

Board or Directors' Meeting

Board of Directors' Meeting No. BOD-11-20

Friday, October 30, 2020

Held virtually via Zoom

Meeting Minutes

LSRCA Board Members Present

Regional Chairman W. Emmerson (Chair), Councillor P. Ferragine Councillor (Vice Chair), Councillor K. Aylwin, Mayor D. Barton, , Mayor B. Drew, Councillor A. Eek, Councillor K. Ferdinands, Councillor W. Gaertner, Councillor R. Greenlaw, Mayor V. Hackson, Councillor S. Harrison-McIntyre, Mayor M. Quirk, Councillor C. Riepma, Regional Councillor T. Vegh, Councillor A. Waters,

LSRCA Board Members Absent

Township of Ramara Councillor E. Yeo Mayor D. Bath-Hadden

LSRCA Staff Present

R. Baldwin, T. Barnett, M. Bessey, K. Biddie, A. Brown K. Christensen, C. Connell, M. Critch, P. Davies, J. Doyley, N. Hamley, S. Jagminas, B. Kemp, N. Knight B. Longstaff, S. MacKinnon, N. O'Dell, G. Peat, M. Rosato, C. Taylor, K. Toffan, M. Walters, K. Yemm, K. Zeppieri

Guests in Attendance

None

I. Declarations of Pecuniary Interest or Conflict of Interest

Mayor Quirk declared a conflict of interest with Item 1a) due to the fact that the Town of Georgina recently voted against the LSRCA permit issued on Maple Lake Estates.

II. Approval of Agenda

Moved by: V. Hackson

Seconded by: A. Eek

BOD-121-20 **Resolved That** the content of the Agenda for the October 30, 2020 meeting of the LSRCA Board of Directors be approved as presented. **Carried**

III. Adoption of Minutes

a) Board of Directors

Moved by: A. Waters

Seconded by: W. Gaertner

BOD-122-20 **Resolved That** the minutes of the Board of Directors' Meeting No. BOD-10-20 held on Friday, September 25, 2020 be approved as circulated.

Carried

IV. Announcements

- a) Chair Emmerson offered condolences on behalf of the Board of Directors to Regional Councillor Vegh on the recent passing of his Mother.
- b) General Manager, Conservation Lands, Brian Kemp, thanked LSRCA's Education team for a successful fall Forest School amid the challenging times, noting many wonderful comments were received from parents of attending students.
- c) CAO Walters was pleased to advise that the process for LSRCA's next strategic plan is underway and is being led internally by our Communications team.

V. Presentations

a) Third Quarter Financial Summary and Forecast

General Manager, Corporate and Financial Services, Mark Critch, provided a presentation on the Authority's third quarter 2020 financial summary and forecast, noting that business operations have been significantly impacted by COVID-19; however, management has taken immediate and measured action to address the changes and minimize the financial impact. He noted the projected deficit being forecast for 2020 has increased but was pleased to advise that additional municipal funding is not anticipated. The financial condition of LSRCA continues to remain strong, and staff are keeping a close eye on reserves and deferred revenue for year end.

He explained some of the impacts on 2020 outcomes, notably the education program outcomes were delivered using different methods – online learning pages, outdoor learning opportunities with Boards; planning applications are down year-over-year as site plan applications are steady, but subdivision plan applications are down 50%; spring planting has been deferred to 2021, and fall planting is taking place now with 1,470 trees and shrubs planted. Progress has been made

on some capital projects through the year, some have been completed or are substantially complete.

Some key forecast assumptions for 2020 include that additional funding from municipal partners will not be required to cover projected operational deficit; deferred revenue will be utilized to finish priority annual operating work; most municipal funding partners are expected to pay their full funding notices for 2020; and draws from the rate stabilization will be utilized for the projected deficit at year end.

To view this presentation, please click this link: [2020 3rd Quarter Financial Update](#)

Moved by: A. Waters

Seconded by: K. Aylwin

BOD-123-20 **Resolved That** the presentation by General Manager, Corporate and Financial Services, Mark Critch, regarding the Lake Simcoe Region Conservation Authority's third quarter 2020 financial summary and forecast be received for information. **Carried**

Staff Report No. 41-20-BOD regarding the Lake Simcoe Region Conservation Authority's third quarter 2020 financial summary and forecast was included in the agenda.

