



BOARD OF DIRECTORS' MEETING

No. BOD-04-18 – Friday, April 27, 2018

120 Bayview Parkway, Newmarket, ON

MINUTES

LSRCA Board Members Present:

Mayor G. Dawe, Chair
Councillor R. Simpson, Vice Chair
Deputy Mayor/Regional Councillor N. Davison
J. Dolan
Regional Councillor B. Drew
Councillor A. Eek
Councillor K. Ferdinands
Councillor P. Ferragine
Mayor J. Grant
Mayor V. Hackson
Councillor S. Harrison-McIntyre
Councillor D. Kerwin
Councillor S. Macpherson
Deputy Mayor P. Molloy
Mayor M. Quirk
Councillor S. Strangway

Regrets:

Councillor P. Silveira
Township of Ramara

LSRCA Staff Present:

M. Walters, Chief Administrative Officer
R. Baldwin, GM, Planning & Development
M. Critch, GM, Corporate & Financial Services
B. Longstaff, GM, Integrated Watershed Management
N. Hamley, Acting GM, Conservation Lands
T. Barnett, Coordinator, BOD/CAO
S. Auger, Manager, Urban Restoration
B. Booth, Manager, Regulations
K. Christensen, Manager, Human Resources
S. Jagminas, Communications Program Coordinator
S. McKinnon, Manager, Budget and Business Analysis
B. Thompson, Manager, Integrated Watershed Management
K. Toffan, Manager, Finance
K. Yemm, Manager, Corporate Communications

Guests:

T. Patterson, Freeman Associates Ltd.
T. White, BDO Canada LLP

I. DECLARATION OF PECUNIARY INTEREST

None noted for this meeting.

II. APPROVAL OF THE AGENDA

Moved by: S. Macpherson

Seconded by: P. Ferragine

BOD-060-18 **RESOLVED THAT the content of the Agenda for the April 27, 2018 meeting of the LSRCA Board of Directors be approved as amended to include revised March 23, 2018 minutes (regarding Resolution No. BOD-049-18) and to include Staff Report No. 18-18-BOD. CARRIED**

III. ADOPTION OF THE MINUTES

a) Board of Directors' Meeting – March 23, 2018

Moved by: V. Hackson

Seconded by: B. Drew

RESOLVED THAT the minutes of the Board of Directors' Meeting No. BOD-03-18 held on Friday, March 23, 2018 be approved as circulated. NOT CARRIED

Mayor Quirk and Regional Councillor Davison raised a couple of concerns that they had with the draft March 23, 2018 meeting minutes:

- i) Mayor Quirk noted that the press release entitled 'Georgina Council does not support LSRCA report regarding Maple Lake Estates Development' dated March 22, 2018, which contained a resolution passed at a Special Meeting of Council in the Town of Georgina on the evening of March 22, 2018, and which Mayor Quirk emailed to LSRCA CAO Mike Walters at 10:36 p.m. on March 22, 2018, would have been appended to the March 23, 2018 Board of Directors' meeting minutes.

Chair Dawe noted that this document was not formally received by the Board, and CAO Walters suggested that the municipal clerk send it to LSRCA for inclusion as correspondence on the next Board of Directors' meeting agenda.

- ii) Mayor Quirk and Regional Councillor Davison noted that while the minutes of March 23rd note that Mayor Quirk and Regional Councillor Davison declared a conflict of interest and recused themselves during closed session, and then again in open session for the discussion on Item No. 2, Maple Lake Estates Permit Application and Proposed Land Transfer, the minutes neglect to note the reason for their declaration and recusal. Mayor Quirk requested that the minutes to be revised to reference that their declaration and subsequent recusal were a result of placing themselves in conflict by voting on the above-mentioned resolution passed by the Town of Georgina on March 22nd. Chair Dawe advised that in accordance with LSRCA bylaws, it is up to the member to state the reason upon declaring a conflict of interest, and that neither Mayor Quirk nor Regional Councillor Davison stated their reasons when recusing themselves from this agenda item.

The Board was unable to resolve this matter during the meeting, and accordingly the March 23, 2018 meeting minutes were parked until the next meeting on May 25, 2018, so that this matter could be considered.

