69th Annual General Meeting

BOARD OF DIRECTORS’ MEETING NO. BOD-01-20

Friday, January 24, 2020

10:00 a.m.

AGENDA

LOCATION:

Newmarket Old Town Hall
460 Botsford Street
Newmarket, ON
(905) 895-5193 (Town of Newmarket)
(905) 895-1281 (LSRCA)

Minutes and agendas are available on our website:

www.lsrca.on.ca
AGENDA
69th Annual General Meeting
Friday, January 24, 2020

Representing
City of Barrie
City of Kawartha Lakes
Durham Region: Township of Brock
Durham Region: Township of Scugog
Durham Region: Township of Uxbridge
Town of Bradford West Gwillimbury
Town of Innisfil
Town of New Tecumseth
Township of Oro-Medonte
Township of Ramara
York Region: At Large
York Region: Town of Aurora
York Region: Town of East Gwillimbury
York Region: Town of Georgina
York Region: Township of King
York Region: Town of Newmarket
York Region: Town of Whitchurch-Stouffville

2019/2020 Board of Directors
Councillor N. Harris/Councillor K. Aylwin
Councillor C. Riepma
Councillor E. Yeo
Mayor D. Bath-Hadden
Mayor B. Drew
Mayor D. Barton
Councillor P. Ferragine
Councillor A. Waters
Councillor S. Harrison-McIntyre
Councillor S. Macpherson/Councillor R. Greenlaw
No representative appointed
Regional Chairman and CEO W. Emmerson
Councillor W. Gaertner
Mayor V. Hackson
Mayor M. Quirk
Councillor A. Eek
Regional Councillor T. Vegh
Councillor K. Ferdinands

I. CHAIR’S WELCOME AND INTRODUCTIONS

Roll Call – 2019 Board Members

The 2019 Board Members will introduce themselves and state which municipality they represent.

II. DECLARATIONS OF PECUNIARY INTEREST

III. APPROVAL OF AGENDA

RECOMMENDED: THAT the content of the Agenda for the Lake Simcoe Region Conservation Authority’s 69th Annual General Meeting held on Friday, January 24, 2020 be approved as presented.

IV. ADOPTION OF MINUTES

a) Board of Directors

Included in the agenda are the draft minutes of the Board of Directors’ Meeting No. BOD-10-19 held on Friday, December 13, 2019.

RECOMMENDED: THAT the minutes of the Board of Directors’ Meeting No. BOD-10-19 held on Friday, December 13, 2019 be approved as circulated.
V.  GREETINGS

Chair Emmerson will call upon guests to bring greetings on behalf of their respective organizations.

VI.  PRESENTATIONS

a) The State of the Lake Simcoe Watershed

LSRCA Manager, Environmental Science and Monitoring, David Lembcke, will provide a presentation on the State of the Lake Simcoe Watershed. This presentation will be provided at the meeting.

b) The Health of Lake Simcoe

LSRCA Limnologist, Dr. Brian Ginn, will provide a presentation on the Health of Lake Simcoe. This presentation will be provided at the meeting.

c) LSRCA 2019 Year in Review and Looking Forward into 2020

LSRCA Chief Administrative Officer, Mike Walters, will provide a presentation on LSRCA’s 2019 year in review and looking forward into 2020. This presentation will be provided at the meeting. LSRCA’s 2019 Annual Report will be available at the meeting.

RECOMMENDED: THAT the three presentations provided by LSRCA’s Manager, Environmental Science and Monitoring, David Lembcke, Limnologist, Dr. Brian Ginn, and Chief Administrative Officer, Mike Walters be received for information.

VII. 2019 BUSINESS IS CONCLUDED - CHAIR VACATES POSITION OF CHAIR

Chair Emmerson will conclude the Year 2019 business, and the Chair will be deemed vacant.

RECOMMENDED: THAT the Board of Directors conclude the business of 2019; and

FURTHER THAT the Chair be declared vacant.

At this time, there will be a short break.

VIII. 2020 BUSINESS

The 2020 Business portion of the meeting will be called to order by LSRCA’s Chief Administrative Officer, Mike Walters.

