

# Board of Directors' Meeting

Board of Directors' Meeting No. BOD-04-21

Friday, March 26, 2021

Held virtually via Zoom

## Meeting Minutes

### LSRCA Board Members Present

Regional Chairman W. Emmerson (Chair), Councillor K. Aylwin, Mayor D. Barton, Mayor B. Drew, Councillor A. Eek, Councillor W. Gaertner, Councillor R. Greenlaw, Mayor V. Hackson, Councillor S. Harrison-McIntyre, Councillor C. Pettingill, Mayor M. Quirk, Councillor C. Riepma, Regional Councillor T. Vegh, Councillor A. Waters, Councillor E. Yeo

### LSRCA Board Members Absent

Councillor P. Ferragine (Vice Chair), Councillor K. Ferdinands and the Township of Ramara

### LSRCA Staff Present

R. Baldwin, T. Barnett, M. Bessey, A. Brown, K. Cheney, K. Christensen, M. Critch, C. Currie, J. Doyley, C. Hawson, B. Kemp, K. Kennedy, N. Knight, B. Longstaff, G. MacMillan, M. Maertens, S. McKinnon, K. Nesbitt, M. Rosato, K. Toffan, S. Troan, K. Yemm, K. Zeppieri

### Guests in Attendance

A. Dedora

## I. Land Acknowledgement

## II. Declarations of Pecuniary Interest or Conflict of Interest

Mayor Quirk declared a conflict of interest on Item XIIc), an update being provided on a legal matter in Closed Session, due to a resolution passed by her municipality to take legal action against the Authority in this matter.

## III. Approval of Agenda

Moved by: C. Riepma

Seconded by: S. Harrison-McIntyre

BOD-048-21 **Resolved That** the content of the Agenda for the March 26, 2021 meeting of the Board of Directors be approved as presented. **Carried**

## IV. Adoption of Minutes

### a) Board of Directors

Moved by: B. Drew

Seconded by: V. Hackson

BOD-049-21 **Resolved That** the minutes of the Board of Directors' Meeting, No. BOD-02-21, held on Friday, February 26, 2021 be approved as circulated. **Carried**

## V. Announcements

- a) Chair Emmerson welcomed new Board member, Councillor Cria Pettingill, who has been appointed by the Regional Municipality of Durham to represent the Township of Brock. Board members introduced themselves and welcomed Councillor Pettingill to the Board.
- b) Director, Corporate Communications & Engagement, Kristen Yemm, provided an update on the Annual Conservation Awards, noting that similar to 2020, it is believed there will not be a physical event in 2021 due to the pandemic. Staff are working on developing a virtual awards celebration, and more details will be provided as they become available.
- c) Chief Administrative Office, Rob Baldwin, referenced the wave uprush event from a few years back that caused a lot of damage on the east side of the lake and was pleased to advise that a new webpage, the [Lake Simcoe Shoreline Status](#) has been added to the Authority's website, where a variety of information can be found on current weather-related conditions.

## VI. Presentations

### a) 4<sup>th</sup> Quarter Financial Report and 2021 Proposed Capital and Operating Budget

General Manager, Corporate Financial Services/CFO, Mark Critch, provided an overview of the Authority's 4<sup>th</sup> Quarter financial results and the 2021 Proposed Capital and Operating Budget, noting much more information can be found in the two staff reports that accompany this presentation.

Highlights and results of 2020 included an operational deficit of \$203K, which was much lower than anticipated at the end of the third quarter; an additional reserve draw of \$134K for work at Scanlon Creek Operations Centre; some surplus from the offsetting operational programming that enabled the return of \$212K to reserves; some capital budget variances, the majority of which were due to timing issues; and a decrease in return on investments due to lower interest rates. A procurement summary shows \$1.2M for 87 purchase orders; and an offsetting summary shows \$155K spent on offsetting projects in 2020, and a deferred balance anticipated

to be spent on offsetting projects in 2021 and beyond. He reviewed the status of major project work in 2020 and provided an update on reserves.

