



BOARD OF DIRECTORS' MEETING
NO. BOD-10-14 – Friday, October 24, 2014
120 Bayview Parkway, Newmarket, ON

MINUTES

LSRCA Board Members Present:

Regional Councillor D. Bath, Chair
Mayor G. Dawe, Vice-Chair
Regional Councillor J. Ballinger
Councillor P. Craig
Councillor D. Crane
Regional Councillor B. Drew
Councillor A. Eek
Councillor D. Evans
Councillor K. Ferdinands
Mayor V. Hackson
Councillor B. Haire
Councillor D. Kerwin
Councillor J. O'Donnell
Councillor S. Strangway
Regional Councillor D. Wheeler

Regrets:

Councillor M. Baier
Mr. E. Bull
Mayor A. Orsi
Councillor B. Ward

LSRCA Staff Present:

M. Walters, Chief Administrative Officer
R. Baldwin, Acting General Manager, Watershed Management
B. Kemp, General Manager, Conservation Lands
R. Jarrett, General Manager, Communications & Education
J. Lee, General Manager, Corporate & Financial Services
T. Barnett, Coordinator, BOD/CAO, Project & Services
B. Booth, Manager, Planning, Regulations & Enforcement
K. Brygidyr, Manager, Education
S. Jagminas, Communications Specialist
K. Kennedy, Lands Securement Officer
C. Taylor, Executive Director, Lake Simcoe Conservation Foundation
K. Yemm, Manager, Corporate Communications

Guests

Calvin Brook, Brook McIlroy Architects
Paul Sorrie, Brook McIlroy Architects

I. DECLARATION OF PECUNIARY INTEREST

None noted for the record of this meeting.

II. APPROVAL OF THE AGENDA

Moved by: J. Ballinger

Seconded by: D. Wheeler

BOD-157-14

RESOLVED THAT the content of the Agenda for the October 24, 2014 meeting of the LSRCA Board of Directors be approved as presented. CARRIED

III. ADOPTION OF THE MINUTES

a) Board of Directors – September 26, 2014

Moved by: S. Strangway

Seconded by: V. Hackson

BOD-158-14 **RESOLVED THAT the minutes of the Board of Directors' Meeting No. BOD-09-14 held on Friday, September 26, 2014 be approved as printed and circulated.**
CARRIED

a) Conservation Ontario Council Meeting – September 30, 2014

Pages 12-20

Included in the agenda was a copy of minutes of Conservation Ontario Council Meeting #3/14 held on Monday, September 30, 2014.

Moved by: P. Craig

Seconded by: D. Evans

BOD-159-14 **RESOLVED THAT the minutes of Conservation Ontario Council Meeting #3/14 held on Monday, September 30, 2014 be received for information.**

IV. ANNOUNCEMENTS

a) LSRCA Annual Conservation Awards Evening

General Manager, Communications and Education, Reneé Jarrett reminded Board members that LSRCA's Annual Conservation Awards are set to take place on Thursday, November 6th from 6:00 p.m. to 8:30 p.m. Board members were reminded to RSVP to Natasha O'Dell @ n.odell@lsrca.on.ca.

b) Your Guide to Applying for Permits

Acting General Manager, Watershed Management, Rob Baldwin directed Board members to LSRCA's new Guide to Applying for Permits, which was handed out at the meeting, noting that these new permit guides will be distributed to municipal building departments to increase awareness to residents by directing those seeking permits to LSRCA as part of their permit application process. Acting GM Baldwin also noted that the Environmental Regulations Analysts work out of municipalities certain days of the month to save residents the drive to LSRCA's Newmarket offices. Some suggestions made by Board members on raising awareness to the permitting process included making deputations at Council meetings and meeting with real estate boards.

V. DEPUTATIONS

There were no deputations for this meeting.

VI. HEARINGS

There were no hearings for this meeting.

VII. PRESENTATIONS

a) Scanlon Creek Education Facilities Enhancement Study

General Manager, Communications and Education, Reneé Jarrett introduced consultants Calvin Brook and Paul Sorrie from Brook McIlroy, who were in attendance to share their findings of the Scanlon Creek Education Facilities Enhancement Study, which they have been working with staff on over the

past few months. Mr. Brook advised Board members that the study primarily focused on the Nature Centre and the Beach House, and he then provided an overview of the existing facilities, noting some of the challenges and limitations faced by staff in running the Outdoor Education Program.

Mr. Brook provided some scenarios to enhance or rebuild the Nature Centre, as well as a revitalization option for the Beach House, with all options positioning LSRCA for increased service capacity not only for the Outdoor Education Program, but also for meeting space and event hosting.

CAO Mike Walters added that this study gives staff the required information going forward, and that much work needs to be done before any decisions will be made, including the completion of a Strategic Plan by March 2015.