Roll Call – 2020 Board Members

The 2020 Board Members will introduce themselves and state which municipality they represent.
IX. ELECTION OF OFFICERS

The election of officers for 2020 will be conducted by Michael Walters, Chief Administrative Officer. The general rules for the election are as follows:

a) Only current Directors of the Authority may vote.

b) Nominations will be called three (3) times and will only require a mover.

c) The closing of nominations will require both a mover and a seconder.

d) Each Director nominated will be required to accept the nomination.

e) In the event of an election, each nominee will be permitted not more than three (3) minutes to speak for the office, in the order of the alphabetical listing of their surnames.

f) Upon the acceptance by nominees for the position of office, ballots will be distributed to the Directors for the purpose of election. A Director’s choice for a nominee will be written on the ballot and the appointed scrutineers for the counting of the ballots will collect the ballots.

Positions are required for Chair and Vice Chair of the LSRCA for 2020 and must be appointed members of the Board of Directors.

A. APPOINTMENT OF SCRUTINEERS

In the event that there is more than one nominee for either position of Chair or Vice Chair and a vote is held, scrutineers are appointed for the counting of ballots.

RECOMMENDED: THAT in the event of a vote by ballot, Mr. John Olah of Beard Winter LLP and Ms. Lucy Falco of Scotiabank will act as scrutineers; and

FURTHER THAT all ballots be destroyed after the election.

B. ELECTION OF OFFICERS – 2020

i. Chair of the Authority

ii. Vice Chair of the Authority

C. APPOINTMENT OF THE REGULATIONS SUB-COMMITTEE FOR 2020

In the event of a Hearing by the Board of Directors, a Regulations Sub-Committee is formed in order to review the circumstances of the Hearing and report to the Board. This sub-committee normally consists of the Chair, the Vice Chair, and the Member representing the local municipality in which the application under Ontario Regulation 179/06 is received.
RECOMMENDED: THAT the Chair and Vice Chair of LSRCA, along with the Member representing the local municipality in which the application under Ontario Regulation 179/06 is received, shall be members of the sub-committee to review applications and report to the Board of Directors.

D. APPOINTMENT TO CONSERVATION ONTARIO FOR 2020

Conservation Ontario represents the 36 Conservation Authorities in Ontario. It is the practice of LSRCA to request the Chair, or his/her designate, and the Chief Administrative Officer to represent LSRCA on Conservation Ontario’s Committees and Council. The 2020 meeting dates for Conservation Ontario’s Council are scheduled to take place from 9:00 a.m. to 4:00 p.m. April 6th (AGM), June 15th, September 28th and December 14th.

RECOMMENDED: THAT the 2020 Chair of LSRCA, or his/her designate, be appointed as the Authority’s voting delegate to Conservation Ontario; and

FURTHER THAT the Chief Administrative Officer be the alternate delegate.

E. APPOINTMENT TO THE LAKE SIMCOE CONSERVATION FOUNDATION FOR 2020

It is the practice of LSRCA to appoint the Chair and Vice Chair, or two designates, to serve on the Lake Simcoe Conservation Foundation (LSCF) Board of Directors. The 2020 Board meetings for LSCF are scheduled to take place from 8:30 a.m. to 11:30 a.m. at LSRCA’s offices on January 29th, March 25th, May 27th (AGM), July 22nd, September 23rd and November 25th.

RECOMMENDED: THAT the Chair, ________________, and the Vice Chair, ________________ be appointed to the Lake Simcoe Conservation Foundation for 2020.

F. APPOINTMENT OF SOLICITORS FOR 2020

LSRCA utilizes the services of five (5) legal firms:

- Stiver Vale Barristers & Solicitors for general administrative advice and land management;
- Hicks Morley for employment and labour related matters;
- Hill Hunter Losell Law Firm LLP for regulation advice and litigation;
- Barriston LLP for general administrative, regulation and planning advice, and litigation; and
- Beard Winter LLP for general administrative, regulation and planning advice, and litigation.

RECOMMENDED: THAT Stiver Vale, Hicks Morley, Hill Hunter Losell, Barriston, and Beard Winter be appointed as Lake Simcoe Region Conservation Authority’s legal firms for 2020.

