



## 72<sup>nd</sup> Annual General Meeting

Board of Directors' Meeting No. BOD-01-23

Friday, January 27, 2023

9:30 a.m.

### **Agenda**

**Meeting Location:**

**Old Town Hall, 460 Botsford Street, Newmarket, ON**

Minutes and agendas are available at [www.LSRCA.on.ca](http://www.LSRCA.on.ca)

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### **Upcoming Events**

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**2023 Board of Directors' meeting schedule pending approval**

A full listing of events can be found at [www.LSRCA.on.ca](http://www.LSRCA.on.ca)

## **Board Member Listing**

### **Representing**

City of Barrie  
City of Barrie  
City of Kawartha Lakes  
Durham Region: Township of Brock  
Durham Region: Township of Scugog  
Durham Region: Township of Uxbridge  
Town of Bradford West Gwillimbury  
Town of Innisfil  
Town of New Tecumseth  
Township of Oro-Medonte  
Township of Ramara  
York Region: At Large  
York Region: Town of Aurora  
York Region: Town of East Gwillimbury  
York Region: Town of Georgina  
York Region: Township of King  
York Region: Town of Newmarket  
York Region: Town of Whitchurch-Stouffville

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York Region: Town of East Gwillimbury  
York Region: Town of Georgina  
York Region: Township of King  
York Region: Town of Newmarket  
York Region: Town of Whitchurch-Stouffville

### **2022 Board of Directors**

Councillor K. Aylwin  
Councillor C. Riepma  
Councillor E. Yeo  
Councillor C. Pettingill  
Mayor B. Drew  
Mayor D. Barton  
Councillor P. Ferragine  
Councillor A. Waters  
Councillor S. Harrison-McIntyre  
Councillor R. Greenlaw  
Deputy Mayor J. Gough  
Regional Chairman and CEO W. Emmerson  
Councillor W. Gaertner  
Mayor V. Hackson  
Mayor M. Quirk  
Councillor A. Eek  
Deputy Mayor and Regional Councillor T. Vegh  
Councillor K. Ferdinands

### **2023 Board of Directors**

Councillor B. Hamilton  
Councillor C. Riepma  
Councillor E. Yeo  
Councillor C. Pettingill  
Councillor D. Le Roy  
Regional Councillor B. Garrod  
Councillor P. Ferragine  
Councillor F. Drodge  
Councillor S. Harrison-McIntyre  
Mayor R. Greenlaw  
Councillor S. Bell  
Regional Chairman and CEO W. Emmerson  
Councillor M. Thompson  
Mayor V. Hackson  
Mayor M. Quirk  
Councillor A. Eek  
Deputy Mayor and Regional Councillor T. Vegh  
Mayor I. Lovatt

## I. Chair Emmerson's Welcome and Introductions

### Roll Call – 2022 Board Members

The 2022 Board Members will introduce themselves and state which municipality they represent.

## II. Declarations of Pecuniary Interest and Conflict of Interest

## III. Approval of Agenda

Pages 1 - 7

**Recommended: That** the content of the Agenda for the Lake Simcoe Region Conservation Authority's 72<sup>nd</sup> Annual General Meeting held on Friday, January 27, 2023 be approved as presented.

## IV. Adoption of Minutes

### a) Board of Directors

Pages 8-13

Included in the agenda is a copy of the minutes of the Board of Directors' Meeting No. BOD-10-22 held on Friday, December 16, 2022.

**Recommended: That** the minutes of the Board of Directors Meeting No. BOD-10-22 held on Friday, December 16, 2022 be approved as circulated.

## V. Greetings

Chair Emmerson will call upon guests to bring greetings on behalf of their respective organizations.

## VI. Presentations

### a) Transition through Continued Collaboration with the Building Industry and Land Development (BILD)

Mr. Jason Sheldon, Executive Vice President, Land at The Remington Group and Chair of the Building Industry and Land Development Board of Directors will share his presentation entitled: Transition through Continued Collaboration with the Building Industry and Land Development.

### b) 2022 Year in Review

Chief Administrative Officer, Rob Baldwin, will share a presentation on the Conservation Authority's 2022 highlights and accomplishments.

## **VII. Special Presentation to Outgoing Board Members**

Chair Emmerson and CAO Baldwin will make a presentation to outgoing Board members.

## **VIII. 2022 Business is Concluded**

Chair Emmerson will conclude the Year 2022 business, and the Chair will be deemed vacant.

**At this time, there will be a short break in the meeting.**

## **IX. 2023 Business**

The 2023 Business portion of the meeting will be called to order by the Conservation Authority's Chief Administrative Officer, Rob Baldwin.

