



BOARD OF DIRECTORS' MEETING
No. BOD-04-19 – Friday, April 26, 2019
120 Bayview Parkway, Newmarket, ON

MINUTES

LSRCA Board Members Present:

Regional Chairman W. Emmerson, Chair
Mayor D. Barton
Mayor D. Bath-Hadden
Mayor B. Drew
Councillor A. Eek
Councillor P. Ferragine
Councillor W. Gaertner
Mayor V. Hackson
Councillor N. Harris
Councillor S. Harrison-McIntyre
Mayor M. Quirk
Councillor C. Riepma
Regional Councillor T. Vegh
Councillor A. Waters
Councillor E. Yeo

Regrets:

Councillor S. Macpherson, Vice Chair
Councillor K. Ferdinands
Township of Ramara

LSRCA Staff Present:

M. Walters, Chief Administrative Officer
C. Ali, GM, Watershed Restoration Services
R. Baldwin, GM Planning & Development
M. Critch, GM, Corporate and Financial Services & CFO
B. Kemp, GM, Conservation Lands
B. Longstaff, GM, Integrated Watershed Management
K. Christensen, Director, Human Resources
K. Yemm, Director, Corporate Communications & Engagement
T. Barnett, Coordinator, BOD/CAO
S. Auger, Stormwater Management Coordinator
A. Brown, Senior Environmental Regulations Analyst
S. Jagminas, Senior Communications Advisor
D. Lembcke, Manager, Environmental Science and Monitoring
A. Mason, Environmental Compliance Officer
S. McKinnon, Manager, Budget and Business Analysis
C. Sharp, Restoration Program Coordinator
C. Taylor, Executive Director, LSCF
K. Toffan, Manager, Finance
A. Vandersluis, Urban Restoration Assistant

Guests:

Councillor R. Gilliland, Town of Aurora
Councillor T. Lauer, City of Orillia
T. Patterson, Freeman Associates
T. White, BDO Canada LLP

I. DECLARATION OF PECUNIARY INTEREST

None noted for this meeting.

II. APPROVAL OF THE AGENDA

Moved by: D. Barton

Seconded by: A. Eek

BOD-060-19 **RESOLVED THAT the content of the Agenda for the April 26, 2019 meeting of the LSRCA Board of Directors be approved as presented. CARRIED**

III. ADOPTION OF THE MINUTES

- a) Board of Directors' Meeting – March 22, 2019

Moved by: S. Harrison-McIntyre

Seconded by: P. Ferragine

BOD-061-19 **RESOLVED THAT the minutes of the Board of Directors' Meeting No. BOD-03-19 held on Friday, March 22, 2019 be approved as circulated. CARRIED**

IV. ANNOUNCEMENTS

- a) CAO Mike Walters advised that LSRCA's Annual Conservation Awards evening will be held on Thursday, November 7th at Madsen's Gardens, located at 160 Bayview Parkway in Newmarket. Nominations are now open until June 14th and can be made through the following link: [2019 Conservation Award Nomination Form](#). For assistance, please contact Katarina Zeppieri @ 905-895-1281 ext 116 or k.zeppieri@lsrca.on.ca.
- b) CAO Walters advised that LSRCA's Communications team worked with LSRCA's Limnologist, Dr. Brian Ginn to hold a Facebook live segment of the Lake Doctor, where followers had their questions answered live, as well as after the fact. Check out LSRCA's Facebook page for details.
- c) CAO Walters was very pleased to advise that on April 1st, LSRCA's Chair Wayne Emmerson became the Chair of Conservation Ontario, a non-profit association that represents Ontario's 36 Conservation Authorities. For more information, please click this link for [Conservation Ontario](#).
- d) Chair Emmerson advised that on April 10th, LSRCA was well represented on Georgina Roger's TV show Politically Speaking – Issues and Insights, when Mike Walters was interviewed on the health of Lake Simcoe.

V. PRESENTATIONS

- a) LSRCA's 2018 Audit Findings by BDO Canada LLP

General Manager, Corporate and Financial Services, Mark Critch introduced Trudy White of BDO Canada LLP, who provided the Board with an overview of the 2018 audit findings. BDO's final report to the Board of Directors was included in the agenda. Ms. White advised Board members that BDO conducted its audit in accordance with Canadian generally accepted auditing standards with the objective of obtaining reasonable assurance about whether the financial statements are free from material misstatement. The audit focused on risks specific to the business and key accounts. Internal controls were reviewed, and no controls were found that needed adjustment. LSRCA's 2018 system conversion was tested and found to be done properly, and additional testing on journal entries was performed for reasonableness. She reported that no adjustments were required on the financial statements, which is very good and very rare.

Moved by: V. Hackson

Seconded by: T. Vegh

BOD-062-19 **RESOLVED THAT the presentation by BDO Canada LLP regarding 2018 LSRCA's Audit Report be received for information. CARRIED**

The Board approved Staff Report No. 21-19-BOD prepared by Manager, Finance, Katherine Toffan, regarding the 2018 Draft Audited Financial Statements.

Moved by: V. Hackson

Seconded by: B. Drew

BOD-063-19 RESOLVED THAT Staff Report No. 21-19-BOD regarding LSRCA's 2018 Draft Audited Financial Statements be received; and

FURTHER THAT the 2018 Draft Audited Financial Statements be approved; and

FURTHER THAT the Appropriations to and from Reserves as outlined in Schedule 8 of the 2018 Draft Audited Financial Statements be approved; and

FURTHER THAT the pending 2018 Audited Financial Statements be distributed to the Ministry of Natural Resources and Forestry and LSRCA's banker. CARRIED

b) LSRCA's Stormwater Management Optimization Study

General Manager, Integrated Watershed Management, Ben Longstaff, along with Tracy Patterson of Freeman Associates Ltd., provided an overview and update on LSRCA's Stormwater Management (SWM) Optimization Study. Ms. Patterson noted there are significant issues within municipalities around aging infrastructure and extreme weather events, and lots of research has been done for best practices, and what is not working is managing stormwater within the municipal boundaries. A paradigm shift in SWM is needed from an individual municipality approach to a shared municipal approach. The East Holland River was chosen as the study area as it borders five municipalities, has lots of growth and development and is a nice size from a hydrologic and cost analysis perspective.