X. SIGNING OFFICERS – 2020

RECOMMENDED: THAT an account in the name of Lake Simcoe Region Conservation Authority (hereinafter called the “Organization”) be kept at the Bank of Nova Scotia (hereinafter called the “Bank”; and
FURTHER THAT the Authority’s Chair _____________, Vice Chair _____________, the Chief Administrative Officer/Secretary-Treasurer Michael Walters, and the General Manager, Corporate and Financial Services/CFO, Mark Critch, or any two of them are hereby authorized to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said account; and

FURTHER THAT any one of the above-mentioned officers is hereby authorized for and in the name of the Organization to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for the credit of the Organization only) cheques, promissory notes, bills of exchange, orders for the payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts for vouchers.

XI. BORROWING RESOLUTION – 2020

Each year at the Annual General Meeting, LSRCA’s Board of Directors pass a borrowing resolution which authorizes a maximum amount that is available for borrowing, if required, to cover administrative and/or capital expenditures during the year. The amount of the borrowing resolution for 2020 is recommended to be set at the traditional level of $500,000. LSRCA has rarely drawn on this operating loan, with the last time being 2010, when it was required to bridge the payment receipts from municipal funding partners and the federal government Lake Simcoe Clean-Up Fund payments, where payments followed project work completion.

RECOMMENDED: THAT signing officers for the Lake Simcoe Region Conservation Authority be empowered to borrow up to $500,000 on an Operating Loan Agreement, as required, for administration and/or capital expenditures.

XII. MEETING SCHEDULE – 2020

Attached is Staff Report No. 01-20-BOD, which seeks the Board of Director’s approval on the 2020 Board of Directors’ meeting schedule.

RECOMMENDED: THAT Staff Report No. 01-20-BOD regarding the 2020 Board of Directors’ meeting schedule be approved.

XIII. CLOSING REMARKS

XIV. ADJOURN
I. DECLARATION OF PECUNIARY INTEREST

None noted for this meeting.

II. APPROVAL OF THE AGENDA

Moved by: C. Riepma  Seconded by: W. Gaertner

BOD-141-19 RESOLVED THAT the content of the Agenda for the December 13, 2019 meeting of the LSRCA Board of Directors be approved as presented. CARRIED
III. **ADOPTION OF THE MINUTES**

a) **Board of Directors’ Meeting – November 8, 2019**

Moved by: P. Ferragine
Seconded by: V. Hackson

**RESOLVED THAT** the minutes of the Board of Directors’ Meeting No. BOD-09-19 held on Friday, November 8, 2019 be approved as circulated. **CARRIED**

b) **Conservation Ontario Council**

Moved by: P. Ferragine
Seconded by: V. Hackson

**RESOLVED THAT** the minutes of Conservation Ontario Council Meeting #3/19 held on Monday, September 30, 2019 be received for information. **CARRIED**

IV. **ANNOUNCEMENTS**

a) Chair Emmerson welcomed Township of Oro-Medonte Councillor Randy Greenlaw, who has been appointed to the LSRCA Board of Directors until such time the Oro-Medonte Council vacancies have been filled. Board members and staff introduced themselves and welcomed Councillor Greenlaw.

b) CAO Walters was pleased to advise that LSRCA hosted a National Green Infrastructure Certification Program training session on how to design, construct and maintain Low Impact Development. Upon successful completion of the program and exam, participants receive certification. LSRCA will be hosting another session in February 2020 and will be notifying other conservation authorities and municipalities. To learn about the NGIC program, please visit their website at [https://ngicp.org/](https://ngicp.org/).

c) Chair Emmerson noted that on December 12th, York Region Council received an excellent presentation by CAO Mike Walters on LSRCA’s 2020 Budget, noting it is set for approval at the next Council meeting.

d) Chair Emmerson advised that York Region’s Emergency Preparedness Guide is available on their website: [York Region - Your Emergency Preparedness Guide](https://www.yorkregion.ca/), and it’s a great resource for all.

e) CAO Walters advised Board members that a 2020 Calendar is available for purchase, through a staff fundraising initiative. The photos and printing were both kindly donated, and 100% of the proceeds will go towards the New Nature Centre at Scanlon Creek Conservation Area.

