



BOARD OF DIRECTORS' MEETING

No. BOD-02-17 – Friday, February 24, 2017

120 Bayview Parkway, Newmarket, ON

MINUTES

LSRCA Board Members Present:

Mayor G. Dawe, Chair
Councillor R. Simpson, Vice Chair
D. Bath
Deputy Mayor/Regional Councillor N. Davison
J. Dolan
Regional Councillor B. Drew
Councillor A. Eek
Councillor K. Ferdinands
Councillor P. Ferragine
Mayor V. Hackson
Councillor S. Harrison-McIntyre
Councillor D. Kerwin
Councillor S. Macpherson
Deputy Mayor P. Molloy
Councillor P. Silveira
Councillor S. Strangway

Regrets:

Township of Ramara
Mayor M. Quirk

LSRCA Staff Present:

M. Walters, Chief Administrative Officer
R. Baldwin, GM, Planning & Development
R. Jarrett, GM, Communications and Education
B. Kemp, GM, Conservation Lands
B. Longstaff, GM, Integrated Watershed Management
T. Barnett, Coordinator, BOD/CAO
B. Booth, Manager, Regulations
M. Bessey, Development Planner
K. Christensen, Manager, Human Resources
S. Jagminas, Communications Program Coordinator
K. Nyborg, Environmental Compliance Officer
C. Taylor, Executive Director, LSCF
B. Thompson, Manager, Integrated Watershed Management
K. Toffan, Manager, Finance
K. Yemm, Manager, Corporate Communications

Guests:

B. Kwapis, Councillor, Town of Newmarket

I. DECLARATION OF PECUNIARY INTEREST

None noted for this meeting.

II. APPROVAL OF THE AGENDA

Moved by: S. Strangway

Seconded by: P. Ferragine

BOD-020-17

RESOLVED THAT the content of the Agenda for the February 24, 2017 meeting of the LSRCA Board of Directors be approved as presented. CARRIED

III. ADOPTION OF THE MINUTES

a) Board of Directors' Annual General Meeting – January 27, 2017

Moved by: P. Molloy

Seconded by: D. Kerwin

BOD-021-17

RESOLVED THAT the minutes of the Board of Directors' Annual General Meeting No. BOD-01-17 held on Friday, January 27, 2017 be approved as circulated. CARRIED

IV. ANNOUNCEMENTS

- a) Councillor Kerwin introduced Newmarket Councillor Bob Kwapis, who attended the meeting as a guest.
- b) Chief Administrative Officer, Mike Walters, noted that the meeting's handouts included a photo of the 2017 Board members taken at LSRCA's Annual General Meeting, as well as a lapel pin in celebration of Canada's 150th Birthday.
- c) CAO Walters advised that he has received an invitation from The International RiverFoundation to participate as a judge for the 2017 Thies International Riverprize. CAO Walters noted that with the Board's endorsement, he would like to accept this invitation. He also noted that 2017 is the 20th anniversary of the Thies International Riverprize, and the International RiverFoundation is hopeful that many of the past winners will attend the International Riversymposium being held in Australia in September. LSRCA was the winner of the Thies International Riverprize in 2009.
- d) Board members congratulated Councillor Eek on being awarded the Southlake Spirit Award in recognition of her efforts to promote the annual Run/Walk for Southlake. This year's run/walk takes place on Sunday, April 30th, and details can be found through this link: [Southlake Run/Walk](#)
- e) CAO Walters advised that General Manager, Communications and Education, Renee Jarrett, has announced her retirement, effective May 5, 2017, noting that Renee's career spans 38 years, 35 of which have been spent at conservation authorities.

Moved by: B. Drew

Seconded by: D. Bath

BOD-022-17

RESOLVED THAT the announcements be received; and

FURTHER THAT the invitation for CAO Mike Walters to participate as a judge for the 20th International Riverprize be endorsed by the Board of Directors. CARRIED

V. PRESENTATIONS

- a) Georgina Island Subwatershed Plan

Manager, Integrated Watershed Management, Bill Thompson, updated the Board regarding the Georgina Island subwatershed plan, noting it is the final plan and one that has been most interesting to work on. He noted it has been a partnership between LSRCA and the Chippewas of Georgina Island, and that cultural views and traditional knowledge were insightful and incorporated into the plan. Ecological evaluations, wetland evaluations, and littoral studies were conducted, and lots of new information was found on natural heritage features, swamp habitat, as well as a surprising number of interesting species. Seasonal watercourses and high levels of phosphorus in the tributaries were among the findings, and elders raised concerns over the creeks drying up.

Mr. Thompson advised that Chippewas of Georgina Island will be responsible for the implementation of the plan, and noted that their Environmental/By-Law Coordinator, Kerry Ann Charles, had already used the plan to generate funding and with LSRCA's assistance, had restored the creek. Mr. Thompson noted that their ability to generate funds and get things done is quite impressive.

Moved by: A. Eek

Seconded by: S. Macpherson

BOD-023-17 **RESOLVED THAT the presentation by Manager, Integrated Watershed Management, Bill Thompson, regarding the Georgina Island Subwatershed Plan be received for information. CARRIED**

VI. HEARINGS

There were no hearings at this meeting.

