



Lake Simcoe Region
conservation authority

65th Annual General Meeting

BOARD OF DIRECTORS' MEETING NO. BOD-01-16

Friday, January 22, 2016

9:00 a.m.

AGENDA

LOCATION:

**York Region Administrative Centre
Council Chambers
17250 Yonge Street
Newmarket, ON
(905) 830-4444 (York Region)
(905) 895-1281 (LSRCA)**

Minutes and agendas are available on our website:

www.lsrca.on.ca

AGENDA
65th Annual General Meeting
Friday, January 22, 2016

2015/2016 Board of Directors

Mr. J. Dolan
Councillor P. Silveira
Councillor S. Strangway
Councillor S. Valiquette-Thompson
Ms. D. Bath
Regional Councillor B. Drew
Councillor P. Molloy
Councillor P. Ferragine
Councillor R. Simpson
Councillor S. Harrison McIntyre
Councillor S. Macpherson
Deputy Mayor J. O'Donnell
Deputy Mayor/Regional Councillor D. Wheeler
Mayor G. Dawe
Mayor V. Hackson
Mayor M. Quirk
Councillor A. Eek
Councillor D. Kerwin
Councillor K. Ferdinands

Representing

City of Barrie
City of Barrie
City of Kawartha Lakes
City of Orillia (ex-officio)
Durham Region: Township of Brock
Durham Region: Township of Scugog
Durham Region: Township of Uxbridge
Town of Bradford West Gwillimbury
Town of Innisfil
Town of New Tecumseth
Township of Oro-Medonte
Township of Ramara
York Region: At Large
York Region: Town of Aurora
York Region: Town East Gwillimbury
York Region: Town of Georgina
York Region: Township of King
York Region: Town of Newmarket
York Region: Town of Whitchurch-Stouffville

I. CHAIR'S WELCOME AND INTRODUCTIONS

Roll Call – 2015 Board Members

Board Members will introduce themselves and state which municipality they represent.

II. DECLARATIONS OF PECUNIARY INTEREST

III. APPROVAL OF AGENDA

Pages 1-6

RECOMMENDED: **THAT the content of the Agenda for the Lake Simcoe Region Conservation Authority's 65th Annual General Meeting held on Friday, January 22, 2016 be approved as presented.**

IV. ADOPTION OF MINUTES

a) **Board of Directors**

Pages 7-12

Included in the agenda is a copy of the draft minutes of the Board of Directors' Meeting No. BOD-12-15 held on Friday, December 18, 2015.

RECOMMENDED: **THAT the minutes of the Board of Directors' Meeting No. BOD-12-15 held on Friday, December 18, 2015 be approved as printed and circulated.**

b) Conservation Ontario Council **Pages 13-21**

Included in the agenda is a copy of the minutes of Conservation Ontario Council Meeting #4/15 held on Monday, December 8, 2015.

RECOMMENDED: **THAT the minutes of Conservation Ontario Council Meeting #4/15 held on Monday, December 7, 2015 be received for information.**

V. GREETINGS

Chair Dawe will call upon guests to bring greetings on behalf of their respective organizations.

VI. PRESENTATIONS AND UPDATES **Pages 22-24**

- a) 2015 Lake Simcoe Region Conservation Authority's Annual Report
The Lake Simcoe Region Conservation Authority's Annual Report for 2015 will be provided at the meeting, and a presentation of activities and accomplishments in 2015 will be shared.
- b) Lake Simcoe Region Conservation Authority Chair's 2015 Activity Report
The Chair's Activity Report No. 01-16-BOD is attached, which overviews the Chair's activity during 2015.

RECOMMENDED: **THAT the presentations and updates provided by LSRCA Chair Geoffrey Dawe be received for information.**

VII. 2015 BUSINESS IS CONCLUDED - CHAIR VACATES POSITION OF CHAIR

Chair Dawe will conclude the Year 2015 business, and the Chair will be deemed vacant.

RECOMMENDED: **THAT the Board of Directors conclude the business of 2015; and
FURTHER THAT the Chair be declared vacant.**

A 15 minute break will follow the conclusion of 2015 Business, and refreshments will be available.

VIII. 2016 BUSINESS

The 2016 Business portion of this meeting will be called to order by Mike Walters, Chief Administrative Officer of the Lake Simcoe Region Conservation Authority.

Roll Call – 2016 Board Members

There is no change to the Board of Directors for 2016.

IX. ELECTION OF OFFICERS

The election of officers for 2016 will be conducted by Michael Walters, Chief Administrative Officer. The general rules for the election are as follows:

- a) All nominations require a nominator only, not a seconder.
- b) Nominations will be called a minimum of three (3) times before a motion to close nominations is accepted. This motion requires a seconder.
- c) All nominees shall signify, when asked, if he/she will stand for the position.
- d) Nominators will be given an opportunity to address the Board of Directors regarding the member being nominated.
- e) Nominees will be given an opportunity to address the Board of Directors in reverse order of nomination.
- f) No member shall hold more than one office.
- g) Positions are required for Chair and Vice Chair of the LSRCA for 2016 and must be appointed members of the Board of Directors.

A. APPOINTMENT OF SCRUTINEERS

In the event that there is more than one nominee for either position of Chair and Vice Chair and a vote is held, scrutineers are appointed for the counting of ballots.