### **Roll Call – 2023 Board Members**

The 2023 Board Members will introduce themselves and state which municipality they represent.

## **X. Election of Officers**

The election of officers for 2023 will be conducted by Rob Baldwin, Chief Administrative Officer, acting as Chair Pro Tems. Positions are required for Chair and Vice Chair of the Conservation Authority for 2023 and must be appointed members of the Board of Directors.

The general rules for the election are as follows:

- a) Only current Directors of the Conservation Authority may vote.
- b) Nominations will be called three (3) times and will only require a mover.
- c) The closing of nominations will require both a mover and a seconder.
- d) Each Director nominated will be required to accept the nomination.
- e) In the event of an election, each nominee will be permitted not more than three (3) minutes to speak for the office, in the order of the alphabetical listing of their surnames.
- f) Upon the acceptance by nominees for the position of office, ballots will be distributed to the Directors for the purpose of election. A Director's choice for a nominee will be written on the ballot and the appointed scrutineers for the counting of the ballots will collect the ballots.

## A. Appointment of Scrutineers

In the event that there is more than one nominee for either position of Chair or Vice Chair and a vote is held, scrutineers are appointed for the counting of ballots.

**Recommended: That** in the event of a vote by ballot, Ms. Joanne Barnett of the Kerbel Group and Ms. Sarah Kurtz of SCS Consulting will act as scrutineers; and

**Further that** all ballots be destroyed after the election.

## B. Election of Officers – 2023

- i. Chair of the Authority
- ii. Vice Chair of the Authority

## C. Appointment of the Regulations Sub-committee for 2023

In the event of a Hearing by the Board of Directors, a Regulations Sub-Committee is formed to review the circumstances of the Hearing and report to the Board. This sub-committee normally consists of the Chair, the Vice Chair, and the Member representing the local municipality in which the application under Ontario Regulation 179/06 is received.

**Recommended: That** the Chair and Vice Chair, along with the Member representing the local municipality in which the application under Ontario Regulation 179/06 is received, shall be members of the sub-committee to review applications and report to the Board of Directors.

## D. Appointment to Conservation Ontario for 2023

Conservation Ontario represents the 36 Conservation Authorities in Ontario. It is the practice of the Conservation Authority to request the Chair, or his/her designate, and the Chief Administrative Officer to represent the Authority on Conservation Ontario's Committees and Council. Conservation Ontario's Council meets four times per year, and the 2023 meetings are scheduled to take place from 9:00 a.m. to 3:00 p.m. April 3<sup>rd</sup> (Annual General Meeting), June 26<sup>th</sup>, September 25<sup>th</sup> and December 11<sup>th</sup>.

**Recommended: That** the 2023 Chair, or his/her designate, be appointed as the Conservation Authority's voting delegate to Conservation Ontario; and

**Further that** the Chief Administrative Officer be the alternate delegate.

### **E. Appointment to the Lake Simcoe Conservation Foundation Board of Directors for 2023**

It is the practice of the Conservation Authority to appoint the Chair and Vice Chair, or two designates, to serve on the Lake Simcoe Conservation Foundation Board of Directors. The Foundation Board meets every other month, and the 2023 meetings are scheduled to take place from 8:30 a.m. to 11:30 a.m. on January 25<sup>th</sup>, March 29<sup>th</sup>, May 31<sup>st</sup>, July 26<sup>th</sup>, September 27<sup>th</sup> and November 29<sup>th</sup>.

**Recommended: That** the Chair, \_\_\_\_\_ and Vice Chair, - \_\_\_\_\_ be appointed to the Lake Simcoe Conservation Foundation Board of Directors for 2023.

### **F. Appointment to Solicitors for 2023**

The Authority utilizes the services of five (5) legal firms:

1. Stiver Vale Barristers & Solicitors for general administrative advice, land holdings and real estate;
2. Hicks Morley for employment and labour related matters;
3. HHL Law Firm LLP (formerly Hill Hunter Losell Law Firm LLP) for regulation advice and litigation;
4. Barriston Law for general administrative, regulation and planning advice, and litigation; and
5. Beard Winter LLP for general administrative, regulation and planning advice, real estate and litigation.

**Recommended: That** Stiver Vale, Hicks Morley, HHL Law Firm, Barriston Law and Beard Winter be appointed as Lake Simcoe Region Conservation Authority's legal firms for 2023.

### **XI. Signing Officers for 2023**

The Authority wishes to continue banking with the Bank of Nova Scotia.

