



Lake Simcoe Region
conservation authority

**BOARD OF DIRECTORS'
MEETING NO. BOD-05-17**

**Friday, May 26, 2017
9:00 A.M.**

AMENDED AGENDA

**Meeting Location:
120 Bayview Parkway
Newmarket, ON**

Minutes and agendas are available on our website: www.lsrca.on.ca

**Upcoming Events
2017**

***Wednesday, June 7th
6:00 p.m.***

***Lake Simcoe Conservation Foundation
29th Annual Conservation Dinner
Manor at Carrying Place Golf and Country Club
16750 Weston Road, Kettleby***

***Friday, June 23rd
9:00 a.m.***

***Board of Directors' Meeting
Location to be confirmed***

Events are also listed on our Events Page on our website: <http://www.lsrca.on.ca/events/>

I. DECLARATIONS OF PECUNIARY INTEREST

II. APPROVAL OF AGENDA

Pages 1-5

RECOMMENDED: THAT the content of the Agenda for the May 26, 2017 meeting of the LSRCA Board of Directors be approved as amended to include Item No. 6, Staff Report No. 28-17-BOD.

III. ADOPTION OF MINUTES

a) Board of Directors Meeting – April 28, 2017

Pages 6-13

Included in the agenda is a copy of the minutes of the Board of Directors' Meeting No. BOD-04-17 held on Friday, April 28, 2017.

RECOMMENDED: THAT the minutes of the Board of Directors' Meeting No. BOD-04-17 held on Friday, April 28, 2017 be approved as circulated.

b) Budget Committee Meeting – April 28, 2017

Pages 14-21

Included in the agenda is a copy of the agenda, presentation and draft minutes of the Board Budget Committee Meeting held on Friday, April 28, 2017.

RECOMMENDED: THAT the agenda and presentation for the Budget Committee meeting held on Friday, April 28, 2017 be received; and

FURTHER that the minutes of the meeting be approved as circulated.

IV. ANNOUNCEMENTS

V. PRESENTATIONS

a) Ecological Offsetting Plan

Pages 22-43

Natural Heritage Ecologist, Kate Lillie, will provide the Board with an overview of LSRCA's Ecological Offsetting Plan. This presentation will be provided at the meeting.

RECOMMENDED: THAT the presentation by Natural Heritage Ecologist, Kate Lillie, regarding LSRCA's Ecological Offsetting Plan be received for information.

Staff Report No. 22-17-BOD prepared by Natural Heritage Ecologist, Kate Lillie, regarding LSRCA's Ecological Offsetting Plan is included in the agenda.

RECOMMENDED: THAT Staff Report No. 22-17-BOD regarding the Ecological Offsetting Plan process be received; and

FURTHER THAT the Ecological Offsetting Plan be approved.

b) Harmonization of Programs and Services

Pages 44-47

Chief Administrative Officer, Mike Walters, will provide the Board with an overview of LSRCA's Harmonization of Programs and Services. This presentation will be provided at the meeting.

RECOMMENDED: THAT the presentation by Chief Administrative Officer, Mike Walters, regarding LSRCA's Harmonization of Programs and Services be received for information.

Staff Report No. 23-17-BOD prepared by Chief Administrative Officer, Mike Walters, regarding LSRCA's Harmonization of Programs and Services is included in the agenda.

RECOMMENDED: THAT Staff Report No. 23-17-BOD regarding harmonization of programs and services be received for information.

VI. HEARINGS

There are no Hearings scheduled for this meeting.

VII. DEPUTATIONS

There are no Deputations scheduled for this meeting.

VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

(Reference page 5 of the agenda)

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

XI. CLOSED SESSION

The Board will move to Closed Session to deal with a confidential human resources matter.

RECOMMENDED: THAT the Board move to Closed Session to deal with confidential legal matters; and

FURTHER THAT the Chief Administrative Officer, members of the Executive Management Team, the Manager, Regulations, the Manager, Communications, and the Coordinator BOD/CAO remain in the meeting for the discussion.

The Board will rise from to Closed Session and report findings.

RECOMMENDED: THAT the Board rise from Closed Session and report findings.

a) Legal Matter

A confidential legal matter will be discussed at the meeting.

RECOMMENDED: THAT the discussion regarding a confidential legal matter be received for information.

b) Legal Matter

A confidential legal matter will be discussed at the meeting.

RECOMMENDED: THAT the discussion regarding a confidential legal matter be received for information.