RECOMMENDED: THAT in the event of a vote by ballot, Rob Messervey, Chief Administrative Officer of Kawartha Conservation and Lucy Falco, Client Relationship Manager of ScotiaBank will act as scrutineers; and

FURTHER THAT all ballots be destroyed after the election.

B. ELECTION OF OFFICERS – 2016

- i. Chair of the Authority
- ii. Vice Chair of the Authority

C. APPOINTMENT OF THE REGULATIONS SUB-COMMITTEE FOR 2016

RECOMMENDED: THAT the Chair and Vice Chair of the Conservation Authority, along with the Member representing the local municipality in which the application under Ontario Regulation 179/06 is received, shall be members of the sub-committee to review applications and report to the Board of Directors.

D. APPOINTMENT TO CONSERVATION ONTARIO FOR 2016

Conservation Ontario represents the association of the 36 Conservation Authorities in Ontario. It is the practice of the Lake Simcoe Region Conservation Authority to request the Chair, or his/her designate, and Chief Administrative Officer to represent LSRCA on Conservation Ontario Committees and Council.

RECOMMENDED: THAT the 2016 Authority Chair, or his/her designate, be appointed as the Authority's voting delegate to Conservation Ontario; and

FURTHER THAT the Chief Administrative Officer be the alternate delegate.

E. APPOINTMENT TO THE LAKE SIMCOE CONSERVATION FOUNDATION FOR 2016

The Lake Simcoe Region Conservation Authority appoints three members of its Board to the Lake Simcoe Conservation Foundation Board. Generally, the representatives are the Chair, Vice Chair and one other Board member.

RECOMMENDED: THAT three members: _____, _____, and _____ be appointed to the Lake Simcoe Conservation Foundation for 2016.

F. APPOINTMENT OF SOLICITORS FOR 2016

The Lake Simcoe Region Conservation Authority utilizes the services of four (4) legal firms:

- Stiver Vale Barristers & Solicitors – general administrative advice and land management;
- Hicks Morley – employment and labour related matters;
- Hill Hunter Losell Law Firm LLP – floodplain regulation advice; and
- Beard Winter LLP – floodplain regulation advice and litigation.

RECOMMENDED: THAT Stiver Vale, Hicks Morley, Hill Hunter Losell and Beard Winter be appointed as Lake Simcoe Region Conservation Authority's legal firms for 2016.

X. SIGNING OFFICERS FOR 2016

RECOMMENDED: THAT an account in the name of Lake Simcoe Region Conservation Authority (hereinafter called the "Organization") be kept at the Bank of Nova Scotia (hereinafter called the "Bank"); and

FURTHER THAT the Authority's Chair _____, Vice Chair _____, Michael Walters, Chief Administrative Officer/Secretary-Treasurer, and Jocelyn Lee, General Manager, Corporate and Financial Services, or any two of them are hereby authorized to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said account; and

FURTHER THAT any one of the above-mentioned officers is hereby authorized for and in the name of the Organization to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for the credit of the Organization only) cheques, promissory notes, bills of

exchange, orders for the payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts for vouchers.

XI. BORROWING RESOLUTION – 2016

Pages 25-26

Attached is Staff Report No. 02-16-BOD regarding LSRCA's Annual Borrowing Resolution. General Manager, Corporate & Financial Services, Jocelyn Lee will address the report.

RECOMMENDED: THAT Staff Report No. 02-16-BOD regarding LSRCA's Annual Borrowing Resolution be received; and

FURTHER THAT the signing officers for the Lake Simcoe Region Conservation Authority be empowered to borrow up to \$500,000 on an Operating Loan Agreement, as required, for administration and/or capital expenditures.

XII. MEETING SCHEDULE – 2016

Pages 27-28

Attached is Staff Report No. 03-16-BOD, which sets out the proposed 2016 schedule of meetings for LSRCA's Board of Directors.

RECOMMENDED: THAT Staff Report No. 03-16-BOD regarding the 2016 meeting schedule of Board of Directors be approved.

XIII. CLOSING REMARKS

XIV. ADJOURN

BOD-163-15 **RESOLVED THAT the minutes of Board of Directors' Meeting No. BOD-11-15 held on Friday, November 27, 2015 be approved as circulated. CARRIED**

IV. ANNOUNCEMENTS

a) Ontario Trillium Foundation Capital Grant Approval for Beaver River Trails

General Manager, Conservation Lands, Brian Kemp was pleased to announce that the Lake Simcoe Conservation Foundation (LSCF) has been awarded \$45,000 in funding from the Ontario Trillium Foundation for upgrades to the Beaver River Trail. He noted that LSRCA has been working closely with the Township of Brock to complete improvements to an existing 32km trail that connects Uxbridge, Blackwater, Sunderland and Cannington, and that these funds will be used to focus on improving the final 11km between Sunderland and Cannington. GM Kemp credited Cheryl Taylor, LSCF's Executive Director, for helping to secure these funds through the Ontario Trillium Foundation.

b) Board survey

Chair Dawe reviewed the results and comments on the recently implemented Board meeting survey, noting it will assist in determining the areas that Board members are interested in learning more about.