**Recommended: That** an account in the name of Lake Simcoe Region Conservation Authority (hereinafter called the "Organization") be kept at the Bank of Nova Scotia (hereinafter called the "Bank"); and

**Further that** the Authority's Chair, Vice Chair, the Chief Administrative Officer/Secretary-Treasurer, and the General Manager, Corporate and Financial Services/CFO, or any two of them are hereby authorized to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of exchange, orders

for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said account; and

**Further that** any one of the above-mentioned officers is hereby authorized for and in the name of the Organization to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for the credit of the Organization only) cheques, promissory notes, bills of exchange, orders for the payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts for vouchers.

## **XII. Borrowing Resolution**

Each year at the Annual General Meeting, the Board of Directors pass a borrowing resolution which authorizes a maximum amount that is available for borrowing, if required, to cover administrative and/or capital expenditures during the year. The amount of the borrowing resolution for 2023 is recommended to be set at the traditional level of \$500,000. The Conservation Authority has rarely drawn on this operating loan, with the last time being 2010, when it was required to bridge the payment receipts from municipal funding partners and the federal government Lake Simcoe Clean-Up Fund payments, where payments followed project work completion.

**Recommended: That** signing officers for the Lake Simcoe Region Conservation Authority be empowered to borrow up to \$500,000 on an Operating Loan Agreement, as required, for administration and/or capital expenditures.

## **XIII. Meeting Schedule**

Pages 14-15

Attached is Staff Report No. 01-23-BOD, which seeks the Board of Director's approval on the 2023 Board of Directors' meeting schedule.

**Recommended: That** Staff Report No. 01-23-BOD regarding the Board of Directors' Meeting Schedule for 2023 be received; and

**Further that** the proposed schedule be approved.

## **XIV. Closing Remarks**

## **XV. Adjournment**

# Lake Simcoe Region Conservation Authority

## Board of Directors' Meeting

Board of Directors' Meeting No. BOD-10-22

Friday, December 16, 2022

Hybrid meeting held in-person and virtually via Zoom

### Meeting Minutes

#### Board Members Present

Regional Chairman W. Emmerson (Chair), B. Drew, Councillor A. Eek, K. Ferdinands, Councillor W. Gaertner, Mayor R. Greenlaw, Councillor S. Harrison-McIntyre, Councillor C. Pettingill, Mayor M. Quirk, Councillor C. Riepma, Deputy Mayor T. Vegh, Councillor A. Waters, Councillor E. Yeo

#### Board Members Absent

Councillor P. Ferragine (Vice Chair), Councillor K. Aylwin, Mayor D. Barton, Deputy Mayor J. Gough, Mayor V. Hackson

#### Staff Present

R. Baldwin, T. Barnett, A. Brown, K. Cheney, M. Critch, A. Cullen, P. Davies, J. Doyley, K. Goodale, D. Goodyear, C. Hawson, K. Kennedy, G. MacMillan, S. McKinnon, D. Ruggle, C. Sharp, C. Taylor, K. Yemm

#### Guests Present

M. Giest, R. Gilliland, T. Mrakas, M. Thompson

### I. Land Acknowledgement

Chair Emmerson acknowledged the Lake Simcoe watershed as traditional Indigenous territory and thanked all generations of Indigenous peoples for their enduring and unwavering care for this land and water.

### II. Declarations of Pecuniary Interest or Conflict of Interest

None noted for the meeting.

### III. Approval of Agenda

Moved by: C. Pettingill

Seconded by: S. Harrison-McIntyre



BOD-124-22 **Resolved That** the content of the Agenda for the December 16, 2022 meeting of the Board of Directors be approved as presented. **Carried**

#### **IV. Adoption of Minutes**

##### **a) Special Meeting of the Board of Directors**

Moved by: K. Ferdinands

Seconded by: B. Drew

BOD-125-22 **Resolved That** the minutes of the Special Meeting of the Board of Directors, No. BOD-08-22, held on Friday, November 18, 2022 be approved as circulated. **Carried**

##### **b) Board of Directors' Meeting**

Moved by: K. Ferdinands

Seconded by: B. Drew

BOD-126-22 **Resolved That** the minutes of the Board of Directors' Meeting, No. BOD-09-22, held on Friday, November 25, 2022 be approved as circulated. **Carried**

#### **V. Announcements**

General Manager, Development, Engineering and Restoration, Glenn MacMillan, advised that staff held a webinar on the Conservation Authority's Engineering processes on November 30<sup>th</sup>. This was one of a number of webinars staff are hosting to inform and assist staff from member municipalities regarding technical submissions with a goal towards making submission and reviews run smoothly. He noted the webinar was well attended by approximately 180 participants from member municipalities. Other webinars have been or will be held on Hydrogeology, Ecology, Stormwater Management, and more.

