



BOARD OF DIRECTORS' MEETING
NO. BOD-03-14 – Friday, February 28, 2014
120 Bayview Parkway, Newmarket, ON

MINUTES

LSRCA Board Members Present:

Regional Councillor D. Bath, Chair
Mayor G. Dawe, Vice-Chair
Regional Councillor J. Ballinger
Councillor P. Craig
Regional Councillor B. Drew
Councillor A. Eek
Councillor K. Ferdinands
Mayor V. Hackson
Councillor D. Kerwin
Councillor J. O'Donnell
Councillor S. Strangway
Councillor B. Ward

Regrets:

Councillor M. Baier
Mr. E. Bull
Councillor D. Crake
Councillor D. Evans
Mayor R. Grossi
Councillor B. Haire
Mayor A. Orsi

LSRCA Staff Present:

D. G. Wood, Chief Administrative Officer
B. Kemp, General Manager, Conservation Lands
R. Jarrett, General Manager, Communications & Education
J. Lee, General Manager, Corporate & Financial Services
M. Walters, General Manager, Watershed Management
R. Baldwin, Director, Planning & Development Services
T. Barnett, Coordinator, BOD/CAO, Project & Services
B. Booth, Manager, Planning, Regulations & Enforcement
K. Christensen, Manager, Human Resources
P. Davies, Manager, Watershed Stewardship
S. Jagminas, Communications Specialist
K. Lillie, Land Management Technician
B. Longstaff, Manager, Subwatershed Planning & SWP
C. Taylor, Executive Director, Lake Simcoe Conservation Foundation
K. Yemm, Manager, Corporate Communications

I. DECLARATION OF PECUNIARY INTEREST

None noted for the record of this meeting.

II. APPROVAL OF THE AGENDA

Moved by: P. Craig

Seconded by: V. Hackson

BOD-033-14

RESOLVED THAT the content of the Agenda for the February 28, 2014 meeting of the LSRCA Board of Directors be approved as amended to include Staff Report 18-14-BOD under Item XII, Other Business. CARRIED

III. ADOPTION OF THE MINUTES

a) Board of Directors – January 17, 2014

Moved by: J. Ballinger

Seconded by: S. Strangway

VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

The Board identified Items 6, 7, and 8 as items requiring separate discussion.

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Moved by: G. Dawe

Seconded by: B. Drew

BOD-037-14 **RESOLVED THAT the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. CARRIED**

1. Correspondence

Regional Councillor Ballinger thanked the Board members for the letters of support sent to Premier Wynne and Minister Oraziatti by the various municipalities regarding the reinstatement of the Ontario Ranger Program. He noted that although the program has not yet been reinstated, the letters have provided Friends of the Ontario Ranger Program opportunity to begin discussions with the Province.

BOD-038-14 **RESOLVED THAT correspondence listed as items 1 (a) to (f) be received for information. CARRIED**

2. Grant Funding Agreement: Holland Marsh Riparian Planting Project

BOD-039-14 **RESOLVED THAT Staff Report No. 06-14-BOD regarding the Holland Marsh Riparian Planting Project be received for information; and**

FURTHER THAT staff be directed to enter into an agreement with the Ministry of the Environment to implement riparian tree planting projects within the Holland Marsh. CARRIED

3. Year-End Monitoring Report – Planning and Development Applications for the Period January 1 through December 31, 2013

BOD-040-14 **RESOLVED THAT Staff Report No. 07-14-BOD regarding the year-end monitoring of planning and development applications for the period January 1 through December 31, 2013 be received for information. CARRIED**

4. Municipal Freedom of Information and Protection of Privacy Act: Annual Statistical Report

BOD-041-14 **RESOLVED THAT Staff Report No. 08-14-BOD regarding the *Municipal Freedom of Information and Protection of Privacy Act* – 2013 Annual Statistical Report be received for information. CARRIED**

2013 was approximately \$95,000, with additional surplus resulting from the physical filing system installed in 2013.

Regional Councillor Ballinger commended staff on their due diligence in securing a competitive quote, noting that per the Staff Report one quote was five times the amount of the quote that Staff was recommending.

