BOARD OF DIRECTORS' MEETING

No. BOD-02-19 – Friday, February 22, 2019

120 Bayview Parkway, Newmarket, ON

MINUTES

LSRCA Board Members Present:
Regional Chairman W. Emmerson, Chair
Councillor S. Macpherson, Vice Chair
Mayor D. Barton
Mayor B. Drew
Councillor A. Eek
Councillor K. Ferdinands
Councillor P. Ferragine
Councillor W. Gaertner
Mayor V. Hackson
Councillor N. Harris
Councillor S. Harrison-McIntyre
Mayor M. Quirk
Councillor C. Riepma
Councillor E. Yeo

Regrets:
Mayor D. Bath-Hadden
Regional Councillor T. Vegh
Councillor A. Waters
Township of Ramara

LSRCA Staff Present:
M. Walters, Chief Administrative Officer
C. Ali, GM, Watershed Restoration Services
R. Baldwin, GM Planning & Development
M. Critch, GM, Corporate and Financial Services
B. Kemp, GM, Conservation Lands
B. Longstaff, GM, Integrated Watershed Management
K. Christensen, Manager Human Resources
K. Yemm, Manager, Communications
T. Barnett, Coordinator, BOD/CAO
M. Bessey, Acting Manager, Planning
B. Booth, Manager, Regulations
P. Davies, Manager, Forestry and Greenspace Services
N. Hamley, Manager, Education
K. Kennedy, Land Securement Officer
N. Knight, Communications Specialist
D. Lembcke, Manager, Environmental Science and Monitoring
S. McKinnon, Manager, Budget and Business Analysis
C. Taylor, Executive Director, LSCF

I. DECLARATION OF PECUNIARY INTEREST

None noted for this meeting.

II. APPROVAL OF THE AGENDA

Moved by: V. Hackson Seconded by: M. Quirk

BOD-018-19 **RESOLVED THAT the content of the Agenda for the February 22, 2019 meeting of the LSRCA Board of Directors be approved as presented.** CARRIED

III. ADOPTION OF THE MINUTES

a) Board of Directors' Annual General Meeting – January 25, 2019

Moved by: C. Riepma Seconded by: P. Ferragine

BOD-019-19 **RESOLVED THAT the minutes of the Board of Directors' Annual General Meeting No. BOD-01-19 held on Friday, January 25, 2019 be approved as circulated.** CARRIED

b) Conservation Ontario Council – December 10, 2018

Moved by: P. Ferragine Seconded by: E. Yeo

BOD-020-19 **RESOLVED THAT the minutes of Conservation Ontario Council Meeting #4/18 held on Monday, December 10, 2018 be received for information.** CARRIED

IV. ANNOUNCEMENTS

a) CAO Mike Walters advised that he had recently received from the Ministry of Environment, Conservation and Parks the Minister's Annual Report on Lake Simcoe, 2017. The report highlights some of the key accomplishments in 2017 including:
- providing a testing location for the George Barley Water Prize, an international competition to develop technologies to remove and recover phosphorus from fresh water bodies;
- conceptualizing a model to estimate phosphorus levels using satellite imagery;
- developing an online tool to help developers install Low Impact Development features;
- researching the major groundwater recharge and discharge functions in Lake Simcoe;
- developing a Sediment and Erosion Control Program for construction operations;
- educating ice anglers to help prevent the spread of invasive species;
- completing a two-year initiative to assess the farmers' willingness to adopt nutrient management and other on-farm projects to use water and energy more sustainably.

To view the report, please click this link: https://www.ontario.ca/page/ministers-annual-report-lake-simcoe-2017

b) CAO Mike Walters reminded Board members of LSRCA's Municipal Stormwater Management Workshop being held on Friday, March 1st at Cardinal Golf Club from 10:00 a.m. to 2:00 p.m. For more information, please contact Trish Barnett @ t.barnett@lsrca.on.ca or 905-895-1281 ext 223.

V. PRESENTATIONS

a) LSRCA's Draft Fourth Quarter 2018 Unaudited Financial Report

General Manager, Corporate and Financial Services, Mark Critch provided an overview of LSRCA's Draft Fourth Quarter 2018 Unaudited Financial Report. He reviewed some of the many outcomes of 2018, including: establishing the Restoration Services Division; achieving full cost recovery for the Planning & Development department; making progress on the Education Centre & Operation Centre; salt management & carbon reduction strategies; began the Stormwater Management Economic Optimization Study; completing the salary review; updating the Investment Policy, Asset Management Policy and Reserve Management; and completing the Ghost Canal Wetland Project.