XII. OTHER BUSINESS

Next Meeting

The next meeting of the LSRCA Board of Directors is to be held at @ 9:00 a.m. on Friday, June 23, 2017. This meeting can be held at the Scanlon Nature Centre located at 9th Line, Bradford if the Board so desires.

XIII. ADJOURNMENT

AGENDA

1. Correspondence

Pages 48-51

- a) May 5, 2017 letter from LSRCA to Hon. Kathleen Wynne, Premier of Ontario, regarding Maple Lake Estates Site – Transfer of Development Rights;
- b) May 5, 2017 letter from LSRCA to Hon. Bill Mauro, Minister of Municipal Affairs, regarding Maple Lake Estates Site – Transfer of Development Rights.

RECOMMENDED: THAT correspondence listed in the agenda as Items 1a) – 1b) be received for information.

2. Budget Status Report Pages 52-58

RECOMMENDED: THAT Staff Report 24-17-BOD regarding LSRCA's Budget Status for the four month period ending April 30, 2017 be received for information.

3. Lake Simcoe Phosphorus Offset Program Pages 59-63

RECOMMENDED: THAT Staff Report No. 25-17-BOD regarding an update on the Lake Simcoe Phosphorus Offset Program received for information.

4. Durham Region Community Climate Adaptation Plan Pages 64-66

RECOMMENDED: THAT Staff Report No. 26-17-BOD regarding the Durham Community Climate Adaptation Plan be received; and

FURTHER THAT the Durham Community Climate Adaptation Plan be approved in principle; and

FURTHER that LSRCA staff be directed to participate in Phase 3: Program Approval and Funding.

5. Purchasing Policy – Outreach and Engagement Services Contract Pages 67-69

RECOMMENDED: THAT Staff Report No. 27-17-BOD regarding a contract for outreach and engagement services related to winter salt management practices be received; and

FURTHER THAT the Board approve staff's recommendation to award the contract to Freeman Associates.

6. LSRCA's 2018 Budget Assumptions Pages 70-72

RECOMMENDED: THAT Staff Report No. 28-17-BOD regarding the recommended budget assumptions for the 2018 fiscal year be approved.



BOARD OF DIRECTORS' MEETING

No. BOD-04-17 – Friday, April 28, 2017

120 Bayview Parkway, Newmarket, ON

MINUTES

LSRCA Board Members Present:

Mayor G. Dawe, Chair
Councillor R. Simpson, Vice Chair
Deputy Mayor/Regional Councillor N. Davison
Regional Councillor B. Drew
Councillor A. Eek
Councillor K. Ferdinands
Councillor P. Ferragine
Mayor V. Hackson
Councillor S. Harrison-McIntyre
Councillor D. Kerwin
Councillor S. Macpherson
Deputy Mayor P. Molloy
Councillor S. Strangway
Mayor M. Quirk

Regrets:

D. Bath
J. Dolan
Councillor P. Silveira
Township of Ramara

LSRCA Staff Present:

M. Walters, Chief Administrative Officer
R. Baldwin, GM, Planning & Development
R. Jarrett, GM, Communications and Education
B. Kemp, GM, Conservation Lands
B. Longstaff, GM, Integrated Watershed Management
T. Barnett, Coordinator, BOD/CAO
B. Booth, Manager, Regulations
K. Christensen, Manager, Human Resources
N. Hamley, Manager, Education
S. Jagminas, Communications Program Coordinator
S. McKinnon, Manager, Budget and Business Analysis
N. O'Dell, Communications Specialist
C. Sharp, Watershed Coordinator
C. Taylor, Executive Director, LSCF
B. Thompson, Manager, Integrated Watershed Management
K. Toffan, Manager, Finance
K. Yemm, Manager, Corporate Communications

Guests:

M. Jones, BDO Canada LLP

I. DECLARATION OF PECUNIARY INTEREST

None noted for this meeting.

