



Lake Simcoe Region
conservation authority

BOARD OF DIRECTORS
Meeting No. BOD-04-19

Friday, April 26, 2019
10:00 A.M.

AGENDA

Meeting Location:
120 Bayview Parkway
Newmarket, ON

Minutes and agendas are available on our website: <http://lsrca.on.ca/>

Upcoming Events
2019

Friday, May 24th
9:00 a.m.

Board of Directors' Meeting
120 Bayview Parkway, Newmarket

Wednesday, June 12th
6:00 p.m.

Lake Simcoe Conservation Foundation
31st Annual Conservation Dinner
Manor at Carrying Place Golf and Country Club
16750 Weston Road, Kettleby

Thursday, November 7th
6:00 p.m.

LSRCA 38th Annual Conservation Awards Ceremony
Madsen's Banquet Hall
160 Bayview Parkway, Newmarket

Events are also listed on our Events Page on our website: <http://lsrca.on.ca/events/>

I. DECLARATIONS OF PECUNIARY INTEREST

II. APPROVAL OF AGENDA

Pages 1-6

RECOMMENDED: THAT the content of the Agenda for the April 26, 2019 meeting of the LSRCA Board of Directors be approved as presented.

III. ADOPTION OF MINUTES

a) Board of Directors

Pages 7-16

Included in the agenda is a copy of the minutes of the Board of Directors' Meeting No. BOD-03-19 held on Friday, March 22, 2019.

RECOMMENDED: THAT the minutes of the Board of Directors' Meeting No. BOD-03-19 held on Friday, March 22, 2019 be approved as circulated.

IV. ANNOUNCEMENTS

V. PRESENTATIONS

a) LSRCA 2018 Audit Findings by BDO Canada LLP

Pages 17-62

BDO Canada LLP will provide the Board with an overview of the 2018 audit findings. BDO's final report to the Board of Directors is included in the agenda.

RECOMMENDED: THAT the presentation by BDO Canada LLP regarding 2018 LSRCA's Audit Report be received for information.

Staff Report No. 21-19-BOD prepared by Manager, Finance, Katherine Toffan, regarding the 2018 Draft Audited Financial Statements is included in the agenda.

RECOMMENDED: THAT Staff Report No. 21-19-BOD regarding LSRCA's 2018 Draft Audited Financial Statements be received; and

FURTHER THAT the 2018 Draft Audited Financial Statements be approved; and

FURTHER THAT the Appropriations to and from Reserves as outlined in Schedule 8 of the 2018 Draft Audited Financial Statements be approved; and

FURTHER THAT the pending 2018 Audited Financial Statements be distributed to the Ministry of Natural Resources and Forestry and LSRCA’s banker.

b) LSRCA’s Stormwater Management Optimization Study

Pages 63-66

Ben Longstaff, General Manager, Integrated Watershed Management, along with Tracy Patterson of Freeman Associates Ltd. will provide an overview and update on LSRCA’s Stormwater Management Optimization Study. This presentation will be provided at the meeting.

RECOMMENDED: THAT the presentation by Ben Longstaff, General Manager, Integrated Watershed Management, and Tracy Patterson of Freeman Associates Ltd. regarding LSRCA’s Stormwater Management Optimization Study be received for information.

Staff Report No. 22-19-BOD prepared by Ben Longstaff, General Manager, Integrated Watershed Management, regarding LSRCA’s stormwater management optimization study is included in the agenda.

RECOMMENDED: THAT Staff Report No. 22-19-BOD regarding the amendment of an agreement with Freeman Associates Ltd. for completion of stormwater optimization study funded by the National Disaster Mitigation Program (NDMP) be approved.

VI. HEARINGS

There are no Hearings scheduled for this meeting.

VII. DEPUTATIONS

There are no Deputations scheduled for this meeting.

**VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION
(Reference Pages 5 to 6 of the agenda)**

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

XI. CLOSED SESSION

The Board will move to Closed Session to deal with confidential legal matters.

RECOMMENDED: **THAT the Board move to Closed Session to deal with a confidential human resources matter; and**

FURTHER THAT the Chief Administrative Officer, members of the Executive Management Team, and the Coordinator BOD/CAO remain in the meeting for the discussion.

The Board will rise from to Closed Session and report findings.

RECOMMENDED: **THAT the Board rise from Closed Session and report findings.**

a) Human Resources Matter

Confidential Staff Report No. 27-19-BOD will be sent to Board members prior to the meeting.

RECOMMENDED: **THAT Confidential Staff Report No. 27-19-BOD regarding a confidential human resources matter be endorsed.**

XII. OTHER BUSINESS

Next Meeting

The next meeting of the LSRCA Board of Directors will be held at @ 9:00 a.m. on Friday, May 24, 2019. This meeting will be held at LSRCA's offices located at 120 Bayview Parkway in Newmarket.

XIII. ADJOURNMENT

Agenda items on next page

AGENDA ITEMS

1. Correspondence

Pages 67-72

Correspondence items included in this agenda are as follows:

- a) March 26th letter from the Town of Georgina regarding their Spring Forum to discuss the health of Lake Simcoe;
- b) March 29th letter from Ministry of Municipal Affairs and Housing regarding Public Safety Canada proposal approval for \$431,250; and
- c) April 12th letter from the Ministry of Natural Resources and Forestry regarding notification of a reduction of the 2019-2020 transfer payment funding.

RECOMMENDED: **THAT correspondence listed in the agenda as Item 1a) to 1c) be received for information.**

2. Adequacy of LSRCA's Financial Reserves and 2019 Targets

Pages 73-76

RECOMMENDED: **THAT Staff Report No. 23-19-BOD providing an update on the 2018 year-end reserve status be received; and**

FURTHER THAT the recommended targets for reserve balances in 2019 be approved; and

FURTHER THAT staff be directed to report to the Board of Directors semi-annually on the progress made in achieving the reserve targets, along with an action plan for long-term sustainability.

3. Proposed Fee Policy for Non-Profit Organizations

Pages 77-81

RECOMMENDED: **THAT Staff Report No. 24-19-BOD regarding a proposed addendum to LSRCA's Fees Policy to include a Non-Profit Fee Policy that allows fee discretion for registered non-profit organizations that operate to improve social welfare be approved; and**

FURTHER THAT the Non-Profit Fee Policy is effective June 1, 2019.

4. Appointment of LSRCA Enforcement Officer

Pages 82-84

RECOMMENDED: THAT Staff Report No. 25-19-BOD regarding the appointment of Ms. Amanda Mason as an Enforcement Officer for the Lake Simcoe Region Conservation Authority for Section 28 of the Conservation Authorities Act be approved.

**5. Modernizing Conservation Authority Operations;
Conservation Authorities Act posting ERO#013-5018**

Pages 85-92

RECOMMENDED: THAT Staff Report No. 26-19-BOD providing an update on the proposed Environmental Registry of Ontario posting entitled Modernizing Conservation Authority Operations; *Conservation Authorities Act*, posting ERO#013-5018 be received; and

FURTHER THAT staff be directed to provide draft comments to the Board of Directors for review on May 13, 2019 and that proposed changes be considered for the final submission to the Province on May 20, 2019; and

FURTHER THAT staff report back to the Board of Directors at the May 24, 2019 Board of Directors' meeting to present the final comments as submitted; and

FURTHER THAT the final comments be circulated to LSRCA's member municipalities.