

III. ADOPTION OF THE MINUTES

a) Board of Directors – May 23, 2014

Moved by: E. Bull Seconded by: D. Evans

BOD-114-14 **RESOLVED THAT the minutes of the Board of Directors' Meeting No. BOD-06-14 held on Friday, May 23, 2014 be approved as printed and circulated. CARRIED**

IV. ANNOUNCEMENTS

a) About the Nature Centre

General Manager, Communications and Education, René Jarrett welcomed Board members to the Nature Centre at Scanlon Creek Conservation Area, noting that it is the home base of LSRCA's outdoor education program, as well as the Friends of Scanlon Group. GM Jarrett discussed some of the functionality challenges of the site and praised staff for the program's success. GM Jarrett also advised that staff are currently working with a consultant on some improvements and will be reporting back to the Board at a later date with findings.

b) 2014 Conservation Awards Nominations

General Manager, Communications and Education, René Jarrett reminded Board members of the upcoming 33rd Annual Conservation Awards, noting that the awards committee relies on Board members, municipal staff and members of the public to recommend individuals and groups who are doing great work in our watershed. Nominations close August 15th and nomination forms, along with other information on the annual event, can be found on the LSRCA website or by clicking the following link: http://www.lsrca.on.ca/news/2014/award_nomination.php

General Manager, Communications and Education, René Jarrett advised that the May/June edition of the Lake Simcoe Living magazine had been handed out to each Board member. Pages 10-11 of this issue features LSRCA's Lake Simcoe Science article on the Phosphorus Cycle. To download a copy, please click the following link: <http://www.lakesimcoeliving.com>

V. DEPUTATIONS

There were no deputations for this meeting.

VI. HEARINGS

There were no hearings for this meeting.

VII. PRESENTATIONS

a) Twinning Mission 3 Summary Report

General Manager, Conservation Lands, Brian Kemp provided the Board of Directors with a presentation on the recent activities of LSRCA's Twinning Project, noting that a copy of the Mission 3 Final Summary Report was included in the agenda package.

GM Kemp provided some background on the Twinning Partnership, which began in 2009, when LSRCA won the International RiverFoundation's Thies International Riverprize and accepted the opportunity to twin. JIRA, representing portions of the Ayuquila River in Mexico, was then selected as LSRCA's twinning partner. In 2013, this partnership expanded to include the University of Guadalajara and the Ayuquila-Armeria Watershed Commission.

The two phases of Mission 3 have now been accomplished with great results. GM Kemp advised that in Phase I, a group of LSRCA staff members travelled to Mexico in April 2013 to, amongst other things, hold discussions on developing a watershed plan, review the current monitoring program, identify restoration opportunities, and review current communications programs. In November 2013, staff returned to Mexico and installed six monitoring stations, restored 65 linear metres of riverbank, conducted workshops, held a tree planting event with the community, and had successful meetings with Federal, State and local water agency representatives.

Moved by: B. Drew Seconded by: A. Eek

BOD-115-14 **RESOLVED THAT presentation by General Manager, Conservation Lands, Brian Kemp, regarding the Twinning Mission 3 Summary Report be received for information. CARRIED**

VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

The Board identified Items 1, 3, 4 and 5 as items requiring separate discussion.

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Moved by: D. Crake Seconded by: S. Strangway

BOD-116-14 **RESOLVED THAT the following recommendations respecting the matters listed as "Items Not Requiring Separate Discussion" be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. CARRIED**

2. Budget Status Report

BOD-117-14 **RESOLVED THAT Report No. 47-14-BOD regarding the Authority Budget Status for the five month period ending May 31, 2014 be received for information. CARRIED**

6. Scanlon Creek Office Expansion Project - Update

BOD-118-14 **RESOLVED THAT Staff Report No. 51-14-BOD regarding the Scanlon Creek Office Expansion Project be received for information. CARRIED**

7. Canada's Anti-Spam Legislation

BOD-119-14 **RESOLVED THAT Staff Report No. 52-14-BOD be received; and**

FURTHER THAT staff be directed to seek legal advice regarding CASL and develop a draft policy for review and approval at a future Board of Directors' meeting. CARRIED

X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1. Correspondence

Included in the agenda was a copy of a letter from Ling Mark, Director, Source Protection Programs Branch, Ministry of the Environment, dated May 23, 2014 regarding the Ministry's review of the South Georgian Bay Lake Simcoe Source Protection Region's Source Protection Plan submission. Councillor O'Donnell asked for clarification regarding Appendix A, Item 2. CAO Gayle Wood noted that this correspondence was also included in the agenda for the Lakes Simcoe Couchiching/Black River Source Protection Authority meeting scheduled to take place immediately following the Board of Directors' meeting, and that staff in attendance at that meeting would be equipped to respond.

