



BOARD OF DIRECTORS' MEETING
No. BOD-11-17 – Friday, December 15, 2017
120 Bayview Parkway, Newmarket, ON

MINUTES

LSRCA Board Members Present:

Councillor R. Simpson, Vice Chair
D. Bath
Deputy Mayor/Regional Councillor N. Davison
J. Dolan
Regional Councillor B. Drew
Councillor A. Eek
Councillor K. Ferdinands
Councillor P. Ferragine
Councillor S. Harrison-McIntyre
Councillor D. Kerwin
Councillor S. Macpherson
Deputy Mayor P. Molloy
Mayor M. Quirk
Councillor S. Strangway

Regrets:

Mayor G. Dawe, Chair
Mayor V. Hackson
Councillor P. Silveira
Township of Ramara

LSRCA Staff Present:

M. Walters, Chief Administrative Officer
R. Baldwin, GM Planning & Development
M. Critch, GM, Corporate and Financial Services
B. Kemp, GM, Conservation Lands
B. Longstaff, GM, Integrated Watershed Management
T. Barnett, Coordinator, BOD/CAO
B. Booth, Manager, Regulations
K. Christensen, Manager Human Resources
C. Connell, Outreach Educator
P. Crosby, Instructor
P. Davies, Manager Forestry and Stewardship
D. Eldon, Outreach Coordinator
L. Grzywniak, Land Management Technician
N. Hamley, Manager, Education
T. Hogenbirk, Manager, Engineering
S. Jagminas, Acting Manager, Communications
T. Stanford, Senior Outreach Educator
C. Taylor, Executive Director, LSCF
K. Toffan, Manager Finance

Guests

M. Bowen, Hewitt's Creek Public School
B. Cameron, Hewitt's Creek Public School
S. Clee, SCDSB
A. Cushnie, Hewitt's Creek Public School
Z. Green, Hewitt's Creek / Innisdale
K. Hill, Hill Hunter Losell LLP
N. Jones, Hewitt's Creek Public School
C. Leslie, Hewitt's Creek / Innisdale
M. Stibbard, Hewitt's Creek Public School
P. Stibbard, SCDSB
G. Thurlow, Hewitt's Creek Public School

I. DECLARATION OF PECUNIARY INTEREST

None noted for this meeting.

II. APPROVAL OF THE AGENDA

Moved by: M. Quirk

Seconded by: J. Dolan

students to coordinate stewardship projects and forge new partnerships with school boards and health units. Ms. Eldon outlined the project steps, which included a Students-as-Researchers team completing a schoolyard assessment, surveying students and teachers, and generating an assessment report with recommended best features. Next steps included implementation of the selected projects, which provided meaningful learning and engagement opportunities. The students then followed up with a final report.

A Students-as-Researchers team from Hewitt's Creek Public School was in attendance to share their Schoolscaping experience with Board members. They noted that they learned a lot from the project, including how to conduct a research project, how to conduct a survey, how to apply for grants and handle money. They met with LSRCA staff and came up with recommendations for an outdoor classroom. The students held a celebration evening and invited students and parents to plant trees. The team thanked LSRCA for this opportunity.

To view this presentation, please click this link: [Schoolscaping: Connecting Children with Nature](#). For more information on Schoolscaping, please contact Dana Eldon @ d.eldon@lsrca.on.ca or 905-895-1281 Ext 242.

Moved by: A. Eek

Seconded by: S. Strangway

BOD-174-17 RESOLVED THAT the presentation by Outreach Coordinator, Dana Eldon, and the Students-as-Researchers team from Hewitt's Creek Public School regarding LSRCA's Schoolscaping initiative be received for information. CARRIED

b) Sheppard's Bush Conservation Area Management Plan Update

Land Management Technician, Lauren Grzywniak, provided a presentation regarding Sheppard's Bush Conservation Area Management Plan, noting that this 26.1 ha (64.6 acres) conservation area located in the Town of Aurora is owned by Ontario Heritage Trust and managed by LSRCA. Its many features make it one of the most visited conservation areas within the Lake Simcoe watershed. She noted that the previous update to the management plan was in 2009, and many of the identified deliverables have been achieved. An update was initiated in 2016 to, amongst other things, review objectives, update conditions and uses, and identify challenges. Consultation with conservation area users and key stakeholder groups uncovered a number of issues that diminish user experience including: parking lot conditions and commuter parking, off-leash dogs on the trails disrupting other users, dated washroom facilities, influx of people using sports fields in the summer months, accessibility issues for individuals with limited mobility, insufficient trail signage/mapping, and a lack of family programming and volunteer opportunities.

The [2017 Sheppard's Bush Conservation Area Management Plan](#) identifies opportunities to help address these issues, reconfirms the long-term direction for the property, and provides short-term direction and timelines for deliverables, as well as a financial outlook for the next five years. While revenues generated from the property can cover the majority of the outlined expenses, LSRCA will need to continue to pursue additional funding sources and in-kind support in order to successfully implement the Management Plan. These funding sources may include municipal partners, government and non-government funding, donations, sponsorships and volunteer support, along with a potential specific municipal special ask in 2019. To view this presentation, please click this link: [Sheppard's Bush Conservation Area Presentation](#). For more information, please contact Lauren Grzywniak @ l.grzywniak@lsrca.on.ca or 905-895-1281 Ext 126.