V. PRESENTATIONS

a) LSRCA 2016 Budget

General Manager, Corporate & Financial Services, Jocelyn Lee provided a presentation on LSRCA's 2016 Budget, reviewing the 2016 budget assumptions, revenue streams, funding sources and expenditures. She noted that no concerns have been raised by municipal staff to date, and it is expected that asks will be approved. GM Lee noted that the largest expenditure is staff salaries, and that the cost of living allowance (COLA) rate is based on comparators with municipalities and other conservation authorities. Board members expressed concern about discussing COLA in open session and felt this should be a discussion held in closed session without staff present. CAO Walters, respecting the wishes of Board members, advised that when the budget is undertaken in 2016, it will be dealt with in closed session.

Moved by: R. Simpson

Seconded by: S. Macpherson

BOD-164-15 **RESOLVED THAT the presentation by General Manager, Corporate and Financial Services, Jocelyn Lee regarding LSRCA's 2016 Budget be received for information. CARRIED**

b) LSRCA Administrative Building Parking Lot

Stormwater Management Specialist, Steve Auger, provided the Board with a presentation on the planned remodeling of LSRCA's Administrative Building parking lot. Mr. Auger overviewed the project steps taken to date, the tree preservation consideration plan, the Low Impact Development features that have been identified, as well as the much needed additional parking spaces to be gained.

Moved by: S. Harrison-McIntyre

Seconded by: B. Drew

BOD-165-15 **RESOLVED THAT the presentation by Stormwater Management Specialist, Steve Auger, regarding LSRCA's Administrative Building Parking Lot be received for information. CARRIED**

c) Feasibility Analysis to Reduce Phosphorus Loading from the Holland Marsh

Norm Huggins of CH2M provided the Board with a presentation on the Polder Water Quality Treatment Study: Reducing Phosphorus Loading from the Holland Marsh. The project involved investigating treatment options for the pump-off water to remove phosphorus before discharging it to the Holland River. He explained that two options were examined, including the use of a wastewater lagoon and the construction of a tertiary treatment plant. The preferred option as recommended is the tertiary treatment plant, which due to the small footprint and high efficiency, would be the more cost-effective of the two options. Staff will be presenting the study results to the Ministry of the Environment and Climate Change, the Holland Marsh Joint Services Board, as well as stakeholders and will be discussing the suggested necessary next steps. Should the plan be to proceed with the project, a staff report will be brought back to the Board.

Moved by: P. Ferragine

Seconded by: B. Drew

BOD-166-15 **RESOLVED THAT the presentation by Norm Huggins of CH2M regarding the Polder Water Quality Treatment Study be received for information. CARRIED**

VI. DEPUTATIONS

There were no deputations at this meeting.

VII. HEARINGS

There were no hearings at this meeting.

VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

The Board identified Item No. 5 as items requiring separate discussion.

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Moved by: S. Macpherson

Seconded by: S. Harrison-McIntyre

BOD-167-15 **RESOLVED THAT the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. CARRIED**

1. Correspondence

BOD-168-15 **RESOLVED THAT correspondence listed in the agenda as Item 1a) be received for information. CARRIED**

2. Budget Status Report

BOD-169-15 **RESOLVED THAT Staff Report No. 59-15-BOD regarding the Authority's Budget Status for the eleven month period ending November 30, 2015 be received for information. CARRIED**

3. LSRCA Purchasing Policy - Update

BOD-170-15 **RESOLVED THAT Staff Report No. 60-15-BOD regarding changes to LSRCA's Purchasing Policy be received; and**

FURTHER THAT the draft Purchasing Policy as presented be approved. CARRIED

4. LSRCA Administrative By-Laws - Update

BOD-171-15 **RESOLVED THAT Staff Report No. 61-15-BOD regarding updates to LSRCA Administrative By-Law #1, Governance and Administrative Policies be received and;**

FURTHER THAT By-Law #1 be updated to reflect the new Vision, Mission, Values and Goals within LSRCA's Strategic Plan - Vision to Action, Action to Results 2016-2020, and;

FURTHER THAT Section 12.1, Signing Officers, concerning the amount of signing authority be changed to an upset of \$75,000 to be consistent with the new Purchasing Policy. CARRIED

6. 2015 Planning and Development Applications

BOD- 172-15 **RESOLVED THAT Staff Report No. 63-15-BOD regarding monitoring of planning and development applications for the period January 1 through November 26, 2015 be received for information. CARRIED**

X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

5. Purchasing Policy - Contracting Freeman Associates to develop a market-based strategy to promote improved salt management in the commercial and institutional sectors

In response to a question from Deputy Mayor O'Donnell, General Manager, Communications and Education, Reneé Jarrett explained that staff's preferred consultant, Freeman Associates, stayed within the scope that was requested. Additionally, they identified an enhancement that goes beyond the requested scope, but that aligns well with LSRCA's Strategic Plan 2016-2020 priorities around road salt management, low impact development, and the urban restoration program. This enhancement will assist in identifying other ways and means to effect change.

Moved by: S. Harrison-McIntyre

Seconded by: R. Simpson

BOD-177-15 **RESOLVED THAT Confidential Staff Report No. 65-15-BOD regarding a human resources matter be approved. CARRIED**

XII. OTHER BUSINESS

No other business was discussed.

