

Lake Simcoe Region Conservation Authority

Board of Directors' Meeting

Board of Directors' Meeting No. BOD-02-22

Friday, February 25, 2022

Held virtually via Zoom

Meeting Minutes

Board Members Present

Regional Chairman W. Emmerson (Chair), Councillor P. Ferragine (Vice Chair), Councillor K. Aylwin, Mayor D. Barton, Mayor B. Drew, Councillor A. Eek, Councillor W. Gaertner, Councillor K. Ferdinands, Councillor R. Greenlaw, Mayor V. Hackson, Councillor S. Harrison-McIntyre, Councillor C. Pettingill, Mayor M. Quirk, Councillor C. Riepma, Regional Councillor T. Vegh, Councillor A. Waters, Councillor E. Yeo

Board Members Absent

Deputy Mayor J. Gough

Staff Present

R. Baldwin, T. Barnett, M. Bessey, A. Brown, K. Cheney, K. Christensen, M. Critch, P Davies, J. Doyley, B. Kemp, B. Longstaff, G. MacMillan, S. McKinnon, N. O'Dell, G. Peat, D. Ruggle, C. Taylor, K. Toffan, K. Yemm, K. Zeppieri

I. Land Acknowledgement

II. Declarations of Pecuniary Interest or Conflict of Interest

None noted for the meeting.

III. Approval of Agenda

Moved by: B. Drew

Seconded by: V. Hackson

BOD-015-22 **Resolved That** the content of the Agenda for the February 25, 2022 meeting of the Board of Directors be approved as circulated. **Carried**

IV. Adoption of Minutes

a) Board of Directors' Meeting

Moved by: D. Barton

Seconded by: A. Waters

BOD-016-22 **Resolved That** the minutes of the Board of Directors 71st Annual General Meeting, No. BOD-01-22, held on Friday, January 28, 2022 be approved as circulated.

Carried

b) Conservation Ontario Council Meeting

Moved by: D. Barton

Seconded by: A. Waters

BOD-017-22 **Resolved That** the minutes of Conservation Ontario's Council Meeting held on Monday, December 13, 2021 be received for information. **Carried**

V. Announcements

- a) CAO Baldwin updated the Board on staff's return to the physical offices, which had been planned for January 10th. He advised that the return to office date is now scheduled for March 21st, on a cohort basis of every other week with a minimum of two days during the week. April 19th will be the formal return to a hybrid business model. More to come on those details in March.
- b) CAO Baldwin noted that the Ministry of Environment, Conservation and Parks has put a call out for agricultural Board representatives through their Public Appointees Secretariat. Members who are appointed by the Province will have certain limitations, for example no ability to vote on budgetary or financial matters. The CAO has requested through the Provincial Conservation Authorities Working Group that recommended appointees be vetted by the Authority to ensure they have never been in violation of the *Conservation Authorities Act*, which would be a direct conflict.
- c) Lake Simcoe Conservation Foundation Executive Director Cheryl Taylor advised that plans for the 33rd Annual Conservation Dinner are going well with just a few tickets left. The dinner will take place on June 22nd

VI. Presentations

a) 2022 Proposed Capital and Operating Budget

General Manager, Corporate and Financial Services/CFO Mark Critch, provided an overview of the Authority's Proposed 2022 Capital and Operating Budget. He first provided a brief summary of 2021 highlights, noting that a higher than anticipated year-end operation surplus can be attributed to an increase in volume of *Planning Act* and permit applications received in the second half of the year, some salary gapping due to staffing changes, some operational savings realized with staff working remotely throughout the year, and full cost recovery from external

projects that provided additional corporate overhead. He noted that these highlights will be discussed in more detail in March when the year-end financial report will be brought to the Board.

