



**BOARD OF DIRECTORS' MEETING**  
No. BOD-03-17 – Friday, March 24, 2017  
120 Bayview Parkway, Newmarket, ON

**MINUTES**

***LSRCA Board Members Present:***

Councillor R. Simpson, Vice Chair  
Deputy Mayor/Regional Councillor N. Davison  
J. Dolan  
Councillor A. Eek  
Councillor K. Ferdinands  
Councillor P. Ferragine  
Councillor S. Harrison-McIntyre  
Councillor D. Kerwin  
Councillor S. Macpherson  
Deputy Mayor P. Molloy  
Councillor P. Silveira  
Mayor M. Quirk

***Regrets:***

D. Bath  
Mayor G. Dawe, Chair  
Regional Councillor B. Drew  
Mayor V. Hackson  
Councillor S. Strangway  
Township of Ramara

***LSRCA Staff Present:***

M. Walters, Chief Administrative Officer  
R. Baldwin, GM, Planning & Development  
R. Jarrett, GM, Communications and Education  
B. Kemp, GM, Conservation Lands  
B. Longstaff, GM, Integrated Watershed Management  
T. Barnett, Coordinator, BOD/CAO  
S. Auger, Manager, Urban Restoration  
B. Booth, Manager, Regulations  
K. Christensen, Manager, Human Resources  
D. Eldon, Outreach Educator  
N. Hamley, Manager, Education  
S. Jagminas, Communications Program Coordinator  
S. McKinnon, Manager, Budget and Business Analysis  
C. Newton, Administrative Assistant, Enforcement  
K. Nyborg, Environmental Compliance Officer  
N. O'Dell, Communications Specialist  
C. Taylor, Executive Director, LSCF  
B. Thompson, Manager, Integrated Watershed Management  
K. Toffan, Manager, Finance  
K. Yemm, Manager, Corporate Communications

**I. DECLARATION OF PECUNIARY INTEREST**

None noted for this meeting.

**II. APPROVAL OF THE AGENDA**

Moved by: A. Eek

Seconded by: M. Quirk

BOD-039-17

**RESOLVED THAT the content of the Agenda for the March 24, 2017 meeting of the LSRCA Board of Directors be approved as presented. CARRIED**

**III. ADOPTION OF THE MINUTES**

a) Board of Directors' Meeting – February 24, 2017

Moved by: P. Ferragine

Seconded by: P. Molloy

BOD-040-17            **RESOLVED THAT the minutes of the Board of Directors' Meeting No. BOD-02-17 held on Friday, February 24, 2017 be approved as circulated. CARRIED**

**IV. ANNOUNCEMENTS**

- a) The latest edition of Lake Simcoe Living Magazine was handed out to Board members, which features LSRCA's Lake Simcoe Science article on Floor Forecasting.
- b) OFAtoday Magazine, an annual update from the Ontario Federation of Agriculture, was handed out to Board members. The magazine had been previously dropped off for sharing with Board members.
- c) CAO Walters noted that a Low Impact Development (LID) training session is scheduled for Tuesday, March 28<sup>th</sup> at the Ray Twinney Complex in Newmarket. The cost of the session is \$100 and includes breakfast, lunch and a training manual.

**V. PRESENTATIONS**

- a) Scanlon Creek Operations Centre Design Schematic

General Manager, Conservation Lands, Brian Kemp, provided an overview of the Scanlon Creek Operations Centre located in Bradford West Gwillimbury, noting that it currently houses LSRCA's Education and Conservation Lands staff teams. He presented the schematic design to Board members and reviewed the steps taken to date to arrive at the design, noting that architects at Brook McIlroy have been retained and are working with an internal team to ensure the interests of all concerned are considered. He explained that the renovations will allow for more staff to relocate to this building in the future to create much needed space in LSRCA's Administrative Offices located in Newmarket. Mayor Quirk expressed an interest in staff arranging a site visit for Board members to the Scanlon Creek Operations Centre.

Moved by:    D. Kerwin

Seconded by:    S. Harrison-McIntyre

BOD-041-17            **RESOLVED THAT the presentation by General Manager, Conservation Lands, Brian Kemp, regarding the Schematic Design for the Scanlon Creek Operations Centre be received for information. CARRIED**

- b) LSRCA's Urban Restoration Department and Demonstration Projects

General Manager, Integrated Watershed Management, Ben Longstaff, provided the Board with a presentation on LSRCA's new Urban Restoration Department, noting a priority action in LSRCA's Strategic Plan is to develop a new Urban Restoration Program and update the Rural Stewardship Program in 1 year. He noted the department essentially consists of three main areas: construction services; knowledge transfer and translation; and RainScaping Assistance Program. He explained the desired outcomes of this new department include cost effective urban restoration services provided to municipal partners and other stakeholders; a strategic approach to urban restoration that moves from opportunistic and ad hoc demonstration projects to one based on identified priorities and economic rationalization; low impact development (LID) and better site design becoming normal practice for all urban restoration activities; a sustainable incentive program that motivates ICI sector to undertake LID solutions; along with business and environmental outcomes tracked, reported and communicated to stakeholders.