XIII. ADJOURNMENT

Moved by: D. Bath

Seconded by: S. Strangway

BOD-178-15 **RESOLVED THAT the meeting be adjourned @ 11:20 a.m. CARRIED**

Original to be signed by:

Mayor Geoffrey Dawe
Chair

Original to be signed by:

Michael Walters
Chief Administrative Officer

**Conservation Ontario Council
Minutes from Meeting #4/15
Monday, December 7, 2015
Black Creek Pioneer Village**

Members Present:

Dick Hibma, Chair

Mark Burnham, Vice Chair

Brian Horner, Ausable Bayfield
Robert Morrison, Cataraqui Region
Steve Knechtel, Cataraqui Region
Sally Martyn, Catfish Creek
Kim Smale, Catfish Creek
Chris Darling, Central Lake Ontario
Don MacIver, Credit Valley
Deb Martin-Downs, Credit Valley
Tim Pidduck, Crowe Valley
Richard Wyma, Essex Region
Forrest Rowden, Ganaraska Region
Linda Laliberte, Ganaraska Region
Jane Mitchell, Grand River
Joe Farwell, Grand River
John Cottrill, Grey Sauble
Ken Phillips, Halton
Robert Pasuta, Hamilton
Chris Firth-Eagland, Hamilton
Heather Stauble, Kawartha
Rob Messervey, Kawartha
Bill Mackie, Kettle Creek
Elizabeth VanHooren, Kettle Creek
Geoffrey Dawe, Lake Simcoe Region
Mike Walters, Lake Simcoe Region
Bill Bartley, Lakehead Region

Michael Columbus, Long Point Region
Cliff Evanitski, Long Point Region
Don Pearson, Lower Thames Valley
Glenda Rodgers, Lower Trent
Art Versteeg, Maitland Valley
Deb Shewfelt, Maitland Valley
Paul Lehman, Mississippi Valley
Bruce Timms, Niagara Peninsula
Carmen D'Angelo, Niagara Peninsula
Doug Lougheed, Nottawasaga Valley
Gayle Wood, Nottawasaga Valley
Dan Marinigh, Otonabee
Janice Maynard, Quinte
Terry Murphy, Quinte
Alton Blair, Raisin Region
Roger Houde, Raisin Region
Lyle Pederson, Rideau Valley
Sommer Casgrain-Robertson, Rideau Valley
Luke Charbonneau, Saugeen
Rhonda Bateman, Sault Ste. Marie
Doug Thompson, South Nation
Steve Arnold, St. Clair Region
Brian McDougall, St. Clair Region
Maria Augimeri, Toronto and Region
Brian Denney, Toronto and Region
Jane McKelvie, Upper Thames River
Ian Wilcox, Upper Thames River

Voting Members Absent

Mattagami Region
North Bay Mattawa

Conservation Sudbury (Nickel District)

Guests:

Phil Beard, Maitland Valley
Duncan Abbott, Mississippi Valley
Angela Coleman, South Nation
Niall Lobley, Conservation Halton
Heather Malcomson, MOECC (for presentation)

Pat Kinch, MOECC (for presentation)
Tu Van Duong, MOECC (for presentation)
Dawn Walsh, MOECC (for presentation)
John Olah, Beard Winter LLP (for presentation)

Staff:

Kim Gavine, General Manager
Jane Dunning
Bonnie Fox

Chitra Gowda
Taylor Knapp
Jane Lewington

Matthew Millar
Jo-Anne Rzaeki
Rick Wilson

1. Welcome from the Chair

Chair Dick Hibma welcomed everyone in attendance and called the meeting to order. He provided comments on the following:

- 2015 Latornell Symposium held in November was a great success and has received much positive feedback
- Dick and Jo-Anne Rzakki (CO) attended the opening of the Intact Centre for Climate Change (ICCA) at the University of Waterloo. CAs were referenced a number of times by the head of the ICCA, Dr. Blair Feltmate. Also in attendance was Eleanor McMahon, Parliamentary Assistant with the Ministry of Natural Resources and Forestry who had encouraging comments for Dick about the Conservation Authorities Act review.
- Dick, together with Brenda Axon (Halton) attended a Multi-stakeholder Aggregate Resources Act (ARA) Review meeting on December 3, 2015 providing input on behalf of the Conservation Authorities (CAs)
- There is still space in the CA Compliance Training Level 1 course being offered March 7-11, 2015 and it is available on a first-come, first served basis.
- Improvements to the CO members only pages continue with new login in requirements that include a unique username and password for each CA.
- The 2nd module of the CA University program was completed this past weekend and all reports are that it went very well.

2. Adoption of the Agenda

#30/15 Moved by: Bruce Timms

Seconded by: Bill Bartley

THAT the following amendments be made to the agenda:

- Correspondence Item 11-9 Maitland Valley CA to Conservation Ontario re Governance be moved to Items for Decision (following 8-10)
- Item 8-5 Green Infrastructure Ontario Coalition update be moved into the consent agenda
- Item 8-10 MOECC LID Stormwater Management Guidance Manual be moved out of consent agenda
- Presentation 10-3 by John Olah be included with Decision Item 8-3 at 9:30 in the morning.