Moving on to 2021, GM Critch noted the audited financial statements will be coming to the Board in April, annual operating priorities for 2021 have been developed, and the 2021 Budget is ready to be approved by the Board of Directors. The 2021 Budget is within the guidelines approved by the Board in July 2020 and is in line with targets set by the funding municipalities. Budget presentations were provided to partner municipalities who requested a presentation, and our Budget-at-a-Glance document was provided to all partners. He noted that at this time, approval of the 2021 Budget has been received from eight of the nine funders, and approval from the ninth funder remains outstanding.

To view this presentation, please click this link: [2020 Results and 2021 Budget Presentation](#)

Moved by: A. Waters

Seconded by: E. Yeo

BOD-050-21 **Resolved That** the presentation by General Manager, Corporate and Financial Services / Chief Financial Officer, Mark Critch, regarding the Authority's 4th Quarter Financial Report and the 2021 Proposed Capital and Operating Budget be received for information. **Carried**

Staff Report No. 13-21-BOD regarding the Authority's 4<sup>th</sup> Quarter Unaudited Financial Report was included in the agenda.

Moved by: A. Waters

Seconded by: E. Yeo

BOD-051-21 **Resolved That** Staff Report No. 13-21-BOD regarding the Authority's Fourth Quarter Unaudited Financial Report for the period ending December 31, 2020 be received for information. **Carried**

Staff Report No. 14-21-BOD regarding the Authority's 2021 Proposed Capital and Operating Budget was included in the agenda.

Moved by: V. Hackson

Seconded by: B. Drew

BOD-052-21 **Resolved That** Staff Report No. 14-21-BOD regarding the Authority's 2021 Proposed Capital and Operating Budget be received; and

**Further that** the 2021 Proposed Capital and Operating Budget and all projects therein be adopted; and

**Further that** staff be authorized to enter into agreements and/or execute documents with private sector organizations, non-governmental organizations or governments and their agencies for the undertaking of projects for the benefit of The Authority and funded by the sponsoring organization or agency, including projects that have not been provided for in the approved budget; and

**Further that** as required by Ontario Regulation 139/96 (formerly O.S. 231/97), this recommendation and the accompanying budget documents, including the schedule of matching and non-matching levies, be approved by weighted vote. **Carried**

<b>Representative</b>	<b>Partner Municipality</b>	<b>YEA</b>	<b>NAY</b>	<b>CVA</b>
Councillor Keenan Aylwin	City of Barrie	X		8.38%
Mayor Dave Barton	Durham Region (Uxbridge)	X		1.91%
Mayor Bobbie Drew	Durham Region (Scugog)	X		1.91%
Councillor Avia Eek	York Region (King)	X		9.31%
Regional Chairman Wayne Emmerson	York Region (at Large)	X		9.31%
Councillor Ken Ferdinands	York Region (Whitchurch-Stouffville)	Absent		9.31%
Councillor Peter Ferragine	Town of Bradford West Gwillimbury	Absent		5.16%
Councillor Wendy Gaertner	York Region (Aurora)	X		9.31%
Councillor Randy Greenlaw	Township of Oro-Medonte	X		0.99%
Mayor Virginia Hackson	York Region (East Gwillimbury)	X		9.31%
Councillor Shira Harrison-McIntyre	Town of New Tecumseth	X		0.48%
Councillor Cria Pettingill	Durham Region (Brock)	X		1.91%
Mayor Margaret Quirk	York Region (Georgina)	X		9.31%
Councillor Clare Riepma	City of Barrie	X		8.38%
Regional Councillor Tom Vegh	York Region (Newmarket)	X		9.31%
Councillor Alex Waters	Town of Innisfil	X		4.46%
Councillor Emmett Yeo	City of Kawartha Lakes	X		0.36%
No representative appointed	Township of Ramara	Absent		0.90%
	Total			100.00%

## VII. Hearings

There were no hearings at this meeting.