The study objectives included: using process-based decision modelling to evaluate the potential of an integrated, systems-based approach to SWM infrastructure; determining the operational implications (policy, programming, finance, etc.) of an integrated or systems-based approach to municipal SWM, and developing the tools and guidance for future SWM applications. She went on to note that the watershed needs to be considered as a whole, so that issues and infrastructure can be addressed upstream where needed.

GM Longstaff outlined the various funders of this project, as well as the three project stages: Stage 1 (2018): Secure funds, project team and advisory committee, model data compilation, and initiate build; Stage 2 (2019): Complete model build and life cycle costing, optimization modeling and scenarios - preferred management strategies, and initiate life cycle costing, and Stage 3 (2020): Reporting, outreach and engagement, policy implications and implementation plan.

GM Longstaff went on to note the progress made, including; establishing and engaging a multi-stakeholder technical advisory committee, selecting a consultant to complete optimization modeling through a competitive bid process, near completion of all data compilation and current state model configuration, as well as the development of an economic analysis framework and the collection and processing of financial data for the cost-benefit analysis.

CAO Walters thanked Ms. Patterson and GM Longstaff and noted that this concept is leading edge and is being shared and presented across Canada. It is the best way to optimize offsetting money and will inform SWM decision making. To view this presentation, please click this link: [Stormwater Management Optimization Study Update](#)

Moved by: T. Vegh

Seconded by: D. Barton

BOD-064-19 **RESOLVED THAT the presentation by Ben Longstaff, General Manager, Integrated Watershed Management, and Tracy Patterson of Freeman Associates Ltd. regarding LSRCA's Stormwater Management Optimization Study be received for information. CARRIED**

Staff Report No. 22-19-BOD prepared by General Manager, Integrated Watershed Management, Ben Longstaff, regarding LSRCA's stormwater management optimization study was included in the agenda.

Moved by: T. Vegh

Seconded by: D. Barton

BOD-065-19 **RESOLVED THAT Staff Report No. 22-19-BOD regarding the amendment of an agreement with Freeman Associates Ltd. for completion of stormwater optimization study funded by the National Disaster Mitigation Program (NDMP) be approved. CARRIED**

VI. HEARINGS

There were no hearings at this meeting.

VII. DEPUTATIONS

There were no deputations at this meeting.

VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items No. 4 and 5 were identified as items requiring separate discussion.

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Items No. 1, 2, and 3 were identified as items not requiring separate discussion.

Moved by: C. Riepma

Seconded by: A. Eek

BOD-066-19 **RESOLVED THAT the following recommendations respecting the matters listed as "Items Not Requiring Separate Discussion" be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. CARRIED**

1. Correspondence

BOD-067-19 **RESOLVED THAT correspondence listed in the agenda as Item 1a) to 1c) be received for information. CARRIED**

2. Adequacy of LSRCA's Financial Reserves and 2019 Targets

BOD-068-19 **RESOLVED THAT Staff Report No. 23-19-BOD providing an update on the 2018 year-end reserve status be received; and**

FURTHER THAT the recommended targets for reserve balances in 2019 be approved; and

FURTHER THAT staff be directed to report to the Board of Directors semi-annually on the progress made in achieving the reserve targets, along with an action plan for long-term sustainability. CARRIED

3. Proposed Fee Policy for Non-Profit Organizations

BOD-069-19 **RESOLVED THAT Staff Report No. 24-19-BOD regarding a proposed addendum to LSRCA's Fees Policy to include a Non-Profit Fee Policy that allows fee discretion for registered non-profit organizations that operate to improve social welfare be approved; and**

FURTHER THAT the Non-Profit Fee Policy is effective June 1, 2019. CARRIED

X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

4. Appointment of LSRCA Enforcement Officer

General Manager, Planning & Development, Rob Baldwin, was pleased to introduce LSRCA's newest Enforcement Officer, Amanda Mason, who recently joined Kristin Nyborg on LSRCA's Enforcement team.

Moved by: D. Bath-Hadden

Seconded by: E. Yeo

BOD-070-19 **RESOLVED THAT Staff Report No. 25-19-BOD regarding the appointment of Ms. Amanda Mason as an Enforcement Officer for the Lake Simcoe Region Conservation Authority for Section 28 of the *Conservation Authorities Act* be approved. CARRIED**

**5. Modernizing Conservation Authority Operations;
Conservation Authorities Act posting ERO#013-5018**

Chair Emmerson asked for a small amendment that the letter being submitted includes a comment that LSRCA's Board meeting is after the submission date, and accordingly additional comments could be forthcoming once the Board has done its review.

Moved by: N. Harris

Seconded by: P. Ferragine

BOD-071-19 **RESOLVED THAT Staff Report No. 26-19-BOD providing an update on the proposed Environmental Registry of Ontario posting entitled Modernizing Conservation Authority Operations; *Conservation Authorities Act*, posting ERO#013-5018 be received; and**

FURTHER THAT staff be directed to provide draft comments to the Board of Directors for review on May 13, 2019 and that proposed changes be considered for the final submission to the Province on May 21, 2019; and