AND THAT the agenda be adopted as amended.

CARRIED

3. Declaration of Conflict of Interest

There was none.

5. Approval of the Minutes of the Previous Meeting

It was noted that the minutes omitted Sally Martyn's (Catfish Creek) attendance at the September 28, 2015 meeting.

#31/15 Moved by: Forrest Rowden

Seconded by: Mark Burnham

THAT the Minutes for the meeting #03/15, September 28, 2015 be approved as amended.

CARRIED

6. Business Arising from the Minutes

There was none that is not addressed within the agenda package.

7. Appointment of Auditor for 2015

#32/15 Forrest Rowden

Seconded by: Steve Arnold:

THAT Council adopt the recommendation of the Budget and Audit Committee and appoint BDO Canada as its auditor for the years 2015 through 2019, subject to satisfactory performance.

CARRIED

8. Motion to move from Full Council to Committee of the Whole

#33/15 Moved by: Sally Martyn

Seconded by: Jane Mitchell

THAT the meeting now move from Full Council to Committee of the Whole.

CARRIED

9. Committee of the Whole - Items for Decision

1) Council Meeting Dates for 2016

#C.W. 25 Moved by: Mark Burnham

Seconded by: Jane McKelvie

THAT the 2016 Conservation Ontario Council meeting schedule be adopted.

CARRIED

2) Conservation Authorities Act Review Status Update and Working Group Recommendations

Kim Gavine (CO) and Bonnie Fox (CO) led members through the attached presentation (which differs from the one provided in the agenda package).

#C.W. 26 Moved by: Mark Burnham

Seconded by: Sally Martyn

THAT Council endorse the attached draft slide deck and the additional material presented at Council and the recommendations contained within as the basis and focus for the ongoing advocacy work around the *Conservation Authorities Act Review*.

CARRIED

3) Campbell vs. Bruce County – Intervenor Status Update

Gayle Wood (NVCA) introduced John Olah (Beard Winter LLP) who provided updates on:

- a) *Nottawasaga vs Gilmor Appeal*
- b) *Campbell vs County of Bruce Appeal*

(Note: Due to the confidential content of the presentation, it will be made available to members upon request.)

#C.W. 27 Moved by: Doug Lougheed

Seconded by: Ken Phillips

THAT CO Council approve the allocation of \$10,000 from CO's Unrestricted Reserve to be used for intervention status of the Campbell vs Bruce County appeal;

AND THAT CO Council endorse and support the committee in approving John Olah to commit Conservation Ontario as an intervening party on the Campbell vs. Bruce County appeal;

AND THAT the funding only be allocated in the instance that additional parties are confirmed as willing and able to support the intervention on the appeal both in name and financial contributions;

AND THAT the Insurance and Benefits Committee bring to CO Council subsequent report/s outlining the status of the intervention and considerations at the appropriate time;

AND THAT Conservation Halton staff, participating through membership on the Committee, provide the lead in managing the process.

CARRIED

4) Provincial Review of Large-Scale Fill Update & CO's Response to the Municipality of Clarington's Large-Scale Fill Resolution to Remove Exemption of Site Control By-laws in CA Regulated Areas

#C.W. 28 Moved by: Forrest Rowden

Seconded by: Mark Burnham

THAT Conservation Ontario's Council supports The Municipality of Clarington's submission on the *Municipal Act* Review (Resolution #GG-074-15: "That the Township of Scugog request that the Ministry of Municipal Affairs and Housing amend Section 142 (8) of the Municipal Act to include the requirement for Municipal approval for site-alterations and the requirement to

abide by applicable Municipal Site-Alteration Bylaws for all areas within the Municipality”) subject to this amendment making a clear distinction between aspects regulated by Conservation Authorities versus those regulated by Municipalities to prevent real or perceived regulatory overlap and duplication;

AND FURTHER THAT the Municipality and Province consider as an alternative, amendments to the *Municipal Act* to increase the effectiveness of existing Municipal by-law tools such as noise by-laws and nuisance by-laws;

AND FURTHER THAT this resolution be forwarded to the Municipality of Clarington and the Minister of Municipal Affairs and Housing, and the Minister of Natural Resources and Forestry and the Minister of the Environment and Climate Change and the Association of Municipalities of Ontario.

CARRIED

6) UPS Global Forestry Initiative

Deb Martin-Downs’ (CVC) presentation is attached to the minutes.

#C.W. 29 Moved by: Doug Thompson Seconded by: Doug Lougheed

THAT CVC lead the coordination of a province wide Conservation Authority tree planting program in collaboration with the UPS Global Forestry Initiative;

THAT interested CAs indicate their interest in participating to CVC CAO Deb Martin Downs or to CVC Foundation Executive Director Terri LeRoux by January 31, 2016;

THAT interested CAs start collecting data on their available land to tree plant to: assist in determining the capacity of a province wide CAs tree planting program and; to inform and guide UPS discussions.

CARRIED

#C.W. 30 Moved by: Doug Thompson Seconded by: Mark Burnham

THAT Council approve a consent agenda and endorse the recommendations accompanying Decision Items 8-5, 8-7, 8-8, 8-9.