V. **PRESENTATIONS**

a) **LSRCA Education Team – 2019 Accomplishments**

Manager, Education, Nicole Hamley, provided the Board with an overview of the many accomplishments of LSRCA’s Education Team in 2019. Programming, she noted, is delivered in three areas: i) School Programming delivered to 10,800 students; ii) Training & Development provided to 375 teachers, and iii) Community Programming delivered to 1,925 individuals, for a total of 13,100 participants in 2019.
School programming includes innovative new programs in response to the Ministry of Education priorities, school board demand, and alignment with LSRCA strategic plan priority actions to engage youth, widen demographic and geographic range. She outlines many of programs from Math Trails and Feathered Friends for the early learners and kindergarten, to a bioblitz conducted by high school students with the use of ipads purchased through funding from Alectra.

Training and development programming provided through teacher professional development workshops such as: Climate Change from a Local Perspective, a great collaboration with several LSRCA departments; and Well-being and Outdoor Learning at Scanlon Creek Conservation Area, in collaboration with York Region Public Health on how to use outdoors for learning and as a tool for self-regulation.

Community Programming continues to expand and develop new partnerships and includes Therapy in the Woods, a program for children with special needs, named a leading practice by Accreditation Canada and showcased in the Royal Victoria Hospital’s Annual Report. LSRCA is also partnering with local libraries: Aurora has a newcomer women’s group; East Gwillimbury hosts a TD summer reading club; and in Bradford a story walk at Scanlon Creek.

Education Programming was not without its challenges in 2019, between the aging facility at Scanlon Creek and job action, but the team is looking ahead to 2020 and continued engagement with partners.

For more information on LSRCA’s Education Programs, please visit our website: LSRCA Education or contact Nicole Hamley @ 905-895-1281 ext 243 or n.hamley@lsrca.on.ca

To view this presentation, please click this link: LSRCA Education 2019 - A Year in Review

Moved by: A. Eek Seconded by: A. Waters

BOD-144-19 RESOLVED THAT the presentation by Manager, Education, Nicole Hamley regarding LSRCA Education Team’s 2019 accomplishments be received for information. CARRIED

b) Positively Green, the Greenbelt Restoration Initiative

Mr. Edward McDonnell and Ms. Shelly Petrie of the Greenbelt Foundation provided the Board with a presentation on Positively Green, a collaborative green infrastructure program between the Greenbelt Foundation and thirteen conservation authorities including LSRCA that has been in development since 2016. What began as a moraine report card has brought to light a number of other issues around restoration, biodiversity, habitat improvement and water quality. Over 100 priority project have been identified focusing on natural infrastructure. Measureable outcomes they are trying to achieve include: watershed health; ecosystem services; climate resiliency; biodiversity; and carbon sequestration.

The projects LSRCA is involved in include activities such as: installing low impact development techniques to infiltrate and/or harvest precipitation runoff and manage stormwater; addressing perched culverts and removing online ponds; installing vegetative buffers; removing gabion baskets; adding significant wetlands; and establishing forest corridors along river valleys and ecopassages for small wildlife. LSRCA projects identify municipal funds for outcomes such as: improving water quality, improving aquatic habitat, increasing community participation in stormwater management/stewardship projects, repairing
streambanks and restoring stream health, conserving provincially significant wetlands and reducing stormwater runoff, and increasing forest cover and connectivity.

With a goal to create more opportunity, they have conducted outreach to potential partners and funders and are looking for endorsement from conservation authority Boards of Directors.