Moved by: J. Ballinger

Seconded by: A. Eek

BOD-160-14 **RESOLVED THAT the presentation by Brook McIlroy regarding the Scanlon Creek Education Facility Enhancement Study - Findings and Recommendations be received for information. CARRIED**

General Manager, Communications & Education, Reneé Jarrett, had prepared Staff Report No. 68-14-BOD regarding the presentation by Brook McIlroy, which was included in the agenda package.

Moved by: V. Hackson

Seconded by: S. Strangway

BOD-161-14 **RESOLVED THAT Staff Report No. 68-14-BOD regarding the presentation by Brook McIlroy, an architect consulting firm, on the Scanlon Creek Education Facility Enhancement Study - Findings and Recommendations be received for information. CARRIED**

VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

The Board identified Items 1(a), 2, 3, 4, 5, and 6 as items requiring separate discussion.

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Moved by: B. Drew

Seconded by: D. Evans

BOD-162-14 **RESOLVED THAT the following recommendations respecting the matters listed as "Items Not Requiring Separate Discussion" be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. CARRIED**

1. Correspondence

BOD-163-14 **RESOLVED THAT correspondence listed in the agenda as Items 1 (b) be received for information. CARRIED**

X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1. Correspondence, Item (a)

Referring to the September 26, 2014 letter from Aird & Berlis that was included in the agenda package, Councillor Ferdinands raised concern for the new Board members who will be appointed for the next term of Council, noting it would be worthwhile to have LSRCA's position adopted ahead of a new Board of Directors.

CAO Walters explained that with LSRCA undertaking a general policy review, receiving comments and opinions is a very normal part of the process. CAO Walters went on to note that LSRCA believes the general public understands that LSRCA's position is to protect wetlands but also needs to honour past approvals.

CAO Walters advised that an internal meeting on issues management has been set up and information will be provided to LSRCA's new Board of Directors.

Moved by: K. Ferdinands

Seconded by: P. Craig

BOD-164-14

RESOLVED THAT correspondence listed in the agenda as Items 1 a) be received for information. CARRIED

2. Budget Status Report

At the request of Mayor Hackson, General Manager, Corporate and Financial Services, Jocelyn Lee provided an update on the budget status, noting that the September statements continue to reflect trends below projected spending levels, due in part to the postponement of replacement equipment not required just yet, as well as salary gapping. GM Lee went on to note that revenues are above projected levels due to a higher level of activity, and spending will pick up into the fourth quarter. Responding to Councillor Wheeler's question regarding what happens to the surplus, GM Lee explained that the Executive Management team looks at other initiatives and brings recommendations to the Board in February of each year.

Moved by: D. Crane

Seconded by: J. O'Donnell

BOD-165-14

RESOLVED THAT Staff Report No. 69-14-BOD regarding the Authority Budget Status for the nine month period ending September 30, 2014 be received for information. CARRIED

3. Addition of Phosphate to City of Toronto Drinking Water

Councillor Drew, noting that Staff Report No. 70-14-BOD mentions water is being returned to Lake Ontario via the Duffin Creek Pollution Control Plant in Durham Region, asked if there are any concerns for Durham Region. CAO Walters advised that the phosphate added was of a very lower concentration level and there was no need for concern. He added that in fact, Duffin Creeks is one of the best creeks for moving phosphorus.

Moved by: B. Drew

Seconded by: G. Dawe

BOD-166-14 **RESOLVED THAT Staff Report No. 70-14-BOD regarding the addition of phosphate to the City of Toronto drinking water as a corrosion control strategy be received for information. CARRIED**

4. Collaboration Initiative Two–Year Community-Led Phragmites Control Strategy

Councillor O’Donnell brought a sample of Phragmites to the meeting for any Board members who had not seen it before, noting that he had cut it from the Lagoon City area. On a question from Councillor O’Donnell on how to control Phragmites, CAO Walters noted that cutting it is the preferred method, and that spraying it is not ideal given its close proximity to the water. CAO Walters also noted that it is used in the production of biogas and digested to make ethanol.

GM Jarrett noted that the purposes of the agreement include mapping, engaging communities and developing a strategy for its control.

Moved by: J. O’Donnell

Seconded by: J. Ballinger

BOD-167-14 **RESOLVED THAT Staff Report No. 71-14-BOD regarding a collaborate initiative to participate in a two-year, community-led Phragmites control strategy be received; and**

FURTHER THAT staff provide the Board of Directors with updates as the initiative progresses. CARRIED

5. Revised Watershed Development Guidelines Consultation Process

In reviewing the new timeline proposed in Staff Report No. 72-14-BOD, Councillor Craig noted that earlier in the year a three month moratorium on development had been proposed. Councillor Craig again proposed a three month moratorium. Acting GM Rob Baldwin advised against a three month moratorium, explaining that it would place a freeze on all applications involving wetlands. CAO Walters noted that when a moratorium was proposed earlier in the year, the resolution at that time was an agreement by Metrus Developments to defer an application regarding Maple Lake Estates until the completion of the review of the Watershed Development Policies. CAO Walters went on to note that it was his understanding that Metrus Developments was aware of the proposed revised timeline for the policy review and was willing to extend its agreement to coincide with the revised policy approval date.