## VIII. Deputations

There were no deputations at this meeting.

## IX. Determination of Items Requiring Separate Discussion

No items were identified as items requiring separate discussion.

## **X. Adoption of Items not Requiring Separate Discussion**

All items were identified under items not requiring separate discussion.

Moved by: T. Vegh

Seconded by: S. Harrison-McIntyre

BOD-053-21 **Resolved That** the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. **Carried**

### **1. Correspondence**

BOD-054-21 **Resolved That** correspondence listed in the agenda as Items 1a) be received for information. **Carried**

### **2. BDO Canada LLP – Audit Planning Report for the 2020 Annual Audit**

BOD-055-21 **Resolved That** Staff Report No. 15-21-BOD regarding the 2021 Audit Plan from BDO Canada LLP be received for information. **Carried**

### **3. Housekeeping Update to Planning and Development Fees Policy**

BOD-056-21 **Resolved That** Staff Report No. 16-21-BOD regarding the Planning and Development Fees Policy be received; and

**Further that** the Planning and Development Fees Policy (Housekeeping Update) contained herein be approved for implementation effective April 1, 2021. **Carried**

### **4. Smoke-Free Conservation Area Policy**

BOD-057-21 **Resolved That** Staff Report 17-21-BOD regarding a smoke-free policy within Authority properties and conservation areas be received; and

**Further that** staff be directed to implement a pilot project at Sheppard’s Bush Conservation Area; and

**Further that** staff be directed to pursue the possibility of implementing a smoke-free policy across all Authority properties. **Carried**

## **XI. Consideration of Items Requiring Separate Discussion**

No items were identified under items requiring separate discussion.

## **XII. Closed Session**

The Board moved to Closed Session to deal with confidential land and legal matters.

Moved by: A. Eek

Seconded by: W. Gaertner

BOD-058-21 **Resolved That** the Board move to Closed Session to deal with confidential land and legal matters; and

**Further that** the Chief Administrative Officer, members of the Executive Management Team, the Land Securement Officer, and the Coordinator BOD/CAO remain in the meeting for the discussion on Item a); and

**Further that** the Chief Administrative Officer, members of the Executive Management Team, and the Coordinator BOD/CAO remain in the meeting for the discussion on Items b) and c). **Carried**

The Board rose from Closed Session to report findings.

Moved by: A. Waters

Seconded by: A. Eek

BOD-059-21 **Resolved That** the Board rise from Closed Session and report findings. **Carried**

**a) Confidential Land Matter**

Moved by: C. Pettingill

Seconded by: D. Barton

BOD-060-21 **Resolved That** Confidential Staff Report No. 18-21-BOD regarding a confidential land matter be received; and

**Further That** the recommendations within the report be approved. **Carried**

**b) Confidential Legal Matter**

Moved by: S. Harrison-McIntyre

Seconded by: K. Aylwin

BOD-061-21 **Resolved That** the update on a confidential legal matter be received for information. **Carried**

**c) Confidential Legal Matter**

Moved by: S. Harrison-McIntyre

Seconded by: K. Aylwin

BOD-062-21 **Resolved That** the update on a confidential legal matter be received for information. **Carried**

### **XIII. Other Business**

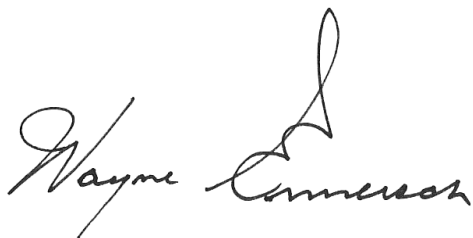
No other business was discussed.

### **XIV. Adjournment**

Moved by: E. Yeo

Seconded by: D. Barton

BOD-063-21 **Resolved That** the meeting be adjourned at 1:32 p.m. **Carried**



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Regional Chairman Wayne Emmerson  
Chair



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Rob Baldwin  
Chief Administrative Officer