VII. DEPUTATIONS

There were no depositions at this meeting.

VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 2, 3, and 5 were identified as items requiring separate discussion.

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Items 1, 4, and 6 were identified as items not requiring separate discussion.

Moved by: V. Hackson

Seconded by: S. Harrison-McIntyre

BOD-024-17 **RESOLVED THAT the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. CARRIED**

1. Correspondence

BOD-025-17 **RESOLVED THAT correspondence listed in the agenda as Item 1a) be received for information. CARRIED**

4. Reserve Administration – Amalgamation of Deer Park and New Forest Endowment Fund Reserves

BOD-026-17 **RESOLVED THAT Staff Report No. 06-17-BOD regarding the amalgamation of the conservation easement reserves for Deer Park and New Forest into one reserve, referred to as the Arnold C. Matthews Nature Reserve, within the Endowment Funds category be approved. CARRIED**

6. CAO/Secretary-Treasurer Signing Authority - Summary of 2016 Purchase Orders

BOD-027-17 **RESOLVED THAT Staff Report No. 08-17-BOD regarding a summary of purchase orders over \$25,000 signed by the Chief Administrative Officer be received for information; and**

FURTHER THAT the CAO/Secretary-Treasurer provide this information on an annual basis. CARRIED

X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

2. Municipal Freedom of Information and Protection of Privacy Act: Annual Statistical Report

Deputy Mayor Molloy questioned the fees associated with FOI requests, noting that they seem rather low. CAO Walters explained that fees are regulated in the *Act*, and that the *Act* does allow for minimal additional fees to be charged to the requestor on such items as computer and/or manual searches, record preparation, photocopying, etc.

Moved by: P. Molloy

Seconded by: R. Simpson

BOD-028-17

RESOLVED THAT Staff Report No. 04-17-BOD regarding the Municipal Freedom of Information and Protection of Privacy Act – 2016 Annual Statistical Report be received for information. CARRIED

3. Year-End Monitoring Report – Planning and Development Applications for the Period January 1 to December 31, 2016

Councillor Eek asked for clarification on the difference between Tables 3 and 4 attached to the staff report. Manager, Regulations, Beverley Booth explained that Table 3 is a review of applications under the *Planning Act*, where Table 4 is a review of applications under the *Conservation Authorities Act* and the *Environmental Assessment Act*.

Moved by: A. Eek

Seconded by: P. Ferragine

BOD-029-17

RESOLVED THAT Staff Report No. 05-17-BOD regarding monitoring of planning and development applications for the period January 1 through December 31, 2016 be received for information. CARRIED

5. Delegation of Signing Authority for Minor Development Applications made pursuant to Ontario Regulation 179/06

Councillor Eek asked if the Senior Regulations Analyst noted in the staff report is an existing position or a new position yet to be filled. Manager, Regulations, Beverley Booth explained that the Senior Regulations Analyst is an existing position, currently held by Ashlea Brown.

Moved by: A. Eek

Seconded by: S. Strangway

BOD-030-17

RESOLVED THAT Staff Report 07-17-BOD regarding the delegation of signing authority for minor development applications made pursuant to Ontario Regulation 179/06 be received; and

FURTHER THAT the Senior Regulations Analyst be delegated authorization to approve minor development permissions under Ontario Regulation 179/06. CARRIED

Moved by: P. Molloy Seconded by: D. Bath

BOD-035-17 **RESOLVED THAT Confidential Staff Report No. 10-17-BOD regarding a legal matter be received for information. CARRIED**

c) Legal Matter

Confidential Staff Report No. 11-17-BOD regarding a legal matter was circulated to members prior to the meeting.

Moved by: V. Hackson Seconded by: B. Drew

BOD-036-17 **RESOLVED THAT Confidential Staff Report No. 11-17-BOD regarding a legal matter be received; and**

FURTHER THAT the recommendations contained within Confidential Staff Report No. 11-17-BOD be approved; and

FURTHER THAT the CAO discuss this matter with Conservation Ontario, the provincial ministries; namely, Ministry of Natural Resources and Forestry, the Ministry of the Environment and Climate Change and the Ministry of Municipal Affairs. CARRIED

d) Human Resources Matter

Moved by: S. Harrison-McIntyre Seconded by: N. Davison

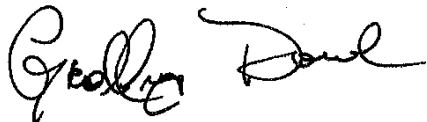
BOD-037-17 **RESOLVED THAT the discussion regarding a human resources matter be received for information. CARRIED**

XII. OTHER BUSINESS

XIII. ADJOURNMENT

Moved by: P. Molloy Seconded by: P. Ferragine

BOD-038-17 **RESOLVED THAT the meeting be adjourned @ 11:10 a.m. CARRIED**




Mayor Geoffrey Dawe
 Chair

Michael Walters
 Chief Administrative Officer