#### **VI. Presentations**

##### **a) Bill 23 Update**

Chief Administrative Officer, Rob Baldwin, provided an update on the enactment dates surrounding Bill 23, including those already in effect, such as the change in Minister now that Conservation Authorities are now back under the Ministry of Natural Resources and Forestry; minor changes around issuance of permits where a Minister's Zoning Order has been issued referred to as the "community infrastructure and housing accelerator", which means an accelerator type of permit follows the same rules as a Minister's Zoning Order permit.

Other updates for January 1, 2023 include a process change for the disposition of land, simplifying the process for conservation authorities to dispose of lands acquired under Section 39 and a freeze on Planning and Development fees.

More changes planned for 2023 include a prohibition on municipal and other programs and services related to reviewing and commenting on prescribed acts; the Minister's power to impose terms and conditions on a project of authority; and exceptions related to Planning Act for certain development activities and areas of municipalities.

To view this presentation, please click this link: [Bill 23 Update](#)

Moved by: K. Ferdinands

Seconded by: R. Greenlaw

BOD-127-22 **Resolved That** the presentation by Chief Administrative Officer, Rob Baldwin, regarding an update on Bill 23 be received for information. **Carried**

## VII. Hearings

There were no Hearings at this meeting.

## VIII. Deputations

There were no Deputations at this meeting.

## IX. Determination of Items Requiring Separate Discussion

Item No. 3 was identified under items requiring separate discussion.

## X. Adoption of Items not Requiring Separate Discussion

Items No. 1, 2, and 4 were identified under items not requiring separate discussion.

Moved by: T. Vegh

Seconded by: A. Waters

BOD-128-22 **Resolved That** the following recommendations respecting the matters listed as "Items Not Requiring Separate Discussion" be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. **Carried**

### 1. Correspondence

BOD-129-22 **Resolved That** no items of Correspondence be received. **Carried**

## 2. Conservation Authorities Act Quarterly Transition Report No. 3

BOD-130-22 **Resolved That** Staff Report No. 44-22-BOD regarding the Conservation Authority Transition Quarterly Progress Report No. 3 be received; and

Further that the December 2022 Conservation Authority Transition Quarterly Progress No. 3 be approved for submission to the Ministry of Natural Resources and Forestry.

**Carried**

## 4. Planning and Development Fees Update

BOD-131-22 **Resolved That** Staff Report No. 46-22-BOD regarding the Lake Simcoe Region Conservation Authority Planning and Development Fees Update be received; and

**Further that** the proposed 2% increase to the current Planning and Development Fees as recommended for cost-of-living increase outlined in the Plan Review and Permitting Fee Review Report prepared by Watson & Associates be approved effective December 30, 2022. **Carried**

# XI. Consideration of Items Requiring Separate Discussion

## 3. Lake Simcoe Preserve Update

Mayor Quirk asked about next steps for the Lake Simcoe Preserve, community involvement, etc., as well as if staff will be reaching out to the Federal Minister regarding the Fresh Water Action Plan to see if there are any opportunities for funding. She also noted that there has been some talk in the of a national or federal park along Lake Simcoe and wondered if this may be an opportunity for the Lake Simcoe Preserve property.

CAO Baldwin first sent thanks to staff at the Town of Georgina for their assistance with tax relief for the property in keeping with its new Provincial zoning change. He went on to note that next steps in the new year include establishing a management group, which would typically include members of the public and a representative from the Town of Georgina Council. He advised that some funding has been received which assisted in provided fencing for the property, and that all funding sources are being explored. On the idea of a national or federal park, CAO Baldwin advised that this will be explored if the opportunity exists.

Moved by: M. Quirk

Seconded by: E. Yeo

BOD-132-22 **Resolved That** Staff Report No. 45-22-BOD regarding an update on actions completed at the Lake Simcoe Conservation Preserve be received for information.

**Carried**

## **XII. Closed Session**

The Board moved to Closed Session to deal with confidential human resources and legal matters.

Moved by: C. Riepma

Seconded by: R. Greenlaw

BOD-133-22 **Resolved That** the Board move to Closed Session to deal with confidential human resources and legal matters; and

**Further that** the Chief Administrative Officer and members of the Executive Leadership Team remain in the meeting for the discussion. **Carried**

The Board rose from Closed Session to report findings.