To view this presentation, please click this link: [Positively Green](#)

Moved by: M. Quirk Seconded by: C. Riepma

BOD-145-19 RESOLVED THAT the presentation by Edward McDonnell, CEO, Greenbelt Foundation, regarding Positively Green be received; and

FURTHER THAT the Board of Directors endorse the Positively Green program and direct staff to continue with project development. CARRIED

c) LSRCA 2020 Budget Update

General Manager, Corporate and Financial Services, Mark Critch, provided the Board with an update on LSRCA’s 2020 Budget preparation and progress, noting that in the Spring of 2019 the Board of Directors approved 1.75% COLA, 2% inflation as needed, and 1% investment in strategy initiatives. These approvals resulted in a 2.83% General Levy increase, a 2.83% Special Operating increase, and a 2.34% Special Capital increase. Consultations then took place with funding partners to look for ways to lower the budget. Finance staff hosted a finance day with municipal staff counterparts to provide updates on progress, discuss Bill 108, and look for ways to work better together. Staff continue to monitor challenges such as the reduced MNRF funding of 64K (49%) and provincial grant funding uncertainties.

To summarize, GM Critch noted that the budget is being developed within the new targets; programs will be changed as necessary to accommodate MNRF reduced transfer payment; staff have found efficiencies and new partnerships and continue to look for funding opportunities; an internal programs and services review is underway and an asset management financial strategy will form part of the 2021 budget.

To view this presentation, please click this link: [2020 Budget Update](#)

Moved by: D. Barton Seconded by: R. Greenlaw

BOD-146-19 RESOLVED THAT the presentation by General Manager, Corporate and Financial Services/CFO, Mark Critch, regarding LSRCA’s 2020 Budget Update be received for information. CARRIED

Staff Report No. 50-19-BOD regarding LSRCA’s 2020 Budget Update was included in the agenda.

Moved by: D. Barton Seconded by: R. Greenlaw

BOD-147-19 RESOLVED THAT Staff Report No. 50-19-BOD regarding an update on LSRCA’s 2020 Budget be received for information. CARRIED
VI. HEARINGS

There were no hearings at this meeting.

VII. DEPUTATIONS

There were no deputations at this meeting.

VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

No items were identified under items requiring separate discussion.

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Items No. 2, 3, and 4 were identified as items not requiring separate discussion.

Moved by: A. Eek Seconded by: K. Ferdinands

BOD-148-19 RESOLVED THAT the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. CARRIED

2. Budget Committee Discontinuation

BOD-149-19 RESOLVED THAT Staff Report No. 51-19-BOD regarding the discontinuation of LSRCA’s Budget Committee be approved; and

FURTHER THAT all budget discussions, including the development of budget assumptions, return to the purview of the full Board of Directors. CARRIED

3. Scanlon Creek Conservation Area Renovation Project Update

BOD-150-19 RESOLVED THAT Staff Report No. 52-19-BOD regarding an update on the Scanlon Creek Operations Centre Renovation Project and the status of consulting services be received; and

FURTHER THAT the cumulative price adjustments for consultant support required to complete the project be endorsed. CARRIED


BOD-151-19 RESOLVED THAT Staff Report No. 53-19-BOD regarding the record of tenders for the Durham Regional Forest Tender DRF-2019-002 be received; and

FURTHER THAT staff’s recommendation to award Tender No. DRF-2019-002 Moggie Valley Timber Inc. be approved. CARRIED
X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items No. 1 and 5 were identified under items requiring separate discussion.

1. Correspondence

Councillor Ferragine asked for update on the Township of Ramara and their request to the Minister of Environment, Conservation and Parks for a conservation authority exit clause in the Conservation Authorities Act (CAA). CAO Walters noted he is not surprised by their request and noted that there is already an exit clause process outlined in the CAA; however, the Township of Ramara has yet to follow the process. He went on to note that the Township continues to be in arrears for its 2018 and 2019 levy apportionment. While the Mayor of Ramara continues to claim that conservation authorities are financially unaccountable and their services are duplicative, CAO Walters did present to their Council in December 2016, showing clearly a great return for their investment.

CAO Walters asked Board member for input on a path forward with this partner. A discussion ensued and a number of options were presented. Board members felt that another deputation to Council or a meeting with the Mayor and Council would be appropriate, and a request will be sent in early 2020.

CAO Walters also noted that LSRCA’s relationship with the new CAO of Ramara has been quite positive, and that he remains hopeful that the new CAO will be able to his Council the value of LSRCA.

