



Lake Simcoe Region
conservation authority

67th Annual General Meeting

BOARD OF DIRECTORS' MEETING NO. BOD-01-18

Friday, January 26, 2018

10:00 a.m.

AGENDA

LOCATION:

**Newmarket Old Town Hall
460 Botsford Street
Newmarket, ON
(905) 895-5193 (Town of Newmarket)
(905) 895-1281 (LSRCA)**

Minutes and agendas are available on our website:

www.lsrca.on.ca

AGENDA
67th Annual General Meeting
Friday, January 26, 2018

2017/2018 Board of Directors

Mr. J. Dolan
Councillor P. Silveira
Councillor S. Strangway
Ms. D. Bath
Regional Councillor B. Drew
Councillor P. Molloy
Councillor P. Ferragine
Councillor R. Simpson
Councillor S. Harrison McIntyre
Councillor S. Macpherson
No representative for 2017 and 2018
Deputy Mayor/Regional Councillor N. Davison
Mayor G. Dawe
Mayor V. Hackson
Mayor M. Quirk
Councillor A. Eek
Councillor D. Kerwin
Councillor K. Ferdinands

Representing

City of Barrie
City of Barrie
City of Kawartha Lakes
Durham Region: Township of Brock
Durham Region: Township of Scugog
Durham Region: Township of Uxbridge
Town of Bradford West Gwillimbury
Town of Innisfil
Town of New Tecumseth
Township of Oro-Medonte
Township of Ramara
York Region: At Large
York Region: Town of Aurora
York Region: Town of East Gwillimbury
York Region: Town of Georgina
York Region: Township of King
York Region: Town of Newmarket
York Region: Town of Whitchurch-Stouffville

I. CHAIR'S WELCOME AND INTRODUCTIONS

Roll Call – 2017 Board Members

Board Members will introduce themselves and state which municipality they represent.

II. DECLARATIONS OF PECUNIARY INTEREST

III. APPROVAL OF AGENDA

Pages 1-7

RECOMMENDED: **THAT the content of the Agenda for the Lake Simcoe Region Conservation Authority's 67th Annual General Meeting held on Friday, January 26, 2018 be approved as presented.**

IV. ADOPTION OF MINUTES

a) **Board of Directors**

Pages 8-13

Included in the agenda is a copy of the draft minutes of the Board of Directors' Meeting No. BOD-11-17 held on Friday, December 15, 2017.

RECOMMENDED: **THAT the minutes of the Board of Directors' Meeting No. BOD-11-17 held on Friday, December 15, 2017 be approved as circulated.**

V. GREETINGS

Chair Dawe will call upon guests to bring greetings on behalf of their respective organizations.

VI. KEYNOTE SPEAKER PRESENTATION

**Dr. Faisal Moola, Associate Professor
Department of Geography, University of Guelph**

Dr. Moola will share his presentation entitled: Healthy Ecosystems – Healthy Communities: The Importance of Urban Greenspace in the Age of the Anthropocene. This presentation will be provided at the meeting.

RECOMMENDED: THAT the presentation provided by Dr. Faisal Moola entitled “Healthy Ecosystems – Healthy Communities: The Importance of Urban Greenspace in the Age of the Anthropocene” be received for information.

VII. PRESENTATIONS AND UPDATES

a) RVH and LSRCA - Therapy in the Woods

LSRCA’s Education team, along with the team from Royal Victoria Regional Health Centre (RVH) Children’s Development Services will provide a joint presentation on Therapy in the Woods, a program designed to support early learners with sensory and physical challenges through outdoor environmental education that aligns with their therapeutic and learning goals. This presentation will be provided at the meeting.

RECOMMENDED: THAT the presentation by LSRCA’s Education Team and RVH Team regarding the Therapy in the Woods program be received for information.

b) 2017 Lake Simcoe Region Conservation Authority’s Annual Report

LSRCA’s Annual Report for 2017 will be provided at the meeting. A presentation of LSRCA’s activities and accomplishments in 2017 will be shared.

RECOMMENDED: THAT the presentation regarding the Lake Simcoe Region Conservation Authority’s 2017 Annual Report be received for information.

c) LSRCA Chair’s 2017 Activity Report

Pages 14-16

The attached Staff Report No. 01-18-BOD overviews the Chair’s activity during the year 2017.

RECOMMENDED: THAT Staff Report No. 01-18-BOD, which provides an overview of the Chair’s activities for the period January 1 to December 31, 2017 be received for information.

VIII. 2017 BUSINESS IS CONCLUDED - CHAIR VACATES POSITION OF CHAIR

Chair Dawe will conclude the Year 2017 business, and the Chair will be deemed vacant.

RECOMMENDED: **THAT the Board of Directors conclude the business of 2017; and**
FURTHER THAT the Chair be declared vacant.

IX. 2018 BUSINESS

The 2018 Business portion of the meeting will be called to order by Mike Walters, Chief Administrative Officer of LSRCA.

Roll Call – 2018 Board Members

There are no changes to the Board of Directors for 2018.

X. ELECTION OF OFFICERS

The election of officers for 2018 will be conducted by Michael Walters, Chief Administrative Officer. The general rules for the election are as follows:

- a) Only current Directors of the Authority may vote.
- b) Nominations will be called three (3) times and will only require a mover.
- c) The closing of nominations will require both a mover and a seconder.
- d) Each Director nominated will be required to accept the nomination.
- e) In the event of an election, each nominee will be permitted not more than three (3) minutes to speak for the office, in the order of the alphabetical listing of his or her surnames.
- f) Upon the acceptance by nominees for the position of office, ballots will be distributed to the Directors for the purpose of election. A Director's choice for a nominee will be written on the ballot and the appointed scrutineers for the counting of the ballots will collect the ballots.

