corporate & Financial Services  
B. Longstaff, GM, Integrated Watershed Management  
T. Barnett, Coordinator, BOD/CAO, Project & Services  
S. Auger, Stormwater Management Specialist  
B. Booth, Manager, Regulations  
K. Brygidyr, Manager, Education  
K. Christensen, Manager, Human Resources  
J. Dawson, Environmental Regulations Analyst  
T. Haghshenas, Environmental Regulations CSR Analyst  
D. Lembcke, Manager, Science and Monitoring  
M. Rosato, Communications Specialist  
D. Sewell, Online and Creative Services Specialist  
K. Yemm, Manager, Communications

***Regrets:***

Councillor S. Valiquette-Thompson

***Guests:***

B. Blacktopp, Zephyr Fish Farm Inc.  
R. Winslow, Zephyr Fish Farm Inc.

**I. DECLARATION OF PECUNIARY INTEREST**

None noted for this meeting.

**II. APPROVAL OF THE AGENDA**

Moved by: B. Drew

Seconded by: S. Strangway

BOD-130-15

**RESOLVED THAT the content of the Agenda for the October 23, 2015 meeting of the LSRCA Board of Directors be approved as presented. CARRIED**

**III. ADOPTION OF THE MINUTES**

a) Board of Directors' Meeting – September 25, 2015

Moved by: A. Eek

Seconded by: P. Molloy

BOD-131-15            **RESOLVED THAT the minutes of Board of Directors' Meeting No. BOD-09-15 held on Friday, September 25, 2015 be approved as circulated. CARRIED**

**IV. ANNOUNCEMENTS**

a) LSRCA Stewardship Events

Communications Specialist, Melissa Rosato overviewed LSRCA's remaining 2015 Stewardship events. Stewardship events can be found on LSRCA's events page via the following link: <http://www.lsrca.on.ca/>

b) LSRCA Annual Conservation Awards

CAO Mike Walters thanked all the Board members who attended LSRCA's Annual Conservation Awards Evening on October 15<sup>th</sup> and assisted in handing out the awards. He also thanked the staff members who worked together in the making of this wonderful evening.

c) MOECC Release of Minister's Five Year Report on Lake Simcoe

CAO Walters advised that the Ministry of the Environment and Climate Change (MOECC) would be releasing the Minister's Five Year Report on Lake Simcoe on the afternoon of October 23, 2015. He noted that the release would take place in Barrie and that LSRCA's Chair, Mayor Geoffrey Dawe, had been asked to emcee the event.

d) LSRCA Strategic Plan

CAO Walters provided Board members a copy of LSRCA's 2016-2020 Strategic Plan and thanked them for their input. He gave special thanks to Kristen Yemm, Manager of Communications, for her many hours spent on the Plan.

**V. PRESENTATIONS**

There were no presentations at this meeting.

**VI. DEPUTATIONS**

There were no deputations at this meeting.

**VII. HEARINGS**

Moved by: D. Wheeler

Seconded by: S. Macpherson

BOD-132-15            **RESOLVED THAT the Board of Directors conduct a proceeding by tribunal for a hearing under Ontario Regulation 179/06, as amended; and**

**FURTHER THAT the hearing be held under the *Statutory Powers Procedures Act*.  
CARRIED**

A Hearing was held regarding an application submitted by Zephyr Fish Farm Inc. (Bruce Blacktopp) for permission to excavate twenty (20) ponds, each measuring 30.3 metres x 30.5 metres for aquaculture at 14060 Concession 4, Part Lot 31, Township of Uxbridge, in the Regional Municipality of Durham.



**VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

The Board identified Items No. 4, 6, 7, and 8 as items requiring separate discussion.

**IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION**

Moved by: A. Eek

Seconded by: S. Strangway

BOD-135-15        **RESOLVED THAT the following recommendations respecting the matters listed as items Not Requiring Separate Discussion” be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same.**  
CARRIED

**1. Correspondence**

BOD-136-15        **RESOLVED THAT correspondence listed in the agenda as Items 1a) to 1d) be received for information. CARRIED**

**2. Budget Status Report**

BOD-137-15        **RESOLVED THAT Staff Report No. 49-15-BOD regarding the Authority’s Budget Status for the nine month period ending September 30, 2015 be received for information. CARRIED**

**3. Canada Revenue Agency – Delegated Authority**

BOD-138-15        **RESOLVED THAT Staff Report No. 50-15-BOD regarding delegated authority for Lake Simcoe Region Conservation Authority Business Account be received; and**  
  