II. APPROVAL OF THE AGENDA

Moved by: S. Strangway

Seconded by: P. Ferragine

BOD-055-17 **RESOLVED THAT the content of the Agenda for the April 28, 2017 meeting of the LSRCA Board of Directors be approved as presented. CARRIED**

III. ADOPTION OF THE MINUTES

a) Board of Directors' Meeting – March 24, 2017

Moved by: R. Simpson

Seconded by: S. Macpherson

BOD-056-17 **RESOLVED THAT the minutes of the Board of Directors' Meeting No. BOD-03-17 held on Friday, March 24, 2017 be approved as circulated. CARRIED**

b) Conservation Ontario Council Meeting – April 3, 2017

Moved by: A. Eek

Seconded by: V. Hackson

BOD-057-17 **RESOLVED THAT the minutes of the Conservation Ontario Council Meeting #1/17 held on Monday, April 3, 2017 be received for information. CARRIED**

IV. ANNOUNCEMENTS

a) Lake Simcoe Subwatershed Plans Implementation Report 2016

General Manager, Integrated Watershed Management, Ben Longstaff, referred to the [2016 Subwatershed Plans Implementation Report](#) that was handed out to Board members, noting that 2016 saw the completion of all the subwatershed plans and was an active year for working with partners on implementing the recommendations.

b) Friends of the Credit Award of Merit

General Manager, Integrated Watershed Management, Ben Longstaff, was pleased to announce that LSRCA, along with the Toronto and Region Conservation Authority, received an Award of Merit at the Credit Valley Conservation's annual Friends of the Credit Conservation Awards, recognizing leadership and collaboration across jurisdictional boundaries to improve water quality and promote sustainable parking lot and salt management practices.

c) Reneé Jarrett Retirement

CAO Mike Walters, along with Chair Dawe and Vice Chair Simpson, presented LSRCA's General Manager, Communications & Education, Reneé Jarrett, with a gift as she prepares for retirement. CAO Walters acknowledged and thanked her for her many contributions to LSRCA, as well as to other conservation authorities, during her career, noting that she will be greatly missed.

V. PRESENTATIONS

a) LSRCA 2016 Audit Findings by BDO Canada LLP

Mr. Michael Jones, representing LSRCA's Audit firm, BDO Canada LLP, attended the meeting to report to the Board on the audit of LSRCA's 2016 Financial Statements. Mr. Jones noted that no significant issues were found during the audit, and that BDO received great cooperation from LSRCA's staff throughout the audit. He went on to note that it is the opinion of BDO Canada LLP that the financial statements present fairly, in all material aspects, the financial position of Lake Simcoe Region Conservation Authority as at December 31, 2016 and the results of its operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Moved by: R. Simpson

Seconded by: P. Molloy

Moved by: A. Eek

Seconded by: D. Kerwin

BOD-061-17 **RESOLVED THAT Staff Report No. 17-17-BOD regarding updates to the Rural Restoration Program be received; and**

FURTHER THAT proposed adjustments to the project grant categories be approved for implementation in 2017. CARRIED

VI. HEARINGS

There were no hearings at this meeting.

VII. DEPUTATIONS

There were no depositions at this meeting.

VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items No. 1, 2, and 3 were identified as items requiring separate discussion.

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Item No. 4 was identified as items not requiring separate discussion.

Moved by: S. Macpherson

Seconded by: S. Strangway

BOD-062-17 **RESOLVED THAT the following recommendations respecting the matters listed as "Items Not Requiring Separate Discussion" be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. CARRIED**

4. LSRCA Signing Officers

BOD-063-17 **RESOLVED THAT Staff Report No. 22-17-BOD regarding a change to LSRCA Signing Officers be approved. CARRIED**

BOD-064-17 **RESOLVED THAT an account in the name of Lake Simcoe Region Conservation Authority (hereinafter called the "Organization") be kept at the Bank of Nova Scotia (hereinafter called the "Bank"); and**

FURTHER THAT the Authority's Chair Geoffrey Dawe, Vice Chair Richard Simpson, Michael Walters, Chief Administrative Officer/Secretary-Treasurer, and Rob Baldwin, General Manager, Planning and Development, or any two of them are hereby authorized to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said account; and

FURTHER THAT any one of the above-mentioned officers is hereby authorized for and in the name of the Organization to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for the credit of the Organization only) cheques, promissory notes, bills of exchange, orders for the payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts for vouchers. CARRIED

X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1. Correspondence

CAO Walters referred to the two pieces of correspondence in the agenda regarding Maple Lake Estates, noting that attempts to meet with the Minister of Municipal Affairs regarding his Ministry's decision to deny the transfer of development rights have failed to date, and therefore a request was made to the Premier to intervene. In an effort to resolve this urgent matter, CAO Walters advised that he would again send letters to the Minister and the Premier.

