

**Board of Directors**  
**Meeting No. BOD-10-21**  
**Friday, October 22, 2021**  
**9:00 a.m.**

## **Agenda**

**Meeting Location:**

To be held virtually by Zoom  
Minutes and agendas are available at [www.LSRCA.on.ca](http://www.LSRCA.on.ca)

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### **Upcoming Events**

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**Board of Directors' Meeting**

Friday, November 26<sup>th</sup> at 9:00 a.m.  
To be held virtually by Zoom

A full listing of events can be found at [www.LSRCA.on.ca](http://www.LSRCA.on.ca)

## I. Acknowledgement of Indigenous Territory

## II. Declarations of Pecuniary Interest and Conflicts of Interest

## III. Approval of Agenda

Pages 1 - 6

**Recommended: That** the content of the Agenda for the October 22, 2021 meeting of the Board of Directors be approved as presented.

## IV. Adoption of Minutes

### a) Board of Directors' Meeting

Pages 7 - 14

Included in the agenda is a copy of the draft minutes of the Board of Directors' Meeting, No. BOD-09-21, held on Friday, September 24, 2021.

**Recommended: That** the minutes of the Board of Directors' Meeting, No. BOD-09-21, held on Friday, September 24, 2021 be approved as circulated.

## V. Announcements

## VI. Presentations

### a) Lake Simcoe Region Conservation Authority Comprehensive Review of Planning and Development Fees and Draft Proposed Fee Schedule

Pages 15 - 100

Mr. Sean-Michael Stephen of Watson and Associates will provide an overview of Watson and Associates' report entitled "Plan Review and Permitting Fees Review" for the Lake Simcoe Region Conservation Authority.

**Recommended: That** the presentation by Mr. Sean-Michael Stephen regarding Watson and Associates' report entitled "Plan Review and Permitting Fees Review" for the Lake Simcoe Region Conservation Authority be received for information.

Included in the agenda is Staff Report No. 50-21-BOD regarding the Comprehensive Review of Planning and Development Fees and Draft Proposed Fee Schedule.

**Recommended: That** That Staff Report No. 50-21-BOD regarding the Lake Simcoe Region Conservation Authority Comprehensive Review of Planning and Development Fees by Watson & Associates be received; and

**Further That** the recommendations of the report by Watson & Associates be endorsed and a copy be circulated to member municipalities, Conservation Ontario, Greater Golden Horseshoe Conservation Authorities, and the Building Industry and Land Development Association for their information; and

**Further That** the Authority's proposed fee schedule effective January 3, 2022 be brought to the Board of Directors at the November 2021 meeting for approval.

#### **b) Third Quarter 2021 Financial Report and Year-End Forecast**

Pages 101 - 110

General Manager, Corporate and Financial Services/CFO, Mark Critch, will provide an overview of the Authority's 3<sup>rd</sup> Quarter 2021 Financial Report and Year-End Forecast.

**Recommended: That** the presentation by General Manager, Corporate and Financial Services/CFO, Mark Critch, regarding the Authority's 3rd Quarter 2021 Financial Report and Year-End Forecast be received for information.

Included in the agenda is Staff Report No. 51-21-BOD regarding the Authority's 3rd Quarter 2021 Financial Report and Year-End Forecast.

**Recommended: That** That Staff Report No. 51-21-BOD regarding the Third Quarter 2021 Financial Report and Year-End Forecast be received for information.

#### **c) Update on Climate Change Education Programs and Services**

Pages 111 - 113

Manager, Education, Nicole Hamley will provide an update on climate change Education Programs and Services.

**Recommended: That** the presentation by Manager, Education, Nicole Hamley regarding the Authority's Education Team Climate Change initiatives be received for information.

Included in the agenda is Staff Report No. 52-21-BOD regarding the Authority's Education Team Climate Change initiatives.

**Recommended: That** Staff Report No. 52-21-BOD regarding the Authority's work to strengthen and expand its climate change education programs and services be received for information.

**d) Case Study: Reducing Municipal Salt Application while Maintaining Public Safety**

Pages 114 - 116

Manager, Integrated Watershed Management, Bill Thompson will provide an overview of case studies on reducing municipal salt application practices while maintaining public safety.

**Recommended: That** the presentation by Manager, Integrated Watershed Management, Bill Thompson regarding an overview of case studies on reducing municipal salt application practices while maintaining public safety be received for information.

Included in the agenda is Staff Report No. 53-21-BOD regarding case studies on reducing municipal salt application practices while maintaining public safety.

**Recommended: That** Staff Report No. 53-21-BOD regarding case studies of the benefits of adoption of better winter maintenance practices be received for information.

## **VII. Hearings**

There are no Hearings scheduled for this meeting.

## **VIII. Deputations**

There are no Deputations scheduled for this meeting.

## **IX. Determination of Items Requiring Separate Discussion**

(Reference Pages 5 and 6 of the agenda)

## **X. Adoption of Items Not Requiring Separate Discussion**

## **XI. Consideration of Items Requiring Separate Discussion**

## **XII. Closed Session**

The Board will move to Closed Session to deal with a confidential human resources matter.

**Recommended: That** the Board move to Closed Session to deal with a confidential human resources matter; and

**Further that** the Chief Administrative Officer, members of the Executive Leadership Team, and the Coordinator BOD/CAO remain in the meeting for the discussion.

The Board will rise from Closed Session and report findings.

**Recommended: That** the Board rise from Closed Session and report findings.

**a) Confidential Human Resources Matter**

**Recommended: That** Confidential Staff Report No. 57-21-BOD regarding a confidential human resources matter be received; and

**Further that** the recommendations contained within the report be approved.

### **XIII. Other Business**

The next meeting of the Board of Directors will be held on Friday, November 26, 2021. This meeting will be held via Zoom, access details to be provided prior to the meeting.

### **XIV. Adjournment**

#### **Agenda Items**

##### **1. Correspondence**

Pages 117-126

- a) Conservation Ontario's letter and attachment dated September 24, 2021 to Minister Piccini regarding Conservation Authority Governance Accountability Initiative;
- b) Conservation Ontario's letter and attachment dated October 5, 2021 to Minister Piccini regarding Conservation Authority Client Service and Streamlining Initiative;
- c) Ministry of the Environment, Conservation and Parks' email dated October 7, 2021 regarding new regulations made under the *Conservation Authorities Act*.

**Recommended: That** Correspondence Items 1a), 1b) and 1c) be received for information.

##### **2. In-year Budget Improvements**

Pages 127 - 128

**Recommended: That** Staff Report No. 54-21-BOD regarding in-year budget improvements be received; and

**Further that** the request to have authority delegated to the Chief Financial Officer to make necessary budget adjustments to enable more meaningful budget-to-actual comparisons in year and better year-over-year budget analysis be approved.

### 3. Scanlon Creek Nature Centre Project - Selection of Prime Design Consultant

Pages 129 - 131

**Recommended: That** Staff Report No. 55-21-BOD regarding the results of RFP #2021-CL-0002 for Prime Design Consultant Services for the Scanlon Creek Nature Centre Project be received; and

**Further That** the Chief Administrative Officer be directed to finalize a contract to retain the services of Gow Hastings Architects as the Prime Design Consultant.

### 4. WC3 Stormwater Pond Retrofit Project - Kennedy Street West, Aurora

Pages 132 - 134

**Recommended: That** Staff Report No. 56-21-BOD regarding the WC3- Stormwater management pond retrofit project in Aurora be received; and

**Further that** funding for the project provided by the Town of Aurora as outlined be approved; and

**Further that** the Authority be directed to choose a construction contractor as per the Authority's purchasing policy.