Moved by: J. O'Donnell Seconded by: S. Strangway

BOD-120-14 **RESOLVED THAT correspondence listed in the agenda as Item 1 (a), as well as tabled Items (b) and (c), be received for information. CARRIED**

3. Distribution of Confidential Information

CAO Gayle Wood outlined the three options presented in Staff Report No. 48-14-BOD for the distribution to Board members of confidential information.

Board members discussed all options and decided that the best method of distribution would be a combination of Options 2 and 3, whereby documents less than 10 pages in length will be distributed using Option 3, and documents of 10 pages or more will be distributed using Option 2.

Moved by: D. Kerwin Seconded by: D. Crake

BOD-121-14 **RESOLVED THAT Staff Report No. 48-14-BOD be received; and**

FURTHER THAT Board Members direct staff to handle confidential LSRCA Documents in accordance with Option 3 outlined in the Staff Report. DEFEATED

Moved by: B. Drew Seconded by: D. Kerwin

BOD-122-14 **RESOLVED THAT Staff Report No. 48-14-BOD be received; and**

FURTHER THAT staff be directed to circulate confidential Staff Reports of a small nature (under 10 pages) under Option 3 and large documents (10 pages or more) will be circulated under Option 2 as a password protected document. CARRIED

4. LSRCA Watershed Development Guidelines Consultation Process

General Manager, Watershed Development, Michael Walters reviewed the consultation process as outlined in Staff Report No. 49-14-BOD, noting that the process began with an internal review, followed by circulation and a 60 day public review, with comments to be compiled in October. GM Walters explained that Staff was proposing a Special Board of Directors' meeting in November as quite a bit of review and discussion is required by Board members.

In response to a question from Councillor O'Donnell on whether the draft will be sent to municipal staff, GM Walters advised that municipalities will see the draft in advance and noted that many discussions have already been held with municipal staff, as well as the province and federal agencies as regulations are prescribed by the province.

Board members asked if the steps set out for October 2014 in the consultation process could be rolled into the steps set out for November 2014. GM Walters advised that staff would revise the schedule in accordance with the Board's request.

Moved by: V. Hackson Seconded by: E. Bull

BOD-123-14 **RESOLVED THAT Staff Report No. 49-14-BOD regarding the LSRCA's Watershed Development Guidelines Consultation be received; and**

FURTHER THAT staff be directed to complete the comprehensive review of the LSRCA's Watershed Development Guidelines in accordance with a revised schedule, whereby the October steps will be combined with the November steps; and

FURTHER THAT following the completion of this comprehensive review staff bring forward the revised LSRCA's Watershed Development Guidelines (DRAFT 2014) for the Board of Directors' consideration. CARRIED

5. Regulatory Compliance Related Amendments to Section 28 of the Conservation Authorities Act

CAO Gayle Wood reminded Board members that a Staff Report was requested at a previous meeting regarding the fact the LSRCA does not retain fines from charges laid to offending landowners in the watershed. Staff Report No. 50-14-BOD was seeking the Board of Directors' endorsement that LSRCA continue to support Conservation Ontario in its quest for policy change in this regard to the Conservation Authorities Act.

Moved by: M. Baier Seconded by: D. Wheeler

BOD-124-14 **RESOLVED THAT Staff Report No. 50-14-BOD be received; and**

FURTHER THAT Lake Simcoe Region Conservation Authority continues to endorse Conservation Ontario's request for amendments to Section 28 of the Conservation Authorities Act which would permit retention of court issued fines within the relevant watershed. CARRIED

XI. CLOSED SESSION

The Board moved to Closed Session to deal with confidential human resources and legal matters.