Moved by: A. Waters

Seconded by: K. Aylwin

BOD-124-20 **Resolved That** Staff Report No. 41-20-BOD regarding LSRCA's Third Quarter Financial Report and Year-End Forecast for the period ending September 30, 2020 be received for information. **Carried**

b) Progress Update: Carbon Reduction Strategy

General Manager, Integrated Watershed Management, Ben Longstaff, and the Manager of Forestry and Greenspace Services, Phil Davies, provided an update on the progress made on implementation of the Authority's corporate carbon reduction strategy, designed to reduce our corporate carbon emissions from our day-to-day business. In 2018, staff established baseline emissions for the Authority operations using the year 2016 which totalled 69 tonnes. Staff identified several opportunities for significant reductions and as a result adopted an ambitious

carbon reduction target of 42 tonnes or 60% of the total emissions to be achieved by 2026. Vehicle fleet travel was identified as having the single greatest opportunity for reductions and efforts to retool our current fleet vehicles as well as examining staff behaviour relative to vehicle use. Behavioural change initiatives were modelled around a rewards program, where the more behavioural changes staff made, the more rewards and potential prizes staff were eligible for. Next, steps were taken to green the Authority's mostly-leased fleet vehicles, and the entire passenger fleet now utilizes electric as well as hybrid electric vehicles. Six charging stations were installed to service the vehicles and allow staff and visitors opportunities to charge their vehicles when visiting our offices. The combined initiative has led to a reduction in carbon emissions of more than 21 tonnes in 2019. This means the Authority is well ahead of schedule having achieved more than 50% of its current target with still 6 more years to go to achieve the remaining balance.

To view this presentation, please click this link: [LSRCA Carbon Reduction Strategy Progress](#)

For more information on the Authority's corporate carbon reduction strategy, please contact Ben Longstaff at b.longstaff@lsrca.on.ca or Phil Davies at p.davies@lsrca.on.ca.

Moved by: S. Harrison-McIntyre

Seconded by: D. Barton

BOD-125-20 **Resolved That** the presentation by General Manager, Integrated Watershed Management, Ben Longstaff, and Manager, Forestry and Greenspace Services, Phil Davies, regarding the progress made on implementation of the corporate carbon reduction strategy be received for information. **Carried**

Staff Report No. 42-20-BOD regarding the progress made on implementing the corporate carbon reduction strategy was included in the agenda.

Moved by: S. Harrison-McIntyre

Seconded by: D. Barton

BOD-126-20 **Resolved That** Staff Report No. 42-20-BOD regarding the progress made on implementing the corporate carbon reduction strategy be received for information. **Carried**

VI. Hearings

There were no hearings at this meeting.

VII. Deputations

There were no deputations at this meeting.

VIII. Determination of Items Requiring Separate Discussion

Item No. 2 was identified under items requiring separate discussion.

IX. Adoption of Items not Requiring Separate Discussion

Item No. 1a) was identified as items not requiring separate discussion.

Moved by: C. Riepma

Seconded by: T. Vegh

BOD-127-20 **Resolved That** the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. **Carried**

1. Correspondence (Item a)

BOD-128-20 **Resolved That** correspondence listed in the agenda as Item 1a) be received for information. **Carried**

X. Consideration of Items Requiring Separate Discussion

2. LSRCA 2021 Budget Update

Chair Emmerson asked that staff provide additional information to the Board regarding budget increases being sought by neighbouring conservation authorities for a more fulsome picture of this Authority's 2021 budget.

Moved by: P. Ferragine

Seconded by: K. Ferdinands

BOD-129-20 **Resolved That** Staff Report No. 43-20-BOD regarding an update on LSRCA's 2021 Budget be received for information. **Carried**

XI. Closed Session

There were no Closed Session items for this meeting.

XII. Other Business

a) LSRCA and COVID-19

CAO Walters provided an update on re-opening the Authority offices, noting he had been hopeful to begin opening offices before the new year while following provincial and regional guidelines. Based on the current rise in cases, it will likely be later in 2021 before staff return to our physical offices. He was pleased to note, however, that services continue to be fully functional as staff continue to work from home. This will most likely continue once the offices are slowly opened again to ensure the safety of all staff. Human Resources staff will also be drafting a work-from-home policy in 2021. CAO Walters also reported staff morale for the most part is high, virtual meetings with departments are held regularly and managers are meeting 1:1 with staff members using Microsoft Teams video chats. Full virtual staff meetings are still being held monthly, as well as virtual Breakfast with the CAO with smaller groups of staff.

b) Pefferlaw Dam

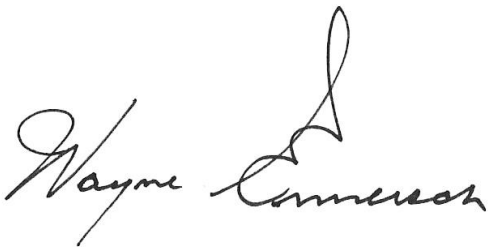
Mayor Quirk asked for an update on the Pefferlaw Dam. CAO Walters noted that scenarios are being worked on in preparation for public engagement. He also advised that no additional information has been received regarding ownership of the dam.

XIII. Adjournment

Moved by: V. Hackson

Seconded by: R. Greenlaw

BOD-130-20 **Resolved That** the meeting be adjourned at 10:40 a.m. **Carried**



Regional Chairman Wayne Emmerson, Chair



Michael Walters, Chief Administrative Officer