Moved by: R. Simpson

Seconded by: P. Molloy

BOD-061-18 **RESOLVED THAT the minutes of the Board of Directors' Meeting No. BOD-03-18 held on Friday, March 23, 2018 not be approved at this time, and instead be tabled for approval at the next meeting of the Board of Directors on May 25, 2018. CARRIED**

IV. ANNOUNCEMENTS

- a) CAO Mike Walters was pleased to announce that Don MacIver, Vice Chair of Credit Valley Conservation, was recently elected as the Chair of Conservation Ontario Council. He also congratulated LSRCA's Chair Geoffrey Dawe on being elected to Conservation Ontario's Board of Directors.
- b) CAO Walters was pleased to advise Board members that Conservation Ontario signed a Memorandum of Cooperation with the Province of Ontario on April 16th, formalizing their partnership to protect Ontarians from natural hazards such as flooding, and to ensure the health of Ontario's natural

resources. For more information, please click this link: [New-Relationship-Between-the-Province-and-Conservation-Authorities](#).

- c) CAO Walters reminded Board members that nominations for LSRCA's Annual Conservation Awards are now open for and will remain open until June 15th. Nominations can be made through the following link: [Nominate-Environmental-Heroes](#) or by contacting Katarina Zeppieri, Senior Administrative Assistant, Communications and Education, at 905-895-1281 x 116 or k.zeppieri@lsrca.on.ca.

V. PRESENTATIONS

- a) LSRCA 2017 Audit Findings by BDO Canada LLP

Ms. Trudy White, representing LSRCA's independent audit firm, BDO Canada LLP, attended the meeting to advise the Board of Directors on the audit of LSRCA's 2017 Financial Statements, noting that the audit went very well with lots of support and cooperation from staff. Ms. White went on to note that the audit found no issues with override of controls or anything unusual. Ms. White asked Board members if they were aware of any fraud that has taken place at LSRCA during the year, to which Board members replied that they were not.

Moved by: A. Eek

Seconded by: P. Molloy

BOD-062-18 **RESOLVED THAT the presentation by Ms. Trudy White of BDO Canada LLP regarding 2017 LSRCA Audit Report be received for information. CARRIED**

Staff Report No. 15-18-BOD prepared by Manager, Finance, Katherine Toffan, regarding the 2017 Draft Audited Financial Statements is included in the agenda.

Moved by: R. Simpson

Seconded by: P. Ferragine

BOD-063-18 **RESOLVED THAT Staff Report No. 15-18-BOD regarding LSRCA's 2017 Draft Audited Financial Statements be received; and**

FURTHER THAT the Appropriations to and from Reserves from operations as outlined in Schedule 5 of the 2017 Draft Audited Financial Statements be approved; and

FURTHER THAT the pending 2017 Audited Financial Statements be distributed to the Ministry of Natural Resources and Forestry and LSRCA's banker. CARRIED

- b) Stormwater Management Economic Study

General Manager, Integrated Watershed Management, Ben Longstaff, together with Tracy Patterson of Freeman Associates Ltd., provided a presentation on the stormwater management optimization study, a study on how stormwater can be optimized at the least cost to municipalities. Extensive research in stormwater management has shown that a new direction is needed to resolve the massive infrastructure deficit and to provide sustainable solutions for future development. Partnering with the Towns of Aurora, Newmarket, and East Gwillimbury, and utilizing funds obtained through provincial and federal grants, the study will explore opportunities in the East Holland River to optimize stormwater performance while

BOD-066-18 **RESOLVED THAT the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. CARRIED**

1. Correspondence

BOD-067-18 **RESOLVED THAT correspondence listed in the agenda as Items 1a) to 1c) be received for information. CARRIED**

3. Purchasing Policy

Magna Centre Low Impact Development (LID) Retrofit Project

BOD-068-18 **RESOLVED THAT Staff Report No. 18-18-BOD regarding the Magna Centre LID retrofit – RFT Evaluation and Award be received; and**

FURTHER THAT staff recommendation to retain R&M Construction Ltd. to undertake construction services to implement the design at a cost of \$132,961 excluding HST be approved. CARRIED

X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

2. LSRCA's 2018 Proposed Budget

General Manager, Corporate and Financial Services, Mark Critch, highlighted the 2017 lessons learned, including new programs that will drive up the budget in a couple of years, a peak in legal fees, changes in business needs for efficiencies, as well as a move to harmonization. He reviewed the 2018 budget guidelines and assumptions and outlined the 2018 operating goals linked to LSRCA's Strategic Plan, noting that 2018 revenue is keeping pace with expenditures. To view the presentation, please click this link: [2018 Budget Presentation](#)

Moved by: S. Macpherson

Seconded by: P. Molloy

BOD-069-18 **RESOLVED THAT the presentation by General Manager, Corporate and Financial Services, Mark Critch, regarding the 2018 Budget be received for information. CARRIED**

Each Board member voted on the 2018 budget, the results of which by members in attendance are captured in the table below.