Positions are required for Chair and Vice Chair of the LSRCA for 2018 and must be appointed members of the Board of Directors.

A. APPOINTMENT OF SCRUTINEERS

In the event that there is more than one nominee for either position of Chair and Vice Chair and a vote is held, scrutineers are appointed for the counting of ballots.

RECOMMENDED: THAT in the event of a vote by ballot, Glenn Ventrcek of BDO Canada LLP and John Antoszek of the Ministry of the Environment and Climate Change will act as scrutineers; and

FURTHER THAT all ballots be destroyed after the election.

B. ELECTION OF OFFICERS – 2018

- i. Chair of the Authority
- ii. Vice Chair of the Authority

C. APPOINTMENT OF THE REGULATIONS SUB-COMMITTEE FOR 2018

CAO Walters will provide context for the Regulations Sub-Committee.

RECOMMENDED: THAT the Chair and Vice Chair of LSRCA, along with the Member representing the local municipality in which the application under Ontario Regulation 179/06 is received, shall be members of the sub-committee to review applications and report to the Board of Directors.

D. APPOINTMENT TO CONSERVATION ONTARIO FOR 2018

Conservation Ontario represents the association of the 36 Conservation Authorities in Ontario. It is the practice of the LSRCA to request the Chair, or his/her designate, and Chief Administrative Officer to represent LSRCA on Conservation Ontario Committees and Council.

RECOMMENDED: THAT the 2018 Chair of LSRCA, or his/her designate, be appointed as the Authority's voting delegate to Conservation Ontario; and

FURTHER THAT the Chief Administrative Officer be the alternate delegate.

E. APPOINTMENT TO THE LAKE SIMCOE CONSERVATION FOUNDATION FOR 2018

In accordance with LSRCA's Administrative By-Laws No. 1 – Governance and Administration, the responsibilities of the Chair and Vice Chair include serving on the Lake Simcoe Conservation Foundation or appointing a designate.

RECOMMENDED: THAT the Chair, _____, and the Vice Chair, _____ be appointed to the Lake Simcoe Conservation Foundation for 2018.

F. APPOINTMENT TO THE BOARD BUDGET COMMITTEE

The Board Budget Committee was initiated to assist staff in the development of recommendations on budget assumptions and to review the preliminary budget and provide recommendations to the Board of Directors. Along with LSRCA's Executive Management Team, the committee is comprised of the Chair, the Vice Chair and three additional Board members, who are to be appointed each year at the Annual General Meeting for the ensuing year.

RECOMMENDED: **THAT the Chair, _____, the Vice Chair, _____, and three additional Board members: _____, _____, and _____, be appointed to the Board Budget Committee for 2018.**

G. APPOINTMENT OF SOLICITORS FOR 2018

LSRCA utilizes the services of four (4) legal firms:

- Stiver Vale Barristers & Solicitors for general administrative advice and land management;
- Hicks Morley for employment and labour related matters;
- Barriston LLP for general administrative and regulations advice; and
- Beard Winter LLP for floodplain regulation advice and litigation.

RECOMMENDED: **THAT Stiver Vale, Hicks Morley, Barriston, and Beard Winter be appointed as Lake Simcoe Region Conservation Authority's legal firms for 2018.**

XI. SIGNING OFFICERS – 2018

RECOMMENDED: **THAT an account in the name of Lake Simcoe Region Conservation Authority (hereinafter called the "Organization") be kept at the Bank of Nova Scotia (hereinafter called the "Bank"); and**

FURTHER THAT the Authority's Chair _____, Vice Chair _____, the Chief Administrative Officer/Secretary-Treasurer Michael Walters, and the General Manager, Corporate and Financial Services, Mark Critch, or any two of them are hereby authorized to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said account; and

FURTHER THAT any one of the above-mentioned officers is hereby authorized for and in the name of the Organization to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for the credit of the Organization only) cheques, promissory notes, bills of exchange, orders for the payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts for vouchers.

XII. BORROWING RESOLUTION – 2018

Each year at the Annual General Meeting, LSRCA's Board of Directors pass a borrowing resolution which authorizes a maximum amount that is available for borrowing, if required, to cover administrative and/or capital expenditures during the year. The amount of the borrowing resolution for 2018 is recommended to be set at the traditional level of \$500,000. LSRCA has rarely drawn on this operating loan, with the last time being 2010, when it was required to bridge the payment receipts from municipal funding partners and the federal government Lake Simcoe Clean-Up Fund payments, where payments followed project work completion.

RECOMMENDED: **THAT signing officers for the Lake Simcoe Region Conservation Authority be empowered to borrow up to \$500,000 on an Operating Loan Agreement, as required, for administration and/or capital expenditures.**

XIII. MEETING SCHEDULE – 2018

Pages 17-18

Attached is Staff Report No. 02-18-BOD, which seeks the Board of Director's approval on the 2018 Board of Directors' meeting schedule.

RECOMMENDED: **THAT Staff Report No. 02-18-BOD regarding the 2018 Board of Directors' meeting schedule be approved.**

XIV. CLOSING REMARKS

XV. ADJOURN