



BOARD OF DIRECTORS' MEETING
No. BOD-12-15 – Friday, December 18, 2015
120 Bayview Parkway, Newmarket, ON

MINUTES

LSRCA Board Members Present:

Mayor G. Dawe, Chair
Regional Councillor B. Drew, Vice Chair
D. Bath
J. Dolan
Councillor A. Eek
Councillor P. Ferragine
Mayor V. Hackson
Councillor S. Harrison-McIntyre
Councillor D. Kerwin
Councillor S. Macpherson
Councillor P. Molloy
Deputy Mayor J. O'Donnell
Mayor M. Quirk
Councillor P. Silveira
Councillor R. Simpson
Councillor S. Strangway

LSRCA Staff Present:

M. Walters, Chief Administrative Officer
R. Baldwin, GM, Planning & Development
R. Jarrett, GM, Communications & Education
B. Kemp, GM, Conservation Lands
J. Lee, GM, Corporate & Financial Services
T. Barnett, Coordinator, BOD/CAO, Project & Services

S. Auger, Stormwater Management Specialist
B. Booth, Manager, Regulations
B. Thompson, Coordinator, Subwatershed Planning
S. Jagminas, Communications Specialist

Guests:

N. Huggins, CH2M
J. Kraemer, CH2M

Regrets:

Councillor K. Ferdinands
Deputy Mayor/Regional Councillor D. Wheeler

I. DECLARATION OF PECUNIARY INTEREST

None noted for this meeting.

II. APPROVAL OF THE AGENDA

Moved by: S. Strangway

Seconded by: P. Ferragine

BOD-162-15

RESOLVED THAT the content of the Agenda for the December 18, 2015 meeting of the LSRCA Board of Directors be approved as presented. CARRIED

III. ADOPTION OF THE MINUTES

a) Board of Directors' Meeting – November 27, 2015

Moved by: P. Molloy

Seconded by: M. Quirk

BOD-163-15 **RESOLVED THAT the minutes of Board of Directors' Meeting No. BOD-11-15 held on Friday, November 27, 2015 be approved as circulated. CARRIED**

IV. ANNOUNCEMENTS

a) Ontario Trillium Foundation Capital Grant Approval for Beaver River Trails

General Manager, Conservation Lands, Brian Kemp was pleased to announce that the Lake Simcoe Conservation Foundation (LSCF) has been awarded \$45,000 in funding from the Ontario Trillium Foundation for upgrades to the Beaver River Trail. He noted that LSRCA has been working closely with the Township of Brock to complete improvements to an existing 32km trail that connects Uxbridge, Blackwater, Sunderland and Cannington, and that these funds will be used to focus on improving the final 11km between Sunderland and Cannington. GM Kemp credited Cheryl Taylor, LSCF's Executive Director, for helping to secure these funds through the Ontario Trillium Foundation.

b) Board survey

Chair Dawe reviewed the results and comments on the recently implemented Board meeting survey, noting it will assist in determining the areas that Board members are interested in learning more about.

V. PRESENTATIONS

a) LSRCA 2016 Budget

General Manager, Corporate & Financial Services, Jocelyn Lee provided a presentation on LSRCA's 2016 Budget, reviewing the 2016 budget assumptions, revenue streams, funding sources and expenditures. She noted that no concerns have been raised by municipal staff to date, and it is expected that asks will be approved. GM Lee noted that the largest expenditure is staff salaries, and that the cost of living allowance (COLA) rate is based on comparators with municipalities and other conservation authorities. Board members expressed concern about discussing COLA in open session and felt this should be a discussion held in closed session without staff present. CAO Walters, respecting the wishes of Board members, advised that when the budget is undertaken in 2016, it will be dealt with in closed session.

Moved by: R. Simpson

Seconded by: S. Macpherson

BOD-164-15 **RESOLVED THAT the presentation by General Manager, Corporate and Financial Services, Jocelyn Lee regarding LSRCA's 2016 Budget be received for information. CARRIED**

b) LSRCA Administrative Building Parking Lot

Stormwater Management Specialist, Steve Auger, provided the Board with a presentation on the planned remodeling of LSRCA's Administrative Building parking lot. Mr. Auger overviewed the project steps taken to date, the tree preservation consideration plan, the Low Impact Development features that have been identified, as well as the much needed additional parking spaces to be gained.

Moved by: S. Harrison-McIntyre

Seconded by: B. Drew

BOD-165-15 **RESOLVED THAT the presentation by Stormwater Management Specialist, Steve Auger, regarding LSRCA's Administrative Building Parking Lot be received for information. CARRIED**

c) Feasibility Analysis to Reduce Phosphorus Loading from the Holland Marsh

Norm Huggins of CH2M provided the Board with a presentation on the Polder Water Quality Treatment Study: Reducing Phosphorus Loading from the Holland Marsh. The project involved investigating treatment options for the pump-off water to remove phosphorus before discharging it to the Holland River. He explained that two options were examined, including the use of a wastewater lagoon and the construction of a tertiary treatment plant. The preferred option as recommended is the tertiary treatment plant, which due to the small footprint and high efficiency, would be the more cost-effective of the two options. Staff will be presenting the study results to the Ministry of the Environment and Climate Change, the Holland Marsh Joint Services Board, as well as stakeholders and will be discussing the suggested necessary next steps. Should the plan be to proceed with the project, a staff report will be brought back to the Board.