Moved by: S. Harrison-McIntyre Seconded by: B. Drew

BOD-175-17 **RESOLVED THAT the presentation by Land Management Technician, Lauren Grzywniak, regarding an update on Sheppard's Bush Conservation Area Management Plan be received for information. CARRIED**

Staff Report No. 53-17-BOD regarding the Sheppard's Bush Conservation Area Management Plan Update was included in the agenda.

Moved by: S. Harrison-McIntyre Seconded by: B. Drew

BOD-176-17 **RESOLVED THAT Staff Report No. 53-17-BOD regarding the Sheppard's Bush Conservation Area Management Plan be received; and**

FURTHER THAT the Management Plan and associated Business Plan be approved; and

FURTHER THAT staff continue to pursue funding and in-kind support to implement the recommendations of the Management Plan. CARRIED

VI. HEARINGS

There were no hearings at this meeting.

VII. DEPUTATIONS

There were no depositions at this meeting.

VIII. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Item No. 3 was identified as items requiring separate discussion.

IX. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Items No. 1 and 2 were identified as items not requiring separate discussion.

Moved by: P. Ferragine Seconded by: P. Molloy

BOD-177-17 **RESOLVED THAT the following recommendations respecting the matters listed as "Items Not Requiring Separate Discussion" be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. CARRIED**

1. Correspondence

BOD-178-17 **RESOLVED THAT correspondence listed in the agenda as Item 1a) be received for information. CARRIED**

2. Budget Status Report

BOD-179-17 **RESOLVED THAT Staff Report No. 54-17-BOD regarding LSRCA's Budget Status for the period ending November 30, 2017 be received for information. CARRIED**

X. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

3. LSRCA Fee Policy Amendments

Referencing Staff Report No. 55-17-BOD and the Transfer of Review of Environmental Compliance Approvals, Councillor Eek asked for clarification on the note regarding 'agreements being reviewed and signed with *'interested'* member municipalities'. General Manager, Planning & Development, Rob Baldwin explained that the program is voluntary and involves a two part process; i) an agreement between the municipality and the MOECC, which acknowledges that the municipality is agreeable to the transfer of review of environmental compliance applications and names LSRCA as the agent to undertake the review on behalf of the municipality, and ii) a letter of undertaking between the municipality and LSRCA whereby LSRCA indemnifies the municipality of the liability associated with the review. Municipalities not wishing to participate will not benefit from the reduced review times (approx. 6 months) and issuance of the ECAs that is offered through the enhanced process.

Moved by: A. Eek

Seconded by: B. Drew

BOD-180-17 **RESOLVED THAT Staff Report No. 55-17-BOD regarding LSRCA Fee Policy Amendments – Addition of Stormwater Environmental Compliance Approval Reviews and Technical Reviews (Non-Application) be approved for implementation January 1, 2018. CARRIED**

XI. CLOSED SESSION

The Board moved to Closed Session to deal with confidential legal matters.

Moved by: S. Macpherson

Seconded by: N. Davison

BOD-181-17 **RESOLVED THAT the Board move to Closed Session to deal with confidential legal matters; and**

FURTHER THAT the Chief Administrative Officer, members of the Executive Management Team, the Manager, Regulations, the Acting Manager, Communications, and the Coordinator BOD/CAO remain in the meeting for the discussion. CARRIED

Moved by: P. Molloy

Seconded by: D. Kerwin

BOD-182-17 **RESOLVED THAT the Board rise from Closed Session and report findings. CARRIED**

a) Legal Matter

Moved by: P. Molloy

Seconded by: S. Harrison-McIntyre

BOD-183-17 **RESOLVED THAT Confidential Staff Report No. 56-17-BOD regarding a legal matter be received; and**

FURTHER THAT the recommendations contained within Confidential Staff Report No. 56-17-BOD be approved. CARRIED

b) Legal Matter

Moved by: S. Macpherson

Seconded by: P. Molloy

BOD-184-17 **RESOLVED THAT Confidential Staff Report No. 57-17-BOD regarding a legal matter be received; and**

FURTHER THAT the recommendations contained within Confidential Staff Report No. 57-17-BOD be approved. CARRIED

c) Legal Matter

Moved by: M. Quirk

Seconded by: S. Macpherson

BOD-185-17 **RESOLVED THAT the update regarding a confidential legal matter be received for information. CARRIED**

XII. OTHER BUSINESS

- a) Councillor Eek asked for comments on the approval of the *Conservation Authorities Act* in order to prepare for media requests for comments. CAO Walters advised that he would send Board members some key messaging.
- b) Deputy Mayor Molloy noted that recently an issue arose in his municipality that required an evening meeting with residents and LSRCA staff. He thanked CAO Mike Walters and Limnologist Brian Ginn for attending the meeting and addressing the issue.

XIII. ADJOURNMENT

Moved by: S. Harrison-McIntyre

Seconded by: P. Ferragine

BOD-186-17 **RESOLVED THAT the meeting be adjourned @ 11:15 a.m. CARRIED**



Councillor Richard Simpson
Vice Chair



Michael Walters
Chief Administrative Officer