GM Critch provided the Board with an executive summary of finances, noting the following:
1. A small operational surplus for 2018 of $31K;
2. A temporary reserve draw of $241K required for LSPOP;
3. Planning/Permitting fees are up $160K over budget due to volume), which were offset by higher than usual legal fees ($140K);
4. Timing differences on some capital projects shows expenditures being lower;

5. The new Investment Policy and higher interest rates has yielded $110K in investment income, up from $54K in 2017; and
6. Leveraged municipal partnership opportunity to support asset management reserve of $253K

GM Critch advised that the 2019 Budget requires Board of Directors' approval and will be presented at the March meeting. The 2018 Audited Financial Statements will also require Board of Directors' approval and will be presented at the April meeting.

To view this presentation, please click this link: 4th Quarter 2018 Financial Update Presentation

Moved by: B. Drew Seconded by: M. Quirk

BOD-021-19 **RESOLVED THAT the presentation by General Manager, Corporate and Financial Services, Mark Critch, regarding LSRCA's Draft Fourth Quarter 2018 Unaudited Financial Report be received for information.** CARRIED

The Board received Staff Report No. 02-19-BOD regarding LSRCA's Draft Fourth Quarter 2018 Unaudited Financial Report.

Moved by: B. Drew Seconded by: M. Quirk

BOD-022-19 **RESOLVED THAT Staff Report No. 02-19-BOD regarding LSRCA's Fourth Quarter Unaudited Financial Report for the period ending December 31, 2018 be received for information.** CARRIED

b) LSRCA's Natural Heritage System Land Securement Project 2019-2025

Land Securement Officer, Kevin Kennedy, provided an overview of LSRCA's Natural Heritage System Land Securement Project 2019-2025. Identified as a goal in LSRCA's 2016-2020 strategic plan, this project and subsequent report provide the basis and direction for securing lands to protect the watershed's natural heritage features, improve biodiversity and help support provincial and federal climate change initiatives.

He noted that LSRCA currently owns, manages or holds easements over 2,425 ha (5,992 ac) of conservation land across the watershed divided into 35 conservation land holdings embodying a range of landscapes, ecosystem types and recreational opportunities. Since 2011, LSRCA has secured 120.5 ha of ecologically significant lands, bringing the total appraised value of LSRCA's landholdings to over $9.6 million. These lands provide an estimated $15 million of annual societal benefit through ecological goods and services through the provision of various services including carbon storage, water supply and filtration, flood control, waste treatment, clean air, natural habitat, pollination and recreation.

The Land Securement Officer outlined the recommendations in the report. To view this report, please click this link Natural Heritage System Land Securement Project 2019-2025

Moved by: S. Harrison-McIntyre Seconded by: S. Macpherson

BOD-023-19 **RESOLVED THAT the presentation by Land Securement Officer, Kevin Kennedy, regarding an overview of LSRCA's Natural Heritage System Land Securement Project 2019-2025 be received for information.** CARRIED

The Board approved Staff Report No. 03-19-BOD regarding LSRCA's Natural Heritage System Land Securement Project 2019-2025.

Moved by: S. Harrison-McIntyre Seconded by: S. Macpherson

BOD-024-19 **RESOLVED THAT Staff Report No. 03-19-BOD regarding recommendations for LSRCA's Natural Heritage System Land Securement Project 2019-2025 be approved.** CARRIED

VI. HEARINGS

There were no hearings at this meeting.

VII. DEPUTATIONS

There were no deputations at this meeting.

VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items No. 1 and 2 were identified as items requiring separate discussion.

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Items No. 3, 4, 5, 6, 7, and 8 were identified as items not requiring separate discussion.

Moved by: K. Ferdinands Seconded by: E. Yeo

BOD-025-19 **RESOLVED THAT the following recommendations respecting the matters listed as "Items Not Requiring Separate Discussion" be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same.** CARRIED

3. Municipal Freedom of Information and Protection of Privacy Act: Annual Statistical Report for 2018

BOD-026-19 **RESOLVED THAT Staff Report No. 05-19-BOD regarding the Municipal Freedom of Information and Protection of Privacy Act – 2018 Annual Statistical Report be received for information.** CARRIED

4. Successful Grant Application for Asset Management

BOD-027-19 **RESOLVED THAT Staff Report No. 06-19-BOD regarding the Federation of Canadian Municipalities grant in the amount of $44,320 for Asset Management work in 2019 be received; and**

FURTHER THAT staff be directed to continue to partner with the Regional Municipality of York to update levels of service for endorsement by the Board of Directors later in 2019. CARRIED