**X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**1. Correspondence**

- b) A copy of BILD's letter of March 3, 2017 was included in the agenda. CAO Walters noted that this letter is a testament to the work of the General Manager, Planning & Development, Rob Baldwin, as he continually meets with the BILD groups to address issues and concerns and to work on process improvements.

Moved by: S. Harrison-McIntyre

Seconded by: P. Ferragine

BOD-046-17           **RESOLVED THAT correspondence listed in the agenda as Item 1b) be received for information. CARRIED**

**2. 2016 Reserves and Preliminary Unaudited Financial Statements**

Deputy Mayor Molloy noted that the projection of \$60K reserved for legal fees does not seem to be enough given the number of enforcement issues staff are dealing with. CAO Walters noted that the Board Budget Committee is scheduled to meet in April, and one of the topics for discussion is reserved, as costs continue to increase. General Manager, Planning & Development, Rob Baldwin also noted that the department reserve sits around \$250K and is utilized first, so costs are generally covered.

Moved by: P. Molloy

Seconded by: P. Ferragine

BOD-047-17           **RESOLVED THAT Staff Report No. 12-17-BOD regarding LSRCA's 2016 Preliminary Unaudited Financial Statements be received; and**

**FURTHER THAT the Appropriations to and from Reserves from operations as outlined in Schedule 5 of the 2016 Preliminary Unaudited Financial Statements be approved pending any changes brought forward in the 2016 Audited Financial Statements to be presented at the April 28, 2017 Board of Directors' meeting. CARRIED**

**3. Conservation Awards Program – Proposed Changes**

Deputy Mayor Molloy expressed concern over the recommended changes to the names of the awards named after Ernie Crossland and George R. Richardson, noting he feels these awards should continue to carry the full names of the gentlemen these awards were named after. Other Board members agreed with Deputy Mayor Molloy's sentiments.

Manager, Communications, Kristen Yemm noted that staff made these recommendations as a way to modernize the names; however, staff is completely open to leaving the names of these awards as they currently are if Board members would prefer. The Board adopted the following revised recommendation.

Moved by: P. Molloy

Seconded by: D. Kerwin

BOD-048-17           **RESOLVED THAT Staff Report No. 13-17-BOD regarding the 2017 Conservation Awards be received; and**

**FURTHER THAT the proposed changes to the Conservation Awards Program be approved, except for the name changes proposed to the Ernie Crossland Young Conservationist Award and the George R. Richardson Award of Honour, which are to remain unchanged. CARRIED**

**XI. CLOSED SESSION**

The Board moved to Closed Session to deal with confidential legal and human resources matters.

Moved by: M. Quirk

Seconded by: P. Ferragine

BOD-049-17      **RESOLVED THAT the Board move to Closed Session to deal with a confidential legal and human resources matters; and**

**FURTHER THAT the Chief Administrative Officer, members of the Executive Management Team, the Manager, Regulations, the Administrative Assistant, Enforcement, and the Coordinator BOD /CAO remain in the meeting for Item a); and**

**FURTHER THAT the Chief Administrative Officer, members of the Executive Management Team, the Manager, Regulations, the Manager, Communications, the Environmental Compliance Officer, and the Coordinator BOD/CAO remain in the meeting for Item b); and**

**FURTHER THAT the Chief Administrative Officer, members of the Executive Management Team, and the Coordinator BOD /CAO remain in the meeting for Item c). CARRIED**

The Board rose from Closed Session.

Moved by: S. Harrison-McIntyre

Seconded by: P. Molloy

BOD-050-17      **RESOLVED THAT the Board rise from Closed Session and report findings. CARRIED**

a) Legal Matter

Confidential Staff Report No. 15-17-BOD regarding a legal matter was circulated to members prior to the meeting.

Moved by: S. Macpherson

Seconded by: P. Molloy

BOD-051-17      **RESOLVED THAT the update on the legal matter be received for information. CARRIED**

b) Legal Matter

A Confidential update regarding a legal matter was provided to members during the meeting.

Moved by: M. Quirk

Seconded by: P. Ferragine

BOD-052-17      **RESOLVED THAT the update regarding a legal matter be received for information.**  
CARRIED

c) Human Resources Matter

Moved by: N. Davison

Seconded by: A. Eek

BOD-053-17      **RESOLVED THAT update regarding a human resources matter be received; and**  
**FURTHER THAT this matter be deferred to the April 28, 2017 meeting.** CARRIED

**XII. OTHER BUSINESS**

**XIII. ADJOURNMENT**

Moved by: M. Quirk

Seconded by: P. Ferragine

BOD-054-17      **RESOLVED THAT the meeting be adjourned @ 12:04 p.m.** CARRIED



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Councillor Richard Simpson  
Vice Chair



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Michael Walters  
Chief Administrative Officer