Moved by: P. Molloy

Seconded by: B. Drew

BOD-070-18 **RESOLVED THAT Staff Report No. 17-18-BOD regarding LSRCA's 2018 Proposed Budget be received; and**

FURTHER THAT the 2018 Budget and all projects therein be adopted; and

FURTHER THAT LSRCA staff be authorized to enter into agreements and/or execute documents with private sector organizations, non- governmental organizations or

governments and their agencies for the undertaking of projects for the benefit of LSRCA and funded by the sponsoring organization or agency, including projects that have not been provided for in the approved budget; and

FURTHER THAT as required by Ontario Regulations 139/96 (previously O.S. 231/97), this recommendation and the accompanying budget documents, including the schedule of matching and non-matching levies, be approved by weighted vote. CARRIED

Representative	Partner Municipality	YEA	NAY	CVA
Regional Councillor Naomi Davison	York Region (at Large)	X		9.13%
Mayor Geoffrey Dawe	York Region (Aurora)	X		9.13%
Mr. Jay Dolan	City of Barrie	X		8.91%
Regional Councillor Bobbie Drew	Durham Region (Scugog)	X		2.06%
Councillor Avia Eek	York Region (King)	X		9.13%
Councillor Ken Ferdinands	York Region (Whitchurch-Stouffville)	X		9.13%
Councillor Peter Ferragine	Town of Bradford-West Gwillimbury	X		4.84%
Mayor John Grant	Durham Region (Brock)	X		2.06%
Mayor Virginia Hackson	York Region (East Gwillimbury)	X		9.13%
Councillor Shira Harrison-McIntyre	Town of New Tecumseth	X		.47%
Councillor Dave Kerwin	York Region (Newmarket)	X		9.13%
Councillor Scott Macpherson	Township of Oro-Medonte	X		1.07%
Deputy Mayor Pat Molloy	Durham Region (Uxbridge)	X		2.06%
Mayor Margaret Quirk	York Region (Georgina)	X		9.13%
Councillor Peter Silveira	City of Barrie	Absent		8.91%
Councillor Richard Simpson	Town of Innisfil	X		4.23%
Councillor Steven Strangway	City of Kawartha Lakes	X		.4%
Absent	Township of Ramara	Absent		1.07%
	Total			100.00%

XI. CLOSED SESSION

The Board moved to Closed Session to deal with confidential legal and human resources matters.

Moved by: M. Quirk

Seconded by: B. Drew

BOD-071-18 RESOLVED THAT the Board move to Closed Session to deal with confidential legal and human resources matters; and

FURTHER THAT the Chief Administrative Officer, members of the Executive Management Team, and the Coordinator BOD /CAO remain in the meeting for the discussion on Item a); and

FURTHER THAT no staff remain in the meeting for the discussion on Item b). CARRIED

The Board rose from Closed Session.

Moved by: P. Molloy Seconded by: J. Grant

BOD-072-18 **RESOLVED THAT the Board rise from Closed Session and report findings. CARRIED**

a) Legal Matter

A Confidential update regarding a legal matter was discussed during the meeting.

Moved by: R. Simpson Seconded by: B. Drew

BOD-073-18 **RESOLVED THAT the update regarding a legal matter be approved as amended. CARRIED**

b) Human Resources Matter

A Confidential discussion regarding a human resources matter took place during the meeting.

Moved by: A. Eek Seconded by: N. Davison

BOD-074-18 **RESOLVED THAT Confidential Staff Report No. 20-17-BOD regarding a human resources matter be approved. CARRIED**


XII. OTHER BUSINESS

The next meeting will be held on Friday, May 25th @ 9:00 a.m. at LSRCA's offices located at 120 Bayview Parkway in Newmarket. The Board Budget Committee will meet immediately following this meeting.

XIII. ADJOURNMENT

Moved by: S. Strangway Seconded by: S. Macpherson

BOD-075-18 **RESOLVED THAT the meeting be adjourned @ 12:04 p.m. CARRIED**



Mayor Geoffrey Dawe
Chair



Michael Walters
Chief Administrative Officer