5. Lake Simcoe Phosphorus Offsetting Policy
- Implementation Review Committee Terms of Reference

BOD-028-19 **RESOLVED THAT Staff Report No. 07-19-BOD regarding the Lake Simcoe Phosphorus Policy Implementation Review Committee Terms of Reference be received; and**

FURTHER THAT the Terms of Reference for the Lake Simcoe Phosphorus Offsetting Policy Implementation Review Committee be approved. CARRIED

6. Addendum #1 to the Lake Simcoe Phosphorus Offsetting Policy

BOD-029-19 **RESOLVED THAT Staff Report No. 08-19-BOD regarding Addendum #1 to the Lake Simcoe Phosphorus Offsetting Policy be approved.** CARRIED

7. Pangman Springs Conservation Area Restoration Project
- Approval of Scope Change & Construction Contract Increase

BOD-030-19 **RESOLVED THAT Staff Report No. 09-19-BOD regarding the Pangman Springs Conservation Area Restoration Project scope change and construction contract increase be approved.** CARRIED

8. Update on Pre-qualification of Consultants

BOD-031-19 **RESOLVED THAT Staff Report No. 10-19-BOD regarding the pre-qualification of consultants for the Design & Construction Administration Services for Phosphorus Reduction Stormwater Management Retrofit Opportunities and for the Design & Construction Administration Services for Natural Heritage System Restoration Services consultants be approved.** CARRIED

X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1. Correspondence

Councillor Eek noted that she is surprised to see this request for public process coming up again as it has been explained many times before. CAO Walters agreed, noting that the plan review stage is the appropriate process where the public has input, and once the planning approval is granted, there is no additional provision for public input. He went on to note that this issue arose during the latest review of the *Conservation Authorities Act*, and changes were not made to the *Act* at that time. The CAO noted that he would like to bring back a response back to the March meeting that addresses all the requests in the Lake Simcoe Watch letter.

Moved by: A. Eek Seconded by: M. Quirk

BOD-032-19 **RESOLVED THAT correspondence listed in the agenda as Item 1a) be received; and**

FURTHER THAT staff be directed to prepare a staff report for the March 22, 2019 Board of Directors' meeting addressing the claims and requests quoted in the Lake Simcoe Watch January 31st letter. CARRIED

2. Board Member Appointment to Lake Simcoe Conservation Foundation

Chair Emmerson explained that the dates of the 2019 Lake Simcoe Conservation Foundation (LSCF) Board meetings conflict with another Board that he sits on, and accordingly he asked if an alternate Board member would be interested in representing LSRCA on the LSCF Board of Directors.

Councillor Peter Ferragine expressed an interest in representing LSRCA on the LSCF Board of Directors.

Moved by: S. Macpherson Seconded by: B. Drew

BOD-033-19 **RESOLVED THAT Staff Report No. 04-19-BOD regarding appointing a designate member to represent LSRCA on the Lake Simcoe Conservation Foundation Board of Directors on behalf of the Chair be received; and**

FURTHER THAT Councillor Ferragine be appointed to the Lake Simcoe Conservation Foundation Board of Directors for 2019. CARRIED

XI. CLOSED SESSION

The Board moved to Closed Session to deal with confidential legal matters.

Moved by: C. Riepma Seconded by: D. Barton

BOD-034-19 **RESOLVED THAT the Board move to Closed Session to deal with confidential legal matters; and**

FURTHER THAT the Chief Administrative Officer, members of the Executive Management Team, the Manager, Regulations, and the Coordinator BOD/CAO remain in the meeting for the discussion. CARRIED

Moved by: C. Riepma Seconded by: P. Ferragine

BOD-035-19 **RESOLVED THAT the Board rise from Closed Session and report findings**. CARRIED

a) Legal Matter

Moved by: D. Barton Seconded by: P. Ferragine

BOD-036-19 **RESOLVED THAT Confidential Staff Report No. 11-19-BOD regarding a legal matter be received for information.** CARRIED

b) Legal Matter

Moved by: D. Barton Seconded by: P. Ferragine

BOD-037-19 **RESOLVED THAT Confidential Staff Report No. 12-19-BOD regarding a legal matter be received for information.** CARRIED

XII. OTHER BUSINESS

XIII. ADJOURNMENT

Moved by: M. Quirk Seconded by: D. Barton

BOD-038-19 **RESOLVED THAT the meeting be adjourned @ 10:45 a.m.** CARRIED

Regional Chairman W. Emmerson
Chair

Michael Walters
Chief Administrative Officer