Moving on to 2022, GM Critch noted that the in-year budget improvement policy approved in 2021 has increased transparency and improved reporting. The Planning and Development fees review completed in the fall of 2021 has helped to improve consistency with fees and to ensure full cost recovery. He noted the updated Purchasing Policy has helped with project approvals and timing, the Conservation Authorities Act review continues but does not impact the 2022 budget. He also noted that no new investments have been added in 2022 while Transformation 2022-2024 begins to be implemented, however achieving these outcomes will impact the budgets of 2023 and 2024. He reviewed the twelve 2022 Annual Priorities that have been identified by the Executive Leadership Team.

GM Critch noted that the 2022 Proposed Capital and Operating Budget has been developed within the guidelines and assumptions approved by the Board in June of 2021 and can be summarized as follows: Board approved updated Planning and Development fees; five new full-time equivalents fully funded by fees; and at meeting time approval has been received from seven of the nine funding municipalities, with the remaining two expected shortly. To view this presentation, please click this link: [2021 Budget Highlights and 2022 Proposed Budget Presentation](#)

Moved by: P. Ferragine

Seconded by: T. Vegh

BOD-018-22 **Resolved That** the presentation by General Manager, Corporate and Financial Services/CFO Mark Critch regarding the Authority's Proposed 2022 Capital and Operating Budget be received for information. **Carried**

Included in the agenda is Staff Report No. 02-22-BOD regarding the Authority's Proposed 2022 Capital and Operating Budget.

Moved by: P. Ferragine

Seconded by: T. Vegh

BOD-019-22 **Resolved That** Staff Report No. 02-22-BOD regarding the Authority's 2022 Proposed Capital and Operating Budget be received; and

Further that the 2022 Proposed Capital and Operating Budget and all projects therein be adopted; and

Further that staff be authorized to enter into agreements and/or execute documents with private sector organizations, non-governmental organizations or governments

and their agencies for the undertaking of projects for the benefit of the Authority and funded by the sponsoring organization or agency, including projects that have not been provided for in the approved budget; and

Further that as required by Ontario Regulation 139/96 (formerly O.S. 231/97), this recommendation and the accompanying budget documents, including the schedule of matching and non-matching levies, be approved by weighted vote. **Carried**

Representative	Partner Municipality	YEA	NAY	CVA
Councillor Keenan Aylwin	City of Barrie	X		11.91%
Mayor Dave Barton	Durham Region (Uxbridge)	X		2.76%
Mayor Bobbie Drew	Durham Region (Scugog)	X		2.76%
Councillor Avia Eek	York Region (King)	X		7.14%
Regional Chairman Wayne	York Region (at Large)	X		7.14%
Councillor Ken Ferdinands	York Region (Whitchurch-Stouffville)	X		7.14%
Councillor Peter Ferragine	Town of Bradford West Gwillimbury	X		7.44%
Councillor Wendy Gaertner	York Region (Aurora)	X		7.14%
Deputy Mayor Joe Gough	Township of Ramara	Absent		1.30%
Councillor Randy Greenlaw	Township of Oro-Medonte	X		1.41%
Mayor Virginia Hackson	York Region (East Gwillimbury)	X		7.14%
Councillor Shira Harrison-McIntyre	Town of New Tecumseth	X		0.69%
Councillor Cria Pettingill	Durham Region (Brock)	X		2.76%
Mayor Margaret Quirk	York Region (Georgina)	X		7.14%
Councillor Clare Riepma	City of Barrie	X		11.91%
Regional Councillor Tom Vegh	York Region (Newmarket)	X		7.14%
Councillor Alex Waters	Town of Innisfil	X		6.55%
Councillor Emmett Yeo	City of Kawartha Lakes	X		0.51%
	Total			100.00%

VII. Hearings

There were no Hearings at this meeting.

VIII. Deputations

There were no Deputations at this meeting.

IX. Determination of Items Requiring Separate Discussion

No items were identified under items requiring separate discussion.

X. Adoption of Items not Requiring Separate Discussion

Items No. 1 to 5 were identified under items not requiring separate discussion.