Moved by: P. Ferragine Seconded by: D. Barton

BOD-152-19 RESOLVED THAT correspondence listed in the agenda as Items 1a) and 1b) be received for information. CARRIED

5. LSRCA’s 2020 Annual Operating Priorities

Councillor Gaertner asked when the updated emergency floodplain mapping would be available. General Manager, Planning & Development, Rob Baldwin advised that it is updated each year on April 1st and distributed to partners and the Province at that time.

Councillor Gaertner asked when the Climate Change Adaptation and Mitigation Strategy will be released. CAO Walters advised that the report will be released in the first quarter of 2020, noting that it was completed in collaboration with our municipal partners.

Moved by: W. Gaertner Seconded by: K. Aylwin

BOD-153-19 RESOLVED THAT Staff Report No. 54-19-BOD regarding the annual operating priorities for 2020 be received for information. CARRIED

XI. CLOSED SESSION

There were no closed session items for this meeting.
XII. OTHER BUSINESS

The next scheduled meeting of the Board of Directors is the Annual General Meeting on Friday, January 24, 2020 – to be held at Newmarket Old Town Hall, 460 Botsford Street, Newmarket.

XIII. ADJOURNMENT

Moved by: R. Greenlaw  Seconded by: D. Barton

BOD-154-19  RESOLVED THAT the meeting be adjourned @ 11:50 a.m. CARRIED

Original to be signed by:

Regional Chairman Wayne Emmerson
Chair

Original to be signed by:

Michael Walters
Chief Administrative Officer
TO: Board of Directors

FROM: Michael Walters
Chief Administrative Officer

DATE: January 17, 2020

SUBJECT: LSRCA Board of Directors’ Meeting Schedule 2020

RECOMMENDATION: THAT Staff Report No. 01-20-BOD regarding LSRCA’s 2020 Schedule of Board of Directors’ meetings be approved.

Purpose of this Staff Report:

The purpose of this Staff Report No. 01-20-BOD is to seek the Board of Directors’ approval of the 2020 schedule of meetings for the Board of Directors.

Background:

a) Lake Simcoe Region Conservation Authority Board of Directors’ Meetings

It is the practice of the Lake Simcoe Region Conservation Authority’s Board of Directors to meet monthly to consider the business of the Authority. In general, the Board meets on the fourth Friday of each month from 9:00 a.m. to 12:00 p.m.

Meetings are held at LSRCA’s offices located at 120 Bayview Parkway in Newmarket unless otherwise advised. In accordance with LSRCA’s Administrative By-Laws, the Chair may call a Special Meeting of the Board on three days’ written notice. The proposed Board meeting schedule for 2020 is as follows:

- Friday, January 24th (AGM)
- Friday, February 28th
- Friday, March 27th
- Friday, April 24th
- Friday, May 22nd
- Friday, June 26th
- Friday, July 24th
- No August meeting
- Friday, September 25th
- Friday, October 23rd
- Friday, November 27th
- Friday, December 18th (3rd Friday)

The above meeting dates may be changed to accommodate Authority requirements.
b) Lakes Simcoe and Couchiching/Black River Source Protection Authority Meetings

LSRCA Board members also met as part of the Lakes Simcoe and Couchiching/Black River Source Protection Authority (LSCBR SPA). In years past, these meeting were held quarterly and were typically were held from 9:00 a.m. to 10:00 a.m. on regular Board of Director meeting dates, with the LSRCA Board of Directors’ meeting following @ 10:00 a.m. Since the approval of the Source Protection Plan, meetings have been held less frequently. It is anticipated that there will be two meetings held in 2020, one in the spring and one in the fall, with the actual dates to be confirmed.

Summary and Recommendation

It is therefore RECOMMENDED THAT Staff Report No. 01-20-BOD regarding LSRCA’s 2020 Schedule of Board of Directors’ meetings be approved.

Pre Submission Review

This Staff Report has been reviewed by the Chief Administrative Officer.

Prepared by: Trish Barnett, Coordinator, Board/CAO, Projects and Services

Signed by:

Michael Walters
Chief Administrative Officer