



**Lake Simcoe Region**  
conservation authority

## **BOARD OF DIRECTORS' MEETING NO. BOD-07-18**

**Friday, July 27, 2018  
9:00 A.M.**

### **AGENDA**

**Meeting Location:  
120 Bayview Parkway  
Newmarket, ON**

Minutes and agendas are available on our website: [www.lsrca.on.ca](http://www.lsrca.on.ca)

### **Upcoming Events 2018**

***Friday, September 28<sup>th</sup>  
9:00 a.m.***

***Board of Directors' Meeting  
120 Bayview Parkway,  
Newmarket, ON***

***Tuesday, October 16<sup>th</sup>  
6:00 p.m.***

***37<sup>th</sup> Annual Conservation Awards  
Madsen's Gardens  
160 Bayview Parkway,  
Newmarket, ON***

***Events are also listed on our Events Page on our website: <http://www.lsrca.on.ca/events/>***

**I. DECLARATIONS OF PECUNIARY INTEREST**

**II. APPROVAL OF AGENDA**

**Pages 1-5**

**RECOMMENDED: THAT the content of the Agenda for the July 27, 2018 meeting of the LSRCA Board of Directors be approved as presented.**

**III. ADOPTION OF MINUTES**

a) Board of Directors

**Pages 6-12**

Included in the agenda are minutes of the Board of Directors' Meeting No. BOD-06-18 held on Friday, June 22, 2018.

**RECOMMENDED: THAT the minutes of the Board of Directors' Meeting No. BOD-06-18 held on Friday, June 22, 2018 be approved as circulated.**

**IV. ANNOUNCEMENTS**

**V. PRESENTATIONS**

b) LSRCA's Restoration and Regeneration Assistance Program

**Pages 13-17**

Conservation Lands Watershed Coordinator, Christa Sharp, will provide the Board with a presentation regarding LSRCA's Restoration and Regeneration Assistance Program. This presentation will be provided at the meeting.

**RECOMMENDED: THAT the presentation by Conservation Lands Watershed Coordinator, Christa Sharp, regarding updates to LSRCA's Restoration and Regeneration Assistance Program be received for information.**

Staff Report No. 26-18-BOD regarding LSRCA's Restoration and Regeneration Assistance Program is included in the agenda.

**RECOMMENDED: THAT Staff Report No. 26-18-BOD regarding LSRCA's Restoration Funding Program Updates be received for information.**

c) Second Quarter 2018 Financial Update

**Pages 18-26**

Manager, Finance, Katherine Toffan will provide the Board with a presentation regarding LSRCA's Second Quarter 2018 Financial Update. This presentation will be provided at the meeting.

**RECOMMENDED: THAT the presentation by Manager, Finance, Katherine Toffan, regarding LSRCA's Second Quarter 2018 Financial Update be received for information.**

Staff Report No. 27-18-BOD regarding LSRCA's Second Quarter 2018 Financial Update is included in the agenda.

**RECOMMENDED: THAT Staff Report No. 27-18-BOD regarding LSRCA's Second Quarter Financial Report for the period ending June 30, 2018 be received for information.**

**VI. HEARINGS**

There are no Hearings scheduled for this meeting.

**IV. DEPUTATIONS**

**Pages 27-28**

a) Mr. Nick Di Domenico will make a deputation regarding the question of jurisdiction by LSRCA over the property located at 319 The Queensway South, Keswick, currently operating as a Provincially Licensed Daycare facility. Mr. Di Domenico's submission is included in the agenda.

**VII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

(Reference Pages 4 and 5 of the agenda)

**VIII. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION**

**IX. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**X. CLOSED SESSION**

The Board will move to Closed Session to deal with confidential matters.

**RECOMMENDED: THAT the Board move to Closed Session to deal with confidential land and legal matters, as well as personal information; and**

**FURTHER THAT the Chief Administrative Officer, members of the Executive Management Team, and the Coordinator BOD/CAO remain in the meeting for all items, along with the Land Securement Officer for the discussion on Item a), the Senior Administrative Assistant, Communications for the discussion on Item b), and the Manager, Regulations for the discussion on Item c).**

The Board will rise from to Closed Session and report findings.

**RECOMMENDED: THAT the Board rise from Closed Session and report findings.**

a) Land Matter

Confidential Staff Report No. 32-18-BOD regarding a confidential land matter will be provided to Board members prior to the meeting.

b) Conservation Award Recipients

Confidential Staff Report No. 33-18-BOD regarding confidential award recipients for the 2018 Conservation Awards will be provided to Board members prior to the meeting.

c) Legal Matter

Confidential Staff Report No. 34-18-BOD regarding a legal matter will be provided to Board members prior to the meeting.

d) Legal Matter

Confidential Staff Report No. 35-18-BOD regarding a legal matter will be provided to Board members prior to the meeting.

**XI. OTHER BUSINESS**

**Next Meeting**

The Board of Directors will not meet in August, and accordingly the next meeting will be held at @ 9:00 a.m. on Friday, September 28, 2018. This meeting will be held at the offices of LSRCA located at 120 Bayview Parkway, Newmarket.

**XII. ADJOURNMENT**

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**AGENDA**

**1. Correspondence**

**Pages 29-47**

- a) The Holland Marsh Berm Enhancement Project Briefing Paper dated May 2018 shared by Councillor Avia Eek;
- b) MP Haliburton-Kawartha Lakes-Brock Jamie Schmale letter dated July 4, 2018 plus attachments regarding concerns of some Brock Township constituents;

RECOMMENDED: THAT correspondence listed in the agenda as Items 1a) and 1b) be received for information.

2. Monitoring Report - Planning and Development Applications for the period January 1 through June 30, 2018

Pages 48-51

RECOMMENDED: THAT Staff Report No. 28-18-BOD regarding monitoring of planning and development applications for the period January 1 through June 30, 2018 be received for information.

3. Purchasing Policy – Stormwater Management Economic Study

Pages 52-54

RECOMMENDED: THAT Staff Report No. 29-18-BOD regarding the establishment of an agreement with Freeman Associates Ltd. for completion of deliverables associated with available NDMP funding be approved.

4. LSRCA's Administrative By-Laws – Third and Final Reading

Pages 55-87

RECOMMENDED: THAT Staff Report No. 30-18-BOD regarding the third and final reading of the Lake Simcoe Region Conservation Authority Administrative By-Laws be received; and

FURTHER THAT the Chief Administrative Officer/Secretary Treasurer be directed to table the final version of the Administrative By-Laws for approval at the September 28, 2018 meeting.

5. Purchasing Policy – East Holland Tributary Barrier Removals Project

Pages 88-90

RECOMMENDED: THAT Staff Report No. 31-18-BOD regarding East Holland Tributary Barrier Removals and Restoration Project be approved; and

FURTHER THAT the CAO be authorized to enter into an agreement for the completion of the construction phase once a successful contractor has been selected.