8-5 Green Infrastructure Ontario Coalition Update

THAT Deborah Martin-Downs continue as the CO representative on the GIO Steering Committee;

AND FURTHER THAT the Steering Committee member provide progress updates to the Council as this initiative continues.

8-7 A Blueprint for Change: A Proposal to modernize and strengthen the *Aggregate Resources Act* policy framework (EBR # 012-5444)

THAT the draft comments on “A Blueprint for Change: A Proposal to modernize and strengthen the *Aggregate Resources Act* policy framework (EBR# 012-5444) be endorsed for submission.

8-8 Lakes and Rivers Improvement Act Administration of Section 16: Alterations, Improvements and Repairs to Existing Dams Technical Bulletin (EBR # 012-5093)

THAT the comments submitted November 9, 2015 to the Ministry of Natural Resources and Forestry on the “Lakes and Rivers Improvement Act Administration of Section 16: Alterations, Improvements and Repairs to Existing Dams Technical Bulletin” (EBR# 012-5093) be endorsed.

8-9 Certified Crop Advisor Representation

THAT Conservation Ontario Council endorse renewal of Mark Eastman (CVC) as CO representative on the Certified Crop Advisory Association Board of Directors as a non-voting Liaison Member.

CARRIED

10) Ministry of Environment and Climate Change Low Impact Development Stormwater Management Guidance Manual

It was noted that 2 additional names had been added to recommendation provided in the agenda package.

#C.W. 31 Moved by: Heather Stauble Seconded by: Sally Martyn

THAT Jo-Anne Rzdcki (CO) be endorsed to represent Conservation Ontario on the MOECC Low Impact Development Stormwater Management Guidance Manual Stakeholder Review Group;

THAT John Henderson (ERCA); Mark Peacock (Ganaraska CA); Sandra Mancini (SNC); Brian McDougall (SCRCA); Katelyn Lynch (NBMCA), Imtiaz Shah (UTRCA); Brad Glasman (UTRCA); Alison Regehr(UTRCA); Chitra Gowda (CO) and Matthew Millar (CO) be endorsed to provide input at key points during the Guidance Manual Development process through Jo-Anne Rzdcki (CO);

AND THAT updates be provided to CO Council as appropriate.

CARRIED

11) Conservation Ontario Governance

The chair highlighted the section of the By-Laws of the Association of Conservation Authorities of Ontario that pertains to amendments to the By-Laws.

Art Versteeg (Maitland Valley) provided some background to accompany the correspondence included in the agenda package.

Members discussed the matter extensively.

#C.W. 32 Moved by: Bruce Timms

Seconded by: Art Versteeg

THAT the correspondence from Maitland Valley Conservation Authority be received.

CARRIED

10. Program Updates

1) Source Water Protection

Chitra Gowda (CO) and Rob Messervey (Kawartha) highlighted the report provided in the agenda package.

2) Marketing and Communications

3) Business and Partnership Development

4) Conservation Authority Member Services

There were no updates or questions on these 3 reports provided in the agenda package.

5) Information Management Update

Rick Wilson (CO) reminded members that there is still information outstanding from the annual statistical survey and that staff will be following up with the CAs so that there can be a report for the next council meeting.

11. Presentations

1) Ministry of Environment and Climate Change Source Water Protection Update

Kim Gavine (CO) introduced Heather Malcomson and Pat Kinch (MOECC) who did not provide their presentation for inclusion with the meeting minutes.

2) Provincial Canada-Ontario Agreement/Great Lakes Strategy Work Plan

Bonnie Fox (CO) introduced Dawn Walsh (MOECC) whose presentation is attached to the minutes of the meeting.

12. Committee of the Whole – Items for Information

1) General Manager's Report

Kim highlighted the report provided. She drew attention to the approved Strategic Plan which is currently in the graphic design stage.

- 2) **Budget Status Reports (for the period ending October 31, 2015)**
- 3) **Bill 73 – *Smart Growth for Our Communities Act, 2015* and Proposed Regulation under the *Development Charges Act, 1997***

There were no updates or questions on these reports provided in the agenda package.

- 4) **2015 Conservation Areas Workshop Review and, 2016 Conservation Areas Workshop – ‘Ten Years Together’**

Niall Lobley (Halton) reported that this would be the last year for Conservation Halton to be hosting the Conservation Areas Workshop, which is moving to the Rideau Valley CA for the next 2 events. He highlighted that bursary opportunities will be made available to all CAs in the future.

- 5) **Great Lakes Water Quality Agreement Executive Committee and Annexes Sub-Committees - Updates**

It was noted that the Groundwater Annex report was released on December 4, 2015 for comments. Matthew Millar (CO) has circulated it to CAs for review and comments.

- 6) **Lake Nearshore Monitoring Protocol Project**
- 7) **Ontario’s Climate Change Strategy and Proposed Options for a Cap and Trade Program**
- 8) **Project Tracking**

There were no updates or questions on these reports provided in the agenda package.

- 9) **Correspondence**

- **Maitland Valley CA to CO re Conservation Ontario Governance**

(see Items for Decision)

- **Saugeen Conservation to CO re Invasive Phragmites**

Jo-Anne Rzadki (CO) reminded members that Kate Monk (ABCA) is the representative on Phragmites working group and that she continues to gather information to help provide guidance on this significant issue.