Moved by: C. Pettingill

Seconded by: S. Harrison-McIntyre

BOD-020-22 **Resolved That** the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. **Carried**

1. Correspondence

BOD-021-22 **Resolved That** Correspondence Item a) be received for information.
Carried

2. Municipal Freedom of Information and Protection of Privacy Act: Annual Statistical Report

BOD-022-22 **Resolved That** Staff Report No. 03-22-BOD regarding the Authority's Municipal Freedom of Information and Protection of Privacy Act 2021 Annual Statistical Report be received for information. **Carried**

3. Monitoring Report – Planning and Development Applications for the Period January 1 through December 31, 2021

BOD-023-22 **Resolved That** Staff Report 04-22-BOD regarding monitoring of planning and development applications for the period January 1 through December 31, 2021 be received for information. **Carried**

4. Lake Simcoe Region Conservation Authority's Programs and Services Inventory List

BOD-024-22 **Resolved That** Staff Report No. No. 05-22-BOD regarding the Lake Simcoe Region Conservation Authority's Programs and Services Inventory List be received; and **Further that** the Programs and Services Inventory List be circulated to Ministry of the Environment, Conservation and Parks, as well as member and specified municipalities. **Carried**

5. Ministry of Environment, Conservation and Parks - Phase 2 Regulatory and Policy Proposal Consultation Guide

BOD-025-22 **Resolved That** Staff Report No. 06-22-BOD regarding the update on the Ministry of Environment, Conservation and Parks Phase 2 Regulatory and Policy Proposal Consultation Guide be received for information. **Carried**

XI. Consideration of Items Requiring Separate Discussion

There were no items requiring separate discussion.

XII. Closed Session

The Board moved to Closed Session to deal with confidential legal and land matters.

Moved by: K. Ferdinands

Seconded by: A. Waters

BOD-026-22 **Resolved That** the Board move to Closed Session to deal with confidential legal and land matters; and

Further that the Chief Administrative Officer, members of the Executive Management Team, the Director, Regulations, and the Coordinator BOD/CAO remain in the meeting for the discussion on Items a) and b); and

Further that the Chief Administrative Officer, members of the Executive Management Team and the Coordinator BOD/CAO remain in the meeting for the discussion on Item c). **Carried**

The Board rose from Closed Session to report findings.

Moved by: A. Eek

Seconded by: S. Harrison-McIntyre

BOD-027-22 **Resolved That** the Board rise from Closed Session and report findings.

a) Confidential Legal Matter

Moved by: A. Eek

Seconded by: S. Harrison-McIntyre

BOD-028-22 **Resolved That** Confidential Staff Report No. 07-22-BOD regarding a confidential legal matter be received for information. **Carried**

b) Confidential Legal Matter

Moved by: A. Eek

Seconded by: S. Harrison-McIntyre

BOD-029-22 **Resolved That** Confidential Staff Report No. 08-22-BOD regarding a confidential legal matter be received for information. **Carried**

c) Confidential Land Matter

Moved by: A. Eek

Seconded by: S. Harrison-McIntyre

BOD-030-22 **Resolved That** the presentation regarding a confidential land matter be received for information. **Carried**

XIII. Other Business

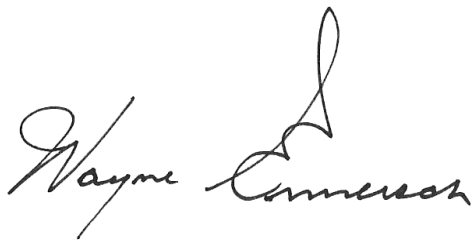
- a) Chair Emmerson noted the next Board of Directors' meeting is scheduled for Friday, March 25, 2022. This meeting will be held virtually.

XIV. Adjournment

Moved by: C. Riepma

Seconded by: B. Drew

BOD-031-22 **Resolved That** the meeting be adjourned at 11:25 a.m. **Carried**



Regional Chairman Wayne Emmerson
Chair



Rob Baldwin
Chief Administrative Officer