

Board Meeting Highlights

February 25, 2022

Announcements:

- a) CAO Baldwin updated the Board on staff's return to the physical offices, which had been planned for January 10th. He advised that the return to office date is now scheduled for March 21st, on a cohort basis of every other week with a minimum of two days during the week. April 19th will be the formal return to a hybrid business model. More to come on those details in March.
- b) CAO Baldwin noted that the Ministry of Environment, Conservation and Parks has put a call out for agricultural Board representatives through their Public Appointees Secretariat. Members who are appointed by the Province and will have certain limitation, for example no ability to vote on budgetary or financial matters. The CAO has requested through the Provincial Conservation Authorities Working Group that recommended appointees be vetted by the Authority to ensure they have never been in violation of the *Conservation Authorities Act*, which would be a direct conflict.
- c) Lake Simcoe Conservation Foundation Executive Director Cheryl Taylor advised that plans for the 33rd Annual Conservation Dinner are going well with just a few tickets left. The dinner will take place on June 22nd.

Presentations:

a) 2022 Proposed Capital and Operating Budget

General Manager, Corporate and Financial Services/CFO Mark Critch, provided an overview of the Authority's Proposed 2022 Capital and Operating Budget. He first provided a brief summary of 2021 highlights, noting that a higher than anticipated year-end operation surplus can be attributed to an increase in volume of *Planning Act* and permit applications received in the second half of the year, some salary gapping due to staffing changes, some operational savings realized with staff working remotely throughout the year, and full cost recovery from external projects that provided additional corporate overhead. He noted that these highlights will be discussed in more detail in March when the year-end financial report will be brought to the Board.

Moving on to 2022, GM Critch noted that the in-year budget improvement policy approved in 2021 has increased transparency and improved reporting. The Planning and Development fees review completed in the fall of 2021 has helped to improve consistency with fees and to ensure full cost recovery. He noted the updated Purchasing Policy has helped with project approvals

and timing, the Conservation Authorities Act review continues but does not impact the 2022 budget. He also noted that no new investments have been added in 2022 while Transformation 2022-2024 begins to be implemented, however achieving these outcomes will impact the budgets of 2023 and 2024. He reviewed the twelve 2022 Annual Priorities that have been identified by the Executive Leadership Team.

GM Critch noted that the 2022 Proposed Capital and Operating Budget has been developed within the guidelines and assumptions approved by the Board in June of 2021 and can be summarized as follows: Board approved updated Planning and Development fees; five new full-time equivalents fully funded by fees; and at meeting time approval has been received from seven of the nine funding municipalities, with the remaining two expected shortly.

To view this presentation, please click this link: [2021 Budget Highlights and 2022 Proposed Budget Presentation](#)

Correspondence and Staff Reports:

Correspondence

The Board received the January 5, 2022 Ministry of Northern Development, Mines, Natural Resources and Forestry letter of thanks regarding British Columbia's flooding emergency.

2022 Proposed Capital and Operating Budget

The Board received Staff Report No. 02-22-BOD regarding the Authority's 2022 Proposed Capital and Operating Budget, adopted all projects therein, and authorized staff to enter into all agreements and execute all documents for the undertaking of said projects. The 2022 Capital and Operating Budget was approved by weighted vote as required by Ontario Regulation 139/96 (formerly O.S. 231/97).

Municipal Freedom of Information and Protection of Privacy Act: Annual Statistical Report

The Board received Staff Report No. 03-22-BOD regarding the Authority's Municipal Freedom of Information and Protection of Privacy Act 2021 Annual Statistical Report.

Monitoring Report – Planning and Development Applications for the Period January 1 through December 31, 2021

The Board received Staff Report 04-22-BOD regarding monitoring of planning and development applications for the period January 1 through December 31, 2021.

Lake Simcoe Region Conservation Authority's Programs and Services Inventory List

The Board received Staff Report No. 05-22-BOD regarding the Lake Simcoe Region Conservation Authority's Programs and Services Inventory List and authorized its circulation to the Ministry of the Environment, Conservation and Parks, as well as member and specified municipalities.

Ministry of Environment, Conservation and Parks - Phase 2 Regulatory and Policy Proposal Consultation Guide

The Board received Staff Report No. 06-22-BOD regarding the update on the Ministry of Environment, Conservation and Parks Phase 2 Regulatory and Policy Proposal Consultation Guide.

Confidential Legal Matter

The Board received Confidential Staff Report No. 07-22-BOD regarding a confidential legal matter.

Confidential Legal Matter

The Board approved Confidential Staff Report No. 08-22-BOD regarding a confidential legal matter.

Confidential Land Matter

The Board received a Confidential presentation regarding a confidential land matter.

For more information or to see the full agenda package, visit [LSRCA's Board of Directors' webpage](#).