Moved by: B. Drew

Seconded by: M. Quirk

BOD-065-17 **RESOLVED THAT correspondence listed in the agenda as Items 1a) and 1b) be received for information. CARRIED**

2. LSRCA's Education and Training Facility Project

General Manager, Communications and Education, Renee Jarrett, shared a photo presentation on the existing Nature Centre facility and the proposed design of a replacement facility, noting that the existing facility does not meet the demands of the current education programming and is nearing the end of its lifecycle. She noted that the vision and mandate of a new facility support and advance LSRCA's Strategic Plan Goals to create a more connected and engaged watershed community through education and engagement; to support a safer, healthier and livable watershed; and to build a stronger and more valued organization through business excellence. The new facility also supports and advances LSRCA's goals for Scanlon Creek Conservation Area to promote and demonstrate sustainability; to inspire and empower the community through environmental education; to protect/restore ecosystem balance; to provide opportunities for healthy, active living; to sustain balance between public use and conservation of nature; and to ensure sustainable resources to support operations.

Moved by: V. Hackson

Seconded by: P. Ferragine

BOD-066-17 **RESOLVED THAT Staff Report No. 18-17-BOD be received; and**

FURTHER THAT staff report back to the Board in October 2017 with a capital and operating financial strategy for the new education and training facility at Scanlon Creek Conservation Area with recommendations on timing, scope and resourcing for advancing the project. CARRIED

3. LSRCA's 2017 Proposed Budget

Manager, Budget and Business Analysis, Susan McKinnon, reviewed revenues and expenditures included in LSRCA's 2017 proposed budget. Each Board member was then asked to vote on the 2017 budget, the results of which by members in attendance are captured in the table below.

Moved by: M. Quirk

Seconded by: S. Macpherson

BOD-067-17 RESOLVED THAT Staff Report No. 19-17-BOD regarding LSRCA's 2017 Proposed Budget be received; and

FURTHER THAT the 2017 Budget and all projects therein be adopted; and

FURTHER THAT LSRCA staff be authorized to enter into agreements with private sector organizations, non-governmental organizations or governments and their agencies for the undertaking of projects for the benefit of LSRCA and funded by the sponsoring organization or agency, including projects that have not been provided for in the approved budget; and

FURTHER THAT as required by Ontario Regulations 139/96 and 231/97, this recommendation and the accompanying budget documents, including the schedule of matching and non-matching levies, be approved by recorded vote; and

FURTHER THAT authorized LSRCA officials be directed to take such action as may be necessary to implement the foregoing, including obtaining approvals and signing and executing documents. CARRIED

Representative	Partner Municipality	YEA	NAY	CVA
Ms. Debbie Bath	Durham Region (Brock)	absent		2.17%
Regional Councillor Naomi Davison	York Region (at Large)	X		9.01%
Mayor Geoffrey Dawe	York Region (Aurora)	X		9.02%
Mr. Jay Dolan	City of Barrie	absent		9.11%
Regional Councillor Bobbie Drew	Durham Region (Scugog)	X		2.17%
Councillor Avia Eek	York Region (King)	X		9.02%
Councillor Ken Ferdinands	York Region (Whitchurch-Stouffville)	X		9.02%
Councillor Peter Ferragine	Town of Bradford-West Gwillimbury	X		4.67%
Mayor Virginia Hackson	York Region (East Gwillimbury)	X		9.01%
Councillor Shira Harrison-McIntyre	Town of New Tecumseth	X		0.47%
Councillor Dave Kerwin	York Region (Newmarket)	X		9.01%
Councillor Scott Macpherson	Township of Oro-Medonte	X		1.11%
Deputy Mayor Pat Molloy	Durham Region (Uxbridge)	X		2.17%
Mayor Margaret Quirk	York Region (Georgina)	X		9.01%
Councillor Peter Silveira	City of Barrie	absent		9.11%
Councillor Richard Simpson	Town of Innisfil	X		4.33%
Councillor Steven Strangway	City of Kawartha Lakes	X		0.42%
No representative for 2017	Township of Ramara	absent		1.15%
	Total in attendance	78.46%	0	100%

c) Human Resources Matter

Moved by: S. Macpherson

Seconded by: S. Harrison-McIntyre

BOD-072-17 **RESOLVED THAT a confidential human resources matter be received for information.**
CARRIED

XII. OTHER BUSINESS

No other business was discussed.

XIII. ADJOURNMENT

Moved by: P. Molloy

Seconded by: R. Simpson

BOD-073-17 **RESOLVED THAT the meeting be adjourned @ 12:04 p.m.** CARRIED

Original to be signed by:

Mayor Geoffrey Dawe
Chair

Original to be signed by:

Michael Walters
Chief Administrative Officer