Moved by: P. Ferragine

Seconded by: B. Drew

BOD-166-15 **RESOLVED THAT the presentation by Norm Huggins of CH2M regarding the Polder Water Quality Treatment Study be received for information. CARRIED**

VI. DEPUTATIONS

There were no deputations at this meeting.

VII. HEARINGS

There were no hearings at this meeting.

VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

The Board identified Item No. 5 as items requiring separate discussion.

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Moved by: S. Macpherson

Seconded by: S. Harrison-McIntyre

BOD-167-15 **RESOLVED THAT the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. CARRIED**

1. Correspondence

BOD-168-15 **RESOLVED THAT correspondence listed in the agenda as Item 1a) be received for information. CARRIED**

2. Budget Status Report

BOD-169-15 **RESOLVED THAT Staff Report No. 59-15-BOD regarding the Authority's Budget Status for the eleven month period ending November 30, 2015 be received for information. CARRIED**

3. LSRCA Purchasing Policy - Update

BOD-170-15 **RESOLVED THAT Staff Report No. 60-15-BOD regarding changes to LSRCA's Purchasing Policy be received; and**

FURTHER THAT the draft Purchasing Policy as presented be approved. CARRIED

4. LSRCA Administrative By-Laws - Update

BOD-171-15 **RESOLVED THAT Staff Report No. 61-15-BOD regarding updates to LSRCA Administrative By-Law #1, Governance and Administrative Policies be received and;**

FURTHER THAT By-Law #1 be updated to reflect the new Vision, Mission, Values and Goals within LSRCA's Strategic Plan - Vision to Action, Action to Results 2016-2020, and;

FURTHER THAT Section 12.1, Signing Officers, concerning the amount of signing authority be changed to an upset of \$75,000 to be consistent with the new Purchasing Policy. CARRIED

6. 2015 Planning and Development Applications

BOD- 172-15 **RESOLVED THAT Staff Report No. 63-15-BOD regarding monitoring of planning and development applications for the period January 1 through November 26, 2015 be received for information. CARRIED**

X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

5. Purchasing Policy - Contracting Freeman Associates to develop a market-based strategy to promote improved salt management in the commercial and institutional sectors

In response to a question from Deputy Mayor O'Donnell, General Manager, Communications and Education, Reneé Jarrett explained that staff's preferred consultant, Freeman Associates, stayed within the scope that was requested. Additionally, they identified an enhancement that goes beyond the requested scope, but that aligns well with LSRCA's Strategic Plan 2016-2020 priorities around road salt management, low impact development, and the urban restoration program. This enhancement will assist in identifying other ways and means to effect change.

Councillor Ferragine noted that only the qualifications of Freeman Associates are summarized in the staff report, while Luna Consulting also scored high yet no summary is provided. He requested that in future, a more fulsome breakdown of bidders be provided.

Moved by: J. O'Donnell

Seconded by: S. Macpherson

BOD- 173-15 **RESOLVED THAT Staff Report No. 62-15-BOD regarding contracting Freeman Associates to develop a market-based strategy to promote improved salt management in the commercial and institutional sectors be approved. CARRIED**

XI. CLOSED SESSION

The Board moved to Closed Session to deal with confidential legal and human resources matters.

Moved by: V. Hackson

Seconded by: P. Molloy

BOD-174-15 **RESOLVED THAT the Board move to Closed Session to deal with confidential legal and human resources matters; and**

FURTHER THAT the Chief Administrative Officer, members of the Executive Management Team, the Manager, Regulations, and the Coordinator BOD/CAO remain in the meeting for the discussion on Item a); and

FURTHER THAT the Chief Administrative Officer, members of the Executive Management Team, and the Coordinator BOD/CAO remain in the meeting for the discussion on Item b). CARRIED

The Board rose from Closed Session.

Moved by: S. Harrison-McIntyre

Seconded by: R. Simpson

BOD-175-15 **RESOLVED THAT the Board rise from Closed Session and report findings. CARRIED**

a) Confidential Legal Matter

Confidential Staff Report No. 64-15-BOD regarding a legal matter was provided to Board members prior to the meeting.

Moved by: S. Harrison-McIntyre

Seconded by: R. Simpson

BOD-176-15 **RESOLVED THAT Confidential Staff Report No. 64-15-BOD regarding a legal matter be received for information. CARRIED**

b) Confidential Human Resources Matter

Confidential Staff Report No. 65-15-BOD regarding a human resources matter was provided to Board members prior to the meeting.

Moved by: S. Harrison-McIntyre

Seconded by: R. Simpson

BOD-177-15 **RESOLVED THAT Confidential Staff Report No. 65-15-BOD regarding a human resources matter be approved. CARRIED**

XII. OTHER BUSINESS

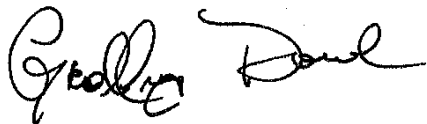
No other business was discussed.

XIII. ADJOURNMENT

Moved by: D. Bath

Seconded by: S. Strangway

BOD-178-15 **RESOLVED THAT the meeting be adjourned @ 11:20 a.m. CARRIED**



Mayor Geoffrey Dawe
Chair



Michael Walters
Chief Administrative Officer