#C.W. 33 Moved by: Geoff Dawe

Seconded by: Luke Charbonneau

THAT Conservation Ontario work with the Phragmites Working Group to prepare correspondence to the MNRF on the issue of Invasive Phragmites, specifically as it relates to the approval of the spraying of over water herbicides;

AND THAT all Conservation Authorities use the CO letter as a template to likewise contact their MPs and MPPs.

CARRIED

13. Motion to Move from Committee of the Whole to Full Council

#34/15 Moved by: Art Versteeg

Seconded by: Forrest Rowden

THAT the meeting now move from Committee of the Whole to Full Council.

CARRIED

14. Council Business

- Council Adoption of Recommendations

#35/15 Moved by: Mark Burnham

Seconded by: Jane Mitchell

***THAT Conservation Ontario Council adopt Committee of the Whole (C.W.) Recommendations:
C.W. #25/15 to C.W. #33/15.***

CARRIED

15. New Business

Ken Phillips (Halton) provided an update on the appeal to the OMB to have conservation areas eligible for Development Charges. The decision was upheld so CAs are deemed ineligible.

Heather Stauble (Kawartha) reported that the Provincial Plan Review – *Planning for Health, Prosperity and Growth* had just been released and that there would be opportunity for feedback in 2016.

16. Adjourn

The meeting was adjourned.

TO: Board of Directors

FROM: Mayor Geoffrey Dawe
Chair

DATE: January 14, 2016

SUBJECT: Chair's Activity Report – January to December 2015

RECOMMENDATION: THAT the Chair's Activity Report No. 01-16-BOD, which provides an overview of the Chair's activities for the period January 1 to December 31, 2015, be received for information.

Purpose of this Staff Report

The purpose of the Chair's Activity Report No. 01-16-BOD is to provide the Board with an overview of the Chair's activities, which are performed on behalf of the Board of Directors. This report covers the period January 1 to December 31, 2015.

Board of Directors' Meetings

Chair Dawe attended and chaired nine of the twelve Board of Directors' meetings held during the year. He also attended an orientation session held for new Board members.

Lake Simcoe Conservation Foundation

Chair Dawe attended five of the six meetings of the Lake Simcoe Conservation Foundation's Board, as well as the Foundation's Annual Fundraising Dinner. During the Fundraising Dinner, Chair Dawe was called upon to bring greetings on behalf of LSRCA. The Chair was also very active in assisting Foundation staff in identifying potential donors and soliciting auction items for the fund raising dinner, including the opportunity to name a street in the Treasure Hill subdivision in Aurora.

Conservation Ontario Council

Chair Dawe attended all of the four Conservation Ontario Council meetings held during the year, representing LSRCA by addressing its interests and issues. The Chair also participated in the first ever Conservation University hosted by Conservation Ontario. The University involves

a series of intense weekend training sessions, where conservation authority staff learn the history of conservation authorities, as well as build capacity to deliver conservation authority programs and further their own careers. The Chair participated in a moderator's panel to discuss government relations in the context of personal experience and history in respect to conservation authority programs and operations.

Additional Meetings / Activities:

- Chair Dawe emceed the Minister of the Environment and Climate Change's Release of the Lake Simcoe Protection Plan's Five-Year Progress Report, which was held in the City of Barrie on the shores of Lake Simcoe in October. The Chair also brought greetings and spoke on behalf of LSRCA regarding the importance of the partnership.
- Chair Dawe attended the launch of the University of Waterloo's Centre for Climate Change hosted by INTACT Insurance in Toronto with the CAO. Only Conservation Ontario and two other conservation authorities were invited and in attendance. The meeting resulted in cementing key contacts to further the strategic activity of developing private\public partnerships.
- Chair Dawe emceed LSRCA's Conservation Awards evening in October. The Awards night was a huge success with 21 award winners representing participants from all municipalities across the watershed.
- Chair Dawe was active in providing quotes and comments on communications materials and attended LSRCA functions such as the RBC Clean Water Grant Award for the Aurora Community Centre LID project and LSRCA's Science Days in the City of Barrie.
- Chair Dawe attended LSRCA staff holiday luncheon and presentations.
- In addition, in 2015 Chair Dawe met regularly by phone and in person with the CAO to be kept informed of arising issues, provide advice, guidance and direction. The Chair also was routinely required to sign cheques and agreements.

Comments from the Chair:

Once again, it has been a very busy and exciting year for LSRCA. 2015 was the first "full" calendar year for Mike Walters as our CAO, and I want to congratulate him on a job well done!

2015 was also a very important year from an overall environmental point of view as all of the Source Protection Plans in Ontario were approved. (Although announced just earlier this month, all the work was effectively finished last year.) This is an incredibly important step as we move forward in the protection of our watersheds.

Closer to home, our new Watershed Development Guidelines and the 2016–2020 Strategic Plan are great indicators of the hard work and passion that we see from staff on a daily basis. You make our work as Directors much easier, and we thank you!

It is an honour to serve as Chair of LSRCA, and I wish to thank my fellow board members for their dedication and hard work. You are a great example of team work – team work that consistently keeps LSRCA as one of the top conservation authorities in Ontario.

I am looking forward to an exciting 2016!