Moved by: J. Ballinger

Seconded by: A. Eek

BOD-045-14 **RESOLVED THAT Staff Report No. 11-14-BOD regarding LSRCA Administration Office Backup Generator Project be received for information; and**

FURTHER THAT the Board of Directors approve the proposal submitted by Pentor Electric; and

FURTHER THAT staff be directed to proceed with the purchase and installation of the backup generator for the Administration Office. CARRIED

8. Chief Administrative Officer/Secretary-Treasurer Recruitment

In response to some clarification questions from Board members, Manager Human Resources, Keri Christensen explained that three interested executive search firms had responded to the Request for Quotation (RFQ) sent out on February 26, 2014, and that the next step would be for the Selection Committee as defined in Staff Report No. 12-14-BOD to select a search firm. The search firm would then begin its search for interested external and internal candidates. Ms. Christensen went on to explain that the search firm would then narrow the list of candidates down to a reasonable number to be interviewed by the Selection Committee. Ms. Christensen also noted that utilizing an executive search firm will ensure a much more thorough search than staff would be able to conduct on their own.

Moved by: J. O'Donnell

Seconded by: D. Kerwin

BOD-046-14 **RESOLVED THAT Staff Report No. 12-14-BOD be received and approved; and**

FURTHER THAT the process for the recruitment of a new Chief Administrative Officer/Secretary-Treasurer for Lake Simcoe Region Conservation Authority be approved as outlined in the Request for Quotation (RFQ) for an Executive Search Firm dated February 6, 2014. CARRIED

XII. OTHER BUSINESS

Director, Planning and Development Services, Rob Baldwin, addressed Staff Report No. 18-14-BOD, which sought the Board's approval to amend LSRCA's Watershed Development Fill Policies to allow for dyke and agricultural maintenance throughout the calendar year in accordance with all other relevant Authority policies and requirements. Mr. Baldwin noted that the policy currently prohibits the placement of fill during the winter months (from December 1st to April 30th). In light of the significant flooding and several dyke failures that farmers experienced in the spring of 2013, staff believe that amending the policy will allow staff to work with the agricultural community to respond to their unique requirements in respect to dyke and agricultural maintenance.

Councillor Eek and Mayor Hackson, whose residents were affected by these dyke failures last spring, thanked staff for being proactive in this matter.

Moved by: A. Eek

Seconded by: V. Hackson

BOD-047-14 **RESOLVED THAT Staff Report No. 18-14-BOD regarding a Minor Amendment to the Watershed Development Fill Policies to Allow for Dyke and Agricultural Maintenance be received for information; and**

FURTHER THAT the Watershed Development Policies be amended to allow for Dyke and Agricultural Maintenance. CARRIED

VII. PRESENTATIONS

- a) Guidance for the Protection and Restoration of Significant Groundwater Recharge Areas in the Lake Simcoe Watershed

Manager, Subwatershed Planning and Source Water Protection, Ben Longstaff, provided a presentation on Guidance for the Protection and Restoration of Significant Groundwater Recharge Areas (SGRAs) in the Lake Simcoe Watershed, noting that the Lake Simcoe Protection Plan (LSPP) calls for the identification and protection of these areas. He went on to note that SGRAs are identified under the Clean Water Act, and Ecologically Significant Groundwater Recharge Areas (ESGRAs) are identified under the LSPP. Once these areas have been identified, Mr. Longstaff explained, the next step was to develop the guidance for the protection, restoration and maintenance of these recharge areas. The recommended policies and actions contained with the guidance document are aimed at addressing four key objectives: (i) to protect and enhance the quality and quantity of groundwater and surface water by recognizing the importance of recharge areas; (ii) to ensure future development contributes to the protection of these areas; (iii) to ensure that development and redevelopment promotes water conservation, and other efficient uses of our water resources; and (iv) to protect drinking water sources from contamination.

Moved by: K. Ferdinands

Seconded by: J. O'Donnell

BOD-048-14 **RESOLVED THAT the presentation by Manager, Subwatershed Planning and Source Water Protection, Ben Longstaff, regarding Guidance for the Protection and Restoration of Significant Groundwater Recharge Areas in the Lake Simcoe Watershed be received for information. CARRIED**

Also included in the agenda was Staff Report No. 04-14-BOD regarding guidance for the protection and restoration of Significant Groundwater Recharge Areas (SGRAs) in the Lake Simcoe Watershed, which was prepared by Manager, Subwatershed Planning and Source Water Protection, Ben Longstaff.

Moved by: S. Strangway

Seconded by: P. Craig

e) Confidential Legal Matter

Moved by: A. Eek

Seconded by: S. Strangway

BOD-058-14

RESOLVED THAT the Confidential legal opinion by Mr. John Olah of Beard Winter be received; and

FURTHER THAT a letter be drafted sharing a brief summary of findings and requesting that information be provided. CARRIED

XIII. ADJOURNMENT

The meeting was adjourned at 1:04 p.m. on a motion by J. Ballinger.



Regional Councilor Debbie Bath
Chair



D. Gayle Wood
Chief Administrative Officer