**FURTHER THAT Michael Walters, Chief Administrative Officer and Jocelyn Lee, General Manager, Corporate and Financial Services be appointed as the Delegated Authorities for purposes of the Canada Revenue Agency Business Account; and**  
  
**FURTHER THAT the Chair provides the signature on the Canada Revenue Agency form RC321 E to authorize Michael Walters and Jocelyn Lee to be the Delegated Authorities. CARRIED**

**5. Update - Amendment of Ontario Regulation 179/06 made under Section 28 of the Conservation Authorities Act**

BOD-139-15        **RESOLVED THAT Staff Report No. 52-15-BOD regarding an Update - Amendment of Ontario Regulation 179/06 made under Section 28 of the Conservation Authorities Act be received; and**  
  
**FURTHER THAT the Chief Administrative Officer, the General Manager, Planning & Development, the Manager, Regulations, the Manager, Planning, and the Manager,**

**Engineering be authorized to approve permissions under Ontario Regulation 179/06. CARRIED**

**X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**4. Recommendation - External Auditors for the Five Year Term 2015-2019**

Deputy Mayor O'Donnell asked for clarification on the process for which the recommendation was made regarding BDO Canada LLP. General Manager, Corporate and Financial Services, Jocelyn Lee explained that BDO Canada LLP was being recommended based on a multitude of criteria, and she noted that quotes based on low hours did not seem reasonable based on past experience, and that selecting a quote based on lower hours have resulted in additional charges for additional hours than quoted.

Moved by: J. O'Donnell

Seconded by: P. Ferragine

BOD-140-15           **RESOLVED THAT Staff Report No. 51-15-BOD regarding External Audit Services be received; and**

**FURTHER THAT the appointment of BDO Canada LLP to provide external audit services for the period 2015 to 2019 inclusive, at annual fees as outlined within this staff report be approved. CARRIED**

**6. Update on Application to the Feed-In-Tariff (FIT) Program for a Renewable Energy Generation Contract**

Deputy Mayor O'Donnell noted that the Township of Ramara had 30kw solar panels on three different buildings with an expectation of an estimated income of \$36,000 per year; however, the actual income has been less than projected each year. Deputy Mayor O'Donnell asked on what basis was the \$105,000 projection made. CAO Walters noted that since staff's earlier report (July 2015) on a renewable energy generation contract, the application period has been extended and the annual revenue expectation has been lowered. Accordingly, staff is now recommending a scaled down option.

Moved by: J. O'Donnell

Seconded by: A. Eek

BOD-141-15           **RESOLVED THAT Staff Report No. 53-15-BOD be received; and**

**FURTHER THAT staff be authorized to submit an application to the Feed-In-Tariff Program for an energy generation contract to support a 31kW solar panel array at LSRCA's head office. CARRIED**

**7. Purchasing Policy – Contracting Golder Associates Ltd. to Undertake the Provision of a Low Impact Development Stormwater Management Credit Tool for Ontario**

Deputy Mayor O'Donnell questioned why the lowest bid was not being recommended by staff. General Manager, Planning & Development, Rob Baldwin noted that the lower bid did not meet all the requirements.



a) Confidential Human Resources Matter

Confidential Staff Report No. 56-15-BOD was provided to Board members prior to the meeting.

Moved by: B. Drew

Seconded by: M. Quirk

BOD-146-15           **RESOLVED THAT Confidential Staff Report No. 56-15-BOD regarding a human resources matter be approved.** CARRIED

b) Confidential Legal Matter

Confidential update was provided to Board members.

Moved by: S. Macpherson

Seconded by: J. O'Donnell

BOD-147-15           **RESOLVED THAT the update regarding a legal matter be received for information.**  
CARRIED

**XII. OTHER BUSINESS**

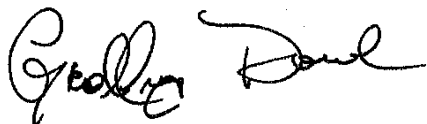
Councillor Simpson expressed concern about low lake levels and noted that some long-time residents have also expressed concern to him. GM Baldwin advised that this concern is raised each fall and in fact levels are regulated by Trent Severn Waterway and are in line with where they should be for this time of year. He also advised that LSRCA's fact sheet on Lake Simcoe Water Levels would be emailed to Board members by the Coordinator.

**XIII. ADJOURNMENT**

Moved by: R. Simpson

Seconded by: M. Quirk

BOD-148-15           **RESOLVED THAT the meeting be adjourned @ 10:50 a.m.** CARRIED



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Mayor Geoffrey Dawe  
Chair



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Michael Walters  
Chief Administrative Officer