Mayor Geoffrey Dawe
Chair



TO: Board of Directors

FROM: Jocelyn Lee
General Manager, Corporate & Financial Services Division

DATE: January 10, 2016

SUBJECT: LSRCA Annual Borrowing Resolution

RECOMMENDATION: THAT Staff Report No. 02-16-BOD regarding the Borrowing Resolution be received; and

FURTHER THAT the signing officers for the Lake Simcoe Region Conservation Authority be empowered to borrow up to \$500,000 on an Operating Loan Agreement, as required, for administration and/or capital expenditures.

Purpose of this Staff Report:

The purpose of this Staff Report No. 02-16-BOD is to provide the Board of Directors with an understanding of the reasons for and uses of a borrowing resolution by the Authority.

Background:

The Authority's Board of Directors passes, at its Annual General Meeting, a borrowing resolution which authorizes a maximum amount that is available for borrowing, if required, to cover administrative and/or capital expenditures during the year. The amount of the borrowing resolution for 2016 is recommended to be set at the traditional level of \$500,000.

The Authority has rarely needed to draw on this operating loan. The last time was in 2010, when it was required to bridge the payment receipts from municipal funding partners and the federal government Lake Simcoe Clean-Up Fund payments, where payments followed after project work was complete.

It is useful to note that this is separate and distinct from the borrowing resolution passed by the Board on February 24, 2006 with regard to the loan from York Region in the amount of \$2,100,000 representing funds for the Administrative Building addition. The current balance of this loan is \$204,432.12 (as at December 31, 2015, unaudited). The final payment on this loan will be in 2016.

Summary & Recommendation:

It is therefore RECOMMENDED THAT Staff Report No. 02-16-BOD regarding the Borrowing Resolution be received; and FURTHER THAT the signing officers for the Lake Simcoe Region Conservation Authority be empowered to borrow up to \$500,000 on an Operating Loan Agreement, as required, for administration and/or capital expenditures.

Pre-Submission Review:

This Staff Report has been reviewed by the Chief Administrative Officer.

Prepared by: J. Lee, General Manager, Corporate & Financial Services.

Original signed by:

Jocelyn Lee, CMA
General Manager,
Corporate & Financial Services Division

Original signed by:

Michael Walters
Chief Administrative Officer



TO: Board of Directors
FROM: Michael Walters
Chief Administrative Officer
DATE: January 14, 2016

SUBJECT: 2016 Schedule of LSRCA Board of Directors’ Meetings

RECOMMENDATION: THAT Staff Report No. 03-16-BOD regarding LSRCA’s 2016 Schedule of Board of Directors’ meetings be approved.

Purpose of this Staff Report:

The purpose of this Staff Report No. 03-16-BOD is to provide the Board of Directors with the proposed 2016 schedule of meetings for the Board of Directors for approval.

Background:

A. Lake Simcoe Region Conservation Authority Board of Directors’ Meetings

It is the practice of the Lake Simcoe Region Conservation Authority’s Board of Directors to meet monthly to consider the business of the Authority. In general, the Board meets on the fourth Friday of each month from 9:00 a.m. to 12:00 p.m. The proposed schedule below does, however, deviate from this format somewhat due to Good Friday falling on the 4th Friday of March.

Meetings are held at LSRCA’s offices located at 120 Bayview Parkway in Newmarket unless otherwise advised. In accordance with LSRCA’s Administrative By-Laws, the Chair may call a Special Meeting of the Board on three days’ written notice. The proposed Board meeting schedule for 2016 is as follows:

- | | |
|--|------------------------------------|
| Friday, January 22 nd (AGM) | Friday, July 22 nd |
| Friday, February 26 th | No August meeting |
| Friday, April 1 st | Friday, September 23 rd |
| Friday, April 29 th | Friday, October 28 th |
| Friday, May 27 th | Friday, November 25 th |
| Friday, June 24 th | Friday, December 16 th |

The above meeting dates may be changed to accommodate Authority requirements.

B. Lakes Simcoe and Couchiching/Black River Source Protection Authority Meetings

In years past, the Authority's Board members also met quarterly as part of the Lakes Simcoe and Couchiching/Black River Source Protection Authority (LSCBR SPA). These meetings typically were held from 9:00 a.m. to 10:00 a.m. on regular Board of Director meeting dates, with the LSRCA Board of Directors' meeting following @ 10:00 a.m.

Once the Source Protection Plan was submitted to the Province, the LSCBR SPA met less frequently, having only two meetings in 2013 and one in each of 2014 and 2015. With the Plan now approved by the Province, the expectation is that the LSCBR SPA will be required to meet at least twice per year with the meetings likely scheduled for late April and October. Traditionally, LSRCA has held these meetings at a location north of its Newmarket offices in order to accommodate representatives from the Haliburton Highlands and the City of Orillia. The exact location of the meetings will be announced ahead of time.

Summary and Recommendation

It is therefore RECOMMENDED THAT Staff Report No. 03-16-BOD regarding LSRCA's 2016 Schedule of Board of Directors' meetings be approved.

Pre Submission Review

This Staff Report has been reviewed by the Chief Administrative Officer.

Prepared by: Trish Barnett, Coordinator, BOD/CAO, Projects and Services

Original signed by:

Michael Walters
Chief Administrative Officer