Moved by: J. Ballinger Secinded by: S. Strangway

BOD-125-14 **RESOLVED THAT the Board move to Closed Session to deal with confidential human resources and legal matters; and**

FURTHER THAT the Chief Administrative Officer, Members of the Executive Management Team, the Manager, Human Resources, the Coordinator BOD/CAO, and the consultant from Human Routes Consulting remain in the meeting for the discussion. CARRIED

The Board rose from Closed Session and reported findings.

Moved by: J. O'Donnell Secinded by: B. Ward

BOD-126-14 **RESOLVED THAT the Board rise from Closed Session and report findings; and**

FURTHER THAT Item XI b) be dealt with in open session. CARRIED

a) Confidential Human Resources Matter

Moved by: J. O'Donnell Secinded by: B. Ward

BOD-127-14 **RESOLVED THAT the Confidential Presentation and Staff Report No. 53-14-BOD regarding a human resources matter be received; and**

FURTHER THAT this human resources matter be brought back to the September 2014 Board of Directors' meeting for further discussion and consideration. CARRIED

At this time, the meeting was running into the scheduled start time of the Lakes Simcoe and Couchiching/Black River (LSCBR) Source Protection Authority (SPA) meeting, and Vice Chair Dawe announced that the Board would reconvene at the completion of the LSCBR SPA meeting.

Moved by: A. Eek Secinded by: V. Hackson

BOD-128-14 **RESOLVED THAT the meeting recess until after the meeting of the Lakes Simcoe and Couchiching/Black River Source Protection Authority meeting. CARRIED**

Moved by: V. Hackson Seconded by: D. Evans

BOD-129-14 **RESOLVED THAT the meeting of the LSRCA Board of Directors resume.** CARRIED

At the request for Board members, Item XI b) regarding LSRCA Administrative By-Law # 2 was dealt with in open session.

b) LSRCA Administrative By-Law # 2 - Meeting Procedures

CAO Gayle Wood explained that the legal opinion included in the agenda as part of Staff Report No. 54-14-BOD was prepared by Mr. George Crossman of Beard Winter LLP. Mr. Crossman's recommendation is that LSRCA's Administrative By-Laws should continue to contain clauses on both Conflict of Interest and Disclosure of Pecuniary Interest.

Regional Councillor Drew noted a number of inconsistencies throughout the By-Laws with the use of the words 'Director' and 'Member' and requested that the By-Laws be revised to contain one or the other in reference to Board members.

Moved by: B. Drew Seconded by: A. Eek

BOD-130-14 **RESOLVED THAT Staff Report No. 54-14-BOD be received and the recommendations therein be approved; and**

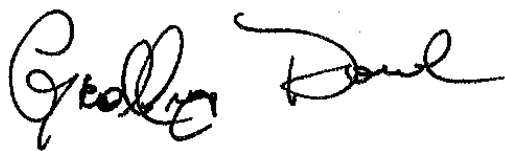
FURTHER THAT staff carry out a review of the By-Laws and clean up the inconsistencies in the use of the words 'Director' and 'Member'. CARRIED

XII. OTHER BUSINESS

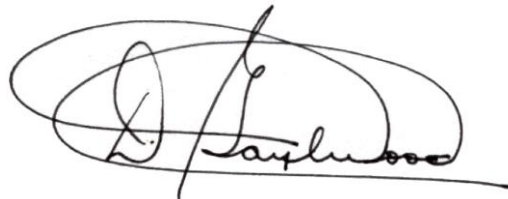
- a) Vice Chair Dawe advised that General Manager, Conservation Lands, Brian Kemp would be conducting a tour of the Education Centre at Scanlon Creek Conservation Area for any members wishing to partake.
- b) Vice Chair Dawe advised that the next meeting of the LSRCA Board of Directors will be held on Friday, July 25, 2014 at a location to be determined.

XIII. ADJOURNMENT

The meeting was adjourned at 12:11 p.m. on a motion by D. Wheeler.



Mayor Geoffrey Dawe
Vice Chair



D. Gayle Wood
Chief Administrative Officer