Moved by: T. Vegh

Seconded by: E. Yeo

BOD-134-22 **Resolved That** the Board rise from Closed Session and report findings. **Carried**

### **a) Confidential Human Resources Matter**

Moved by: K. Ferdinands

Seconded by: B. Drew

BOD-135-22 **Resolved That** Confidential Staff Report No. 47-22-BOD regarding a confidential human resources matter be approved. **Carried**

### **b) Confidential Legal Matter**

Moved by: K. Ferdinands

Seconded by: B. Drew

BOD-136-22 Resolved That Confidential Staff Report No. 48-22-BOD regarding a confidential legal matter be received for information. **Carried**

## **XIII. Other Business**

- a) Chair Emmerson noted the Conservation Authority's Annual General Meeting will be held in person at Newmarket's Old Town Hall on Friday, January 27, 2023.
- b) Chair Emmerson noted that the Lake Simcoe Conservation Foundation will hold its 2023 fundraising golf tournament on Monday, August 21, 2023 at Oakdale Golf Course. Anyone interested in attending may contact Cheryl Taylor @ [c.taylor@lsrca.on.ca](mailto:c.taylor@lsrca.on.ca).

**XIV. Adjournment**

Moved by: C. Riepma

Seconded by: A. Eek

BOD-137-22 **Resolved That** the meeting be adjourned at 11:07 a.m. **Carried**

Original to be signed by:

Original to be signed by:

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Regional Chairman Wayne Emmerson  
Chair

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Rob Baldwin  
Chief Administrative Officer

## Staff Report

To: Board of Directors

From: Rob Baldwin, Chief Administrative Officer

Date: January 18, 2023

### **Subject:**

Board of Directors' Meeting Schedule 2023

### **Recommendation:**

**That** Staff Report No. 01-23-BOD regarding the Board of Directors' Meeting Schedule for 2023 be received; and

**Further that** the proposed schedule be approved.

### **Purpose of this Staff Report:**

The purpose of this Staff Report No. 01-23-BOD is to seek the Board of Directors' approval of the 2023 schedule of meetings for the Board of Directors. It is customary for the meeting schedule for the ensuing year to be approved at the Annual General Meeting.

### **Background**

#### **a) Lake Simcoe Region Conservation Authority Board of Directors' Meetings**

It is the practice of the Lake Simcoe Region Conservation Authority's Board of Directors to meet monthly to consider the business of the Conservation Authority. Generally, the Board meets on the fourth Friday of each month from 9:00 a.m. to approximately 12:00 p.m., except August when the Board does not meet and December when the Board meets on the 2<sup>nd</sup> or 3<sup>rd</sup> Friday. In accordance with the Conservation Authority's Administrative By-Laws, the Chair may also call a Special Meeting of the Board on three days' written notice. The 2023 meeting schedule also includes a Board Orientation session to be held on Friday, February 10<sup>th</sup>.

For many years, meetings have been held at the Conservation Authority's offices located at 120 Bayview Parkway in Newmarket. Meetings have been held virtually throughout the Covid-19 pandemic, and in-person meetings will resume in the Conservation Authority's Newmarket offices for 2023.

The proposed Board meeting schedule for 2023 is as follows:

Friday, January 27<sup>th</sup> (AGM)

Friday, February 10<sup>th</sup> (Board Orientation Session)

Friday, February 24<sup>th</sup>

Friday, March 24<sup>th</sup>

Friday, April 28<sup>th</sup>

Friday, May 26<sup>th</sup>

Friday, June 23<sup>rd</sup>

Friday, July 28<sup>th</sup>

No August meeting

Friday, September 22<sup>nd</sup>

Friday, October 27<sup>th</sup>

Friday, November 24<sup>th</sup>

Friday, December 15<sup>th</sup> (3<sup>rd</sup> Friday)

#### **b) Lakes Simcoe and Couchiching/Black River Source Protection Authority Meetings**

The Conservation Authority Board also meets as part of the Lakes Simcoe and Couchiching/Black River Source Protection Authority. These meetings are held as required (usually one or two per year) and are scheduled to coincide with monthly Board Meetings (i.e. the Source Protection Authority meets first, followed by the monthly Board of Directors' meeting). The Source Protection Authority includes four additional members representing the City of Orillia, District of Muskoka, Township of Algonquin Highlands and Township of Severn.

#### **Summary and Recommendations:**

It is therefore recommended That Staff Report No. 01-23-BOD regarding the Board of Directors' Meeting Schedule for 2023 be received; and **Further that** the proposed schedule be approved.

Staff Report prepared by Trish Barnett, Chief of Staff

Signed by:

Rob Baldwin  
Chief Administrative Officer