



Lake Simcoe Region
conservation authority

BOARD OF DIRECTORS' MEETING NO. BOD-04-18

**Friday, April 27, 2018
10:00 A.M.**

AMENDED AGENDA

**Meeting Location:
120 Bayview Parkway
Newmarket, ON**

Minutes and agendas are available on our website: www.lsrca.on.ca

Upcoming Events 2018

***Friday, May 25th
9:00 a.m.***

***Board of Directors' Meeting
120 Bayview Parkway,
Newmarket, ON***

***Wednesday, June 13th
6:00 p.m.***

***Lake Simcoe Conservation Foundation
30th Annual Conservation Dinner
Manor at Carrying Place Golf and Country Club
16750 Weston Road, Kettleby***

Events are also listed on our Events Page on our website: <http://www.lsrca.on.ca/events/>

I. DECLARATIONS OF PECUNIARY INTEREST

II. APPROVAL OF AGENDA

Pages 1-5

RECOMMENDED: **THAT the content of the Agenda for the April 27, 2018 meeting of the LSRCA Board of Directors be approved as amended to include revised March 23, 2018 minutes (regarding Resolution No. BOD-049-18) and to include Staff Report No. 18-18-BOD.**

III. ADOPTION OF MINUTES

a) Board of Directors

Pages 6-13

Included in the agenda is a copy of revised minutes of the Board of Directors' Meeting No. BOD- 03-18 held on Friday, March 23, 2018.

RECOMMENDED: **THAT the minutes of the Board of Directors' Meeting No. BOD-03-18 held on Friday, March 23, 2018 be approved as circulated.**

IV. ANNOUNCEMENTS

V. PRESENTATIONS

a) LSRCA 2017 Audit Findings by BDO Canada LLP

Pages 14-52

Ms. Trudy White of BDO Canada LLP will provide the Board with an overview of the 2017 audit findings. BDO's final report to the Board of Directors is included in the agenda.

RECOMMENDED: **THAT the presentation by Ms. Trudy White of BDO Canada LLP regarding 2017 LSRCA Audit Report be received for information.**

Staff Report No. 15-18-BOD prepared by Manager, Finance, Katherine Toffan, regarding the 2017 Draft Audited Financial Statements is included in the agenda.

RECOMMENDED: **THAT Staff Report No. 15-18-BOD regarding LSRCA's 2017 Draft Audited Financial Statements be received; and**

FURTHER THAT the Appropriations to and from Reserves from operations as outlined in Schedule 5 of the 2017 Draft Audited Financial Statements be approved; and

FURTHER THAT the pending 2017 Audited Financial Statements be distributed to the Ministry of Natural Resources and Forestry and LSRCA's banker.

b) Stormwater Management Economic Study

Pages 53-55

General Manager, Integrated Watershed Management, Ben Longstaff, and Freeman Associates Ltd. representative, Tracy Patterson, will provide a presentation on the stormwater macroeconomic study. This presentation will be provided at the meeting.

RECOMMENDED: THAT the presentation by General Manager, Integrated Watershed Management, Ben Longstaff, and Tracy Patterson of Freeman Associates regarding the stormwater macroeconomic study be received for information.

Staff Report No. 16-18-BOD prepared by General Manager, Integrated Watershed Management, Ben Longstaff, regarding a stormwater management economic study is included in the agenda.

RECOMMENDED: THAT Staff Report No. 16-18-BOD be received; and

FURTHER THAT pending an agreement between LSRCA and Natural Resources Canada (NRCan), an agreement between LSRCA and Freeman Associates Ltd. for completion of deliverables associated with the NRCan funding be approved.

VI. HEARINGS

There are no Hearings scheduled for this meeting.

VII. DEPUTATIONS

There are no Deputations scheduled for this meeting.

VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

(Reference pages 4 and 5 of the agenda)

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

XI. CLOSED SESSION

The Board will move to Closed Session to deal with a confidential human resources matter.

RECOMMENDED: THAT the Board move to Closed Session to deal with confidential legal and human resources matters; and

FURTHER THAT the Chief Administrative Officer, members of the Executive Management Team, and the Coordinator BOD/CAO remain in the meeting for the discussion on Item a); and

FURTHER THAT no staff remain in the meeting for the discussion on Item b).

The Board will rise from to Closed Session and report findings.

RECOMMENDED: **THAT the Board rise from Closed Session and report findings.**

a) Legal Matter

An update regarding a confidential legal matter will be provided at the meeting.

RECOMMENDED: **THAT the update regarding a confidential legal matter be received for information.**

b) Human Resources Matter

A confidential human resources matter will be discussed at the meeting.

XII. OTHER BUSINESS

Next Meeting

The next meeting of the LSRCA Board of Directors will be held at @ 9:00 a.m. on Friday, May 25, 2018 at the offices of LSRCA located at 120 Bayview Parkway, Newmarket. The Board Budget Committee will meet following this meeting.

XIII. ADJOURNMENT

AGENDA

1. Correspondence

Pages 56-62

- a) March 20th letter from Aird & Berlis regarding Maple Lake Estates Section 28 Application LSRCA Staff Report 10-18-BOD;
- b) March 28th letter from the Regional Municipality of Durham regarding 2018 Operating and Special Projects Budgets;
- c) March 28th letter from Julia Munro, MPP York-Simcoe, regarding Maple Lake Estates.

RECOMMENDED: **THAT correspondence listed in the agenda as Items 1a) – 1c) be received for information.**

2. LSRCA 's 2018 Proposed Budget

Pages 63-84

RECOMMENDED: THAT Staff Report No. 17-18-BOD regarding LSRCA's 2018 Proposed Budget be received; and

FURTHER THAT the 2018 Budget and all projects therein be adopted; and

FURTHER THAT LSRCA staff be authorized to enter into agreements and/or execute documents with private sector organizations, non-governmental organizations or governments and their agencies for the undertaking of projects for the benefit of LSRCA and funded by the sponsoring organization or agency, including projects that have not been provided for in the approved budget; and

FURTHER THAT as required by Ontario Regulations 139/96 (previously O.S. 231/97), this recommendation and the accompanying budget documents, including the schedule of matching and non-matching levies, be approved by weighted vote.

3. Purchasing Policy –

Magna Centre Low Impact Development (LID) Retrofit Project

Pages 85-87

RECOMMENDED: THAT Staff Report No. 18-18-BOD regarding the Magna Centre LID retrofit – RFT Evaluation and Award be received; and

FURTHER THAT staff recommendation to retain R&M Construction Ltd. to undertake construction services to implement the design at a cost of \$132,961 excluding HST be approved.