A discussion ensued regarding whether a legal opinion was required, and staff explained that a legal review is being recommended to ensure all comments draft policies are reviewed with consistency in language and policy.

Moved by: G. Dawe

Seconded by: D. Evans

BOD-168-14 **RESOLVED THAT Staff Report No. 72-14-BOD regarding LSRCA’s Revised Watershed Development Guidelines Consultation be received; and**

FURTHER THAT staff be directed to obtain a legal opinion from the LSRCA’s legal counsel (Mr. John Olah of Beard Winter Associates) regarding LSRCA’s Draft Watershed Development Guidelines; and

FURTHER THAT the timeline for the public consultation process be amended as presented; and

FURTHER THAT following the completion of this comprehensive review that staff bring forward the revised LSRCA's Watershed Development Guidelines (DRAFT 2014) for BOD consideration. CARRIED

Chair Bath read the following motion with regard to the agreement by Metrus Developments.

Moved by: J. Ballinger

Seconded by: V. Hackson

RESOLVED THAT staff seek an extension from Metrus Developments regarding their agreement to not submit an application on its site during the comprehensive Watershed Development Policy review and adoption of new policies by the Board of Directors.

Councillor Craig moved to amend the motion by deleting the word "regarding" after Metrus Developments and inserting "to confirm in writing".

Moved by: P. Craig

Seconded by: D. Kerwin

BOD-169-14

RESOLVED THAT staff seek an extension from Metrus Developments to confirm in writing their agreement to not submit an application on its site during the comprehensive Watershed Development Policy review and adoption of new policies by the Board of Directors. CARRIED

6. LSRCA Signing Officers – Banking Resolution

General Manager, Corporate & Financial Services, Jocelyn Lee explained to Board members that the recent change in LSRCA's Chief Administrative Officer from Gayle Wood to Michael Walters required that an updated banking resolution regarding signing officers be submitted to the Bank of Nova Scotia. GM Lee went on to explain that including the name rather than just the position was an added security feature.

Moved by: B. Drew

Seconded by: D. Kerwin

BOD-170-14

RESOLVED THAT Staff Report No. 73-14-BOD regarding a change to LSRCA Signing Officers be received; and

FURTHER THAT the Board of Directors approve a revised Signing Resolution to reflect the change in LSRCA's Chief Administrative Officer/Secretary-Treasurer position. CARRIED

Moved by: J. Ballinger

Seconded by: D. Kerwin

BOD-171-14

RESOLVED THAT an account in the name of Lake Simcoe Region Conservation Authority (hereinafter called the "Organization") be kept at the Bank of Nova Scotia (hereinafter called the "Bank"); and

FURTHER THAT the Authority's Chair Debbie Bath, Vice Chair Geoffrey Dawe, Michael Walters, Chief Administrative Officer/Secretary-Treasurer, and Jocelyn Lee, General Manager, Corporate and Financial Services, or any two of them are hereby authorized to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said account; and

FURTHER THAT any one of the above-mentioned officers is hereby authorized for and in the name of the Organization to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for the credit of the Organization only) cheques, promissory notes, bills of exchange, orders for the payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts for vouchers. CARRIED

XI. CLOSED SESSION

The Board moved to Closed Session to deal with a confidential human resources and land matters.

Moved by: J. Ballinger

Seconded by: P. Craig

BOD-172-14

RESOLVED THAT the Board move to Closed Session to deal with confidential human resources and land matters; and

FURTHER THAT the Chief Administrative Officer, the Members of the Executive Management Team, the Coordinator BOD/CAO, the LSCF Executive Director, and the Land Securement Officer remain in the meeting for the discussion. CARRIED

The Board rose from Closed Session and reported findings.

Moved by: B. Drew

Seconded by: D. Wheeler

BOD-173-14

RESOLVED THAT the Board rise from Closed Session and report findings. CARRIED

a) Confidential Land Matter

Moved by: D. Kerwin

Seconded by: J. Ballinger

BOD-174-14

RESOLVED THAT Confidential Staff Report No. 74-14-BOD regarding a land securement matter be received; and

FURTHER THAT the recommendations contained within Confidential Staff Report No. 74-14-BOD be approved. CARRIED

b) Confidential Human Resources Matter

Moved by: D. Crake

Seconded by: S. Strangway

BOD-175-14

RESOLVED THAT Confidential Staff Report No. 75-14-BOD regarding a human resources matter be received; and

FURTHER THAT the recommendations contained within Confidential Staff Report No. 75-14-BOD be approved. CARRIED

XII. OTHER BUSINESS

No other business was discussed.

XIII. ADJOURNMENT

The meeting was adjourned at 11:45 a.m. on motion by B. Haire.



Deputy Mayor/Regional Councillor Debbie Bath
Chair



